



# Stradbroke Parish Council

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on MONDAY, 14<sup>th</sup> NOVEMBER 2022, COMMENCING AT 7.30pm**

Dated this 9<sup>th</sup> day of November 2022

*O Wladon* Clerk to the Council

***THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.***

***MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.***

***RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.***

***ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.***

## AGENDA

Item Ref	Description
<b>22.11.01</b>	<p><b>Chairman’s welcome</b></p> <p>A reminder that the meeting may be broadcast live and recorded. Any recording may be published on the council’s website or may be available for repeated viewings on the Council’s Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
<b>22.11.02</b>	<p><b>Apologies for Absence</b></p> <p>(a) Councillors to receive any apologies for absence.            (b) Councillors to <b>vote</b> on acceptance of any apologies received.            (c) Vacancy: Councillors to review any applications for co-option.</p>
<b>22.11.03</b>	<p><b>Declarations of Interests</b></p> <p>Councillors to declare interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests            (b) Other registerable interests            (c) Non-registerable interests</p>
<b>22.11.04</b>	<p><b>Dispensations:</b> To receive any requests for dispensations.</p>
<b>22.11.05</b>	<p><b>Minutes:</b></p> <p>Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the meeting held on 10<sup>th</sup> October 2022.            Minutes are available to view at: <a href="#">Documents – Minutes</a></p>
<b>22.11.06</b>	<p><b>County &amp; District Councillors:</b></p> <p>To invite District &amp; County Councillors to respond to any questions on reports previously submitted to the Parish Council.            Copies of any submitted reports can be found at: <a href="#">Documents – Other Documents</a></p>
<b>22.11.07</b>	<p><b>Public forum:</b></p> <p>Councillors to receive questions or comments from the public on <b>agenda items</b>.</p>
<b>22.11.08</b>	<p><b>Planning:</b></p> <p>All documentation on current planning applications can be viewed at: <a href="#">MSDC planning portal</a></p> <p>(a) Councillors to review and <b>approve</b> a response to the following planning applications:            There were none received at the time the agenda was issued.</p> <p>(b) Councillors to note the responses submitted for the following applications using the scheme of delegation:  <b>DC/22/05012</b> – Land rear of the Beeches, Meadow Way IP21 5JW. Objection submitted with recommendation that MSDC do not lift condition 3.</p> <p>(c) Councillors to note the outcome of planning decisions reached by MSDC:  <b>DC/22/04930</b> – Albany Lodge, Queen Street. No objection to tree works.</p> <p>(d) Other Planning matters:</p> <p style="padding-left: 20px;">(i) Councillors to <b>agree</b> how many parking spaces are required to be provided on the land behind All Saints Green should Mid Suffolk agree to vary the S.106 agreement. Recommendation from Planning Committee is a car park for 15-20 cars with a lockable gate.</p> <p style="padding-left: 20px;">(ii) Any other updates available.</p>
<b>22.11.09</b>	<p><b>Finance:</b></p> <p>(a) Councillors to note account balances at 31<sup>st</sup> October 2022.            (b) Councillors to <b>approve</b> the payments to be made.            (c) Councillors to note the receipts received during the months October 2022.</p> <p>All finance documents will be uploaded <u>when finalised</u> to the Parish Council website  <a href="#">Documents - Financial Documents</a></p>

Item Ref	Description
22.11.10	<p><b>To receive updates and reports from Committees and Working Parties:</b></p> <p><b>(a) Committees:</b></p> <p>(i) Planning Committee – met as a working party as the meeting was inquorate.</p> <ul style="list-style-type: none"> <li>• A response to planning reference DC/22/05012 was reviewed and submitted by the Clerk.</li> <li>• Aerial views of the land behind the new development and the car park at Wilby Road were reviewed and a recommendation agreed for the size of a potential car park.</li> <li>• The annual monitoring of the Neighbourhood Plan was reviewed and is recommended to Councillors for <b>approval</b>.</li> </ul> <p>Documents can be viewed at: <a href="#">Planning Committee papers</a></p> <p>(ii) Finance Committee – met and <b>approved</b> the following:</p> <ul style="list-style-type: none"> <li>• Half year accounts – this included agreement that the pay rise nationally agreed at the beginning of November 2022 should be back dated to April 2022 to fulfil contractual obligations.</li> <li>• Half year reserved funds report – this includes the closure of the Fitness Track and Permissive Path reserved funds which were reallocated.</li> <li>• Timetable and action plan for budget setting process for 2023/24.</li> <li>• Training course for the Clerk on Cemetery Management with ICCM at a cost of £185.</li> </ul> <p>Councillors also reviewed:</p> <ul style="list-style-type: none"> <li>• Annual RoSPA inspection and agreed a plan to identify works to carry out.</li> <li>• Annual Fire Risk Assessment – the only item to note for the Parish Council was the recommendation to move the bins, the Medical Practice have stated that they do not want the bins relocated.</li> </ul> <p>Documents can be viewed at: <a href="#">Finance Committee papers</a></p> <p><b>(b) Working Groups</b></p> <p>(i) Broadband – to receive any update.</p> <p>(ii) Youth Council – to receive any update.</p> <p>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</p> <p>(iv) Climate Change – to receive any update.</p> <p>(v) Queen’s Green Canopy – tree planting will take place on 20<sup>th</sup> November at the site behind Grove End between Tyralla Way permissive path and the sewage pumping station. A piece of land between the High School and Neaves Lane will be planted as a wildflower meadow.</p>
22.11.11	<p><b>Clerk’s report</b></p> <p><b>(a) Health Centre –</b></p> <ul style="list-style-type: none"> <li>• a faulty light in the foyer was reported and is being fixed.</li> <li>• the land registration process has been completed and the lease has been finalised.</li> <li>• The final version of the lease was signed and a revised invoice has been submitted to the Medical Practice, which includes back rent to November 2020.</li> </ul> <p><b>(b) Community Shed –</b> Invoices for the current year’s charges have been sent out.</p>

Item Ref	Description
	(c) <b>Community Centre</b> – no updates were received ahead of the agenda being issued. (d) <b>Highways</b> – <ul style="list-style-type: none"> <li>• a further meeting is being arranged between the Clerk and the Community Liaison Officer to discuss the outcomes of the traffic survey.</li> <li>• The latest report from the Laxfield Road shows the 85<sup>th</sup> centile speed is 42mph – the Clerk will ensure that the SafeCam team are aware of this data.</li> </ul>
<b>22.11.12</b>	<b>Risk Assessments</b> Councillors to report any areas of concern with the following: <ol style="list-style-type: none"> <li>(a) Westhall play park</li> <li>(b) Community Centre play park</li> <li>(c) Fitness Track</li> <li>(d) Permissive Path</li> <li>(e) Cemetery</li> </ol>
<b>22.11.13</b>	<b>Correspondence</b> <ol style="list-style-type: none"> <li>(a) Tabled: Councillors to note correspondence tabled at the meeting.</li> <li>(b) Emails: Councillors to note correspondence previously circulated - SALC bulletins</li> </ol>
<b>22.11.14</b>	<b>Date of the next meeting:</b> 12 <sup>th</sup> December 2022 Items for the agenda should be submitted to the Clerk by 2 <sup>nd</sup> December 2022
<b>22.11.15</b>	<b>Closed session:</b> <ol style="list-style-type: none"> <li>(a) Councillors to <b>vote</b> on a motion to close the meeting to the press and public due to the commercially sensitive nature of the business to be reviewed.</li> <li>(b) Councillors to receive updated information on the recent bid made for funding and the implications on the quotes received.</li> </ol>