

**Minutes of the Ordinary Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
on Monday, 10th October 2022 starting @ 7.30pm**

Present: Mandy Allen, Antony Bush, James Hargrave, Kamal Ivory, Maureen John, Susan Loxton, Toni Wisbey, Caroline Stebbing

In Attendance: Odile Wladon (Clerk), Cllr Flatman, and 3 members of the public

Item Ref	Description
22.10.01	<p>Chairman's welcome</p> <p>A reminder was given that the meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
22.10.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Helen Ball, Russell Ayling and Helen Long.</p> <p>(b) Councillors voted to accept the apologies received.</p> <p>(c) Councillors noted that no election has been called to fill the vacancy on the Council therefore the vacancy can be filled via co-option.</p>
22.10.03	<p>Declarations of Interests</p> <p>Councillors declares interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests</p> <p>(b) Other registerable interests – JH: 22.10.12 (c) Community Shed</p> <p>(c) Non-registerable interests</p>
22.10.04	<p>Dispensations: There were no requests for dispensations.</p>
22.10.05	<p>Minutes: Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 11th July 2022.</p>
22.10.06	<p>County & District Councillors:</p> <p>County Cllr Gould sent apologies and asked Cllr Flatman to update the meeting as follows:</p> <ul style="list-style-type: none"> • 20mph zone – the Community Liaison Officer will contact the Clerk shortly. • Drains under Queen Street – highways are looking for a 2 week slot for the works to take place. <p>District Cllr Flatman spoke to:</p> <ul style="list-style-type: none"> • Bird flu risk in the area. • CIL bids currently going through. • Investing in Stowmarket. • A pilot scheme for an electric bus is under consideration. <p>Parish Councillors raised the matter of grants to help with cost of living and progress on schools transport issue.</p> <ul style="list-style-type: none"> • Suffolk County Council have a hardship fund. • Information is awaited on further grants for community buildings to enable them to open as Warm Spaces. • Cllr Flatman continues to put forward the case for transport provision for Post 16 education.
22.10.07	<p>Public forum:</p> <p>There were no questions or comments from the public.</p>

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22.10.08	<p>Planning:</p> <p>(a) Councillors reviewed and approved a response to the following planning applications: DC/22/02971 – Roger Skinner Ltd, Queen Street, IP21 5HL reconsultation. The original response to be revised to take into account the additional information uploaded on the planning portal – no change to the objection and recommendation for refusal. DC/22/04791 & DC/22/04747 – Proposed conversion of redundant outbuilding to residential dwelling. Home Farm, Neaves Lane, IP21 5JS. Support subject to recommendations in bat survey. DC/22/04930 – Notification of Tree Works in a conservation area – reduce 1 willow (t1) to be reduced by approximately 40%. Albany Lodge, Queen St IP21 5HH. No comments will be submitted.</p> <p>(b) Councillors noted the responses submitted for the following applications using the scheme of delegation: DC/22/04031 – 56 Westhall, IP21 5HP. SUPPORT DC/22/04268 –Cuckoo’s Barn, Heron’s Mill and Buttercup Dairy. Bullocks Hill Farm South, Pixey Green IP21 5NG. COMMENTS SUBMITTED DC/20/05126 – Land South of Mill Lane. SUPPORT WITH COMMENTS. DC/22/04491 - Neaves Cottage, Laxfield Road IP21 5HX. OBJECT</p> <p>(c) Councillors noted the outcome of planning decisions reached by MSDC: DC/22/03191 – Foxgrove, Queen Street IP21 5HH. GRANTED DC/22/03302 – Land north of the Beeches, Meadow Way. GRANTED DC/22/08751 – Fig Tree Cottage, New Street IP21 5J.J GRANTED DC/22/03374 – Hubbards, Queens Street IP21 5HG. GRANTED DC/22/05917 – Land to the South of New Street. GRANTED DC/22/04031 – 56 Westhall IP21 5HP. WITHDRAWN DC/22/03166 – Jubilee House, 7 Meadow Way IP21 5JW GRANTED DC/22/02387 & DC/22/02140 – 2 Town House, Church St. IP21 5HT GRANTED DC/21/04083 – Land adjacent to West Winds IP21 5HU APPEAL DISMISSED DC/22/04792 – Tall Trees, Drs Lane IP21 5HU (formerly land adj to West Winds) Discharge of Condition 3 GRANTED</p> <p>(d) Councillors agreed to defer the discussion on how many parking spaces are required to be provided on the land behind All Saints Green should Mid Suffolk agree to vary the S.106 agreement to the planning committee.</p>
22.10.09	<p>Finance:</p> <p>(a) Councillors ratified the decision taken under the Scheme of Delegation to reappoint Zurich as the Council’s insurance company on a 5 year LTA with effect from 1/10/22.</p> <p>(b) Councillors noted account balances at 30th September 2022 as: Current: £24,355.23 and Deposit: £83,431.64</p> <p>(c) Councillors approved the payments to be made in accordance with the schedule appended to the minutes in the minute book.</p> <p>(d) Councillors noted the payments made in September 2022 to fulfil contractual obligations and included on the schedule appended to the minutes in the minute book.</p> <p>(e) Councillors noted the receipts received during the months August and September 2022, including the 2nd payment of the precept - £19,274.50.</p>
22.10.10	<p>Annual Audit:</p> <p>Cllrs reviewed and noted the outcome of the external audit by PKF Littlejohn for the year 2021/22 as follows: On the basis of our review of Sections 1 and 2 of the Annual Governance and</p>

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	<p>Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. No other matters were identified.</p> <p>Councillors noted that the Notice of Conclusion of Audit was published on 29th July 2022.</p>
22.10.11	<p>Updates and reports from Committees and Working Parties:</p> <p>(a) Committees: No committee meetings have taken place</p> <p>(b) Working Groups</p> <ul style="list-style-type: none"> (i) Broadband – County Broadband are working in the village installing fibre network. (ii) Youth Council – no update. (iii) Community Asset – the Council will look at registering the White Hart pub as an asset of community value, given the connection with the White Hart Bowls Club. (iv) Climate Change – TW is continuing with grant application to obtain funding for geospatial survey of the village. (v) Queen’s Green Canopy – Meetings have taken place, the Parish Council will continue to be involved where possible. A full report will be brought to the next full Council meeting. Luke Heydon has developed a planting scheme for the two areas. <p>(c) Rural Transport and Highway Safety conferences:</p> <p>TW and the Clerk attended both conferences and put forward the case of a comprehensive review of the public transport available and the detrimental impact the lack of transport is having on older and younger residents alike. Similar comments were made at the highway safety conference as it was pointed out that there are necessarily more cars on the road due to the poor public transport offer in some parts of the County.</p>
22.10.12	<p>Clerk’s report</p> <p>(a) Health Centre –</p> <ul style="list-style-type: none"> • The Practice Manager has reported that a mouse was seen in the waiting area, the supplier of the main doors was asked to check a gap reported by the pest controller. The contractor for grass cutting has been asked to clear and tidy the shrub bed outside the front entrance following advice that this could be a nesting area – the cost for this is £250. • The annual fire risk assessment has been undertaken – there is no action for PC. • A request has been submitted to the Medical Practice for a letter to support a bid for CIL. • The consultation on a Public Works Loan is underway, open event 13/10/22 with online page launched on 3/10/22 • Building control and planning depts. at Mid Suffolk are being consulted on what permissions are needed for the proposed works. <p>(b) Playing field –</p> <ul style="list-style-type: none"> • Councillors received an update on an issue with the “dug out” which occurred over the summer. • The EV charging points are due to be installed at the car park adjacent to the playing field – Councillors requested sight of the Health & Safety and Construction, Design and Management policies/documents from the company undertaking the work. <p>(c) Community Shed –</p> <ul style="list-style-type: none"> • The 3 year agreement has ended. A review of the contribution for utilities from the groups which use the shed was undertaken. • Current charge is £30 per group and there are 5 groups (Cricket Club, 2 x football

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	<p>clubs, Radio Stradbroke and SAS). The 3 year deal on the electricity price has also expired and the costs are set to increase from September 2022 onwards. Councillors reviewed and approved a recommendation to increase the fee to £50 per group per year.</p> <p>(d) Community Centre -</p> <ul style="list-style-type: none"> • The deadline for Trustee nominations to join the new CIO passed before the Council had a chance to discuss the matter. • No Parish Council trustee nomination was submitted due to the deadline having expired. • The first AGM of the CIO was held on 13th September @ 7.30pm – the Clerk and 2 members of the Cricket Club were prevented from attending. JH has received an apology from the Chairman and was assured that in future, no one would be prevented from attending but only residents would be able to vote. <p>(e) Highways -</p> <ul style="list-style-type: none"> • The Clerk met with the new community liaison engineer regarding the proposed highways safety improvements. A traffic survey submitted to Mid Suffolk in support of a planning application has been forwarded to the engineer as this shows the speeds of vehicles in the current 20mph zone. • Councillors noted that the permanent vehicle count from Laxfield Rd now includes vehicle type.
22.10.13	<p>PIIP & CIL Councillors:</p> <p>(a) Reviewed the outcome of the Diamond 9 exercise and noted the updated CIL funding sheet.</p> <p>The projects by order of priority are:</p> <ol style="list-style-type: none"> (i) Community space at the Church (ii) Playing field – improved security (iii) New Land – develop (iv) Cemetery – accessible path within the cemetery grounds (v) Permissive path – refurbish (vi) Community Centre – works to changing rooms and extension. (vii) Court House – sound proofing (viii) Playing field – upgrade fitness track. (ix) Radio Stradbroke – new studio <p>(b) Reviewed and approved the revised Parish Council action plan to reflect the CIL updates. The works on the Chapel were split into two phases, refurbishment external works and then electrical works.</p> <p>(c) Reviewed and approved an application form for village groups/organisations to complete to apply for Neighbourhood CIL held by the Parish Council.</p>
22.10.14	<p>Risk Assessments</p> <p>Councillors noted that the ROSPA has no areas with a rating higher than low, suggested works will be collated and actions.</p> <p>Report on areas of concern with the following:</p> <ol style="list-style-type: none"> (a) Westhall play park – residents have asked for an additional bar on the zip wire. The supplier has been contacted and a sign advising on height/weight of users will be installed. (b) Community Centre play park – no issues. (c) Fitness Track – broken glass has been removed, all else is fine.

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	<p>(d) Permissive Path – all fine</p> <p>(e) Cemetery – complaints received about number of rabbits, Clerk will contact Zurich insurance on the matter.</p>
22.10.15	<p>Correspondence</p> <p>(a) Councillors noted correspondence tabled at the meeting as follows:</p> <p>Neaves Lane junction with Laxfield Road. An email from a resident of Peacock Close highlighting safety concerns was read. Councillors noted that the Parish Council had objected to the planning application for the development due mainly to concerns about the safety of the junction. The Clerk will advise the resident to raise the matter with Suffolk Highways, as the authority responsible for the matter.</p> <p>Stradbroke Trust – have offered to help fund a skate park in the village and suggested the land behind the development off New Street as a location. The Clerk will write and thank them for the offer and advise that no suitable location has been identified and that a consultation with the younger members of the village will take place to ensure that their thoughts and requirements are taken into consideration.</p> <p>Mid Suffolk – the outcome of a planning peer review and Local Plan update and a consultation on 5 year housing land supply were noted.</p> <p>SAAA 2022 Opt out – Councillors noted communication received and agreed not to opt out of the central appointment of auditors.</p> <p>(b) Councillors noted correspondence previously circulated electronically - SALC bulletins</p>
22.10.16	<p>Suffolk Grants</p> <p>Councillors noted that grants for community buildings to open as warm spaces are not yet available from Suffolk County Council.</p> <p>Councillors agreed to fund the sponsored page of the Stradbroke Monthly to advertise the groups/activities available in the village on a monthly basis.</p> <p>The Clerk will respond to an email requesting information on grants for community buildings to help with the cost of opening with the information on the upcoming grants from Suffolk County Council.</p>
22.10.17	<p>Quotations:</p> <p>(a) Councillors voted to close the meeting to the press and public due to the confidential nature of the business to be reviewed.</p> <p>(b) Councillors received information on quotations received for works at the Health Centre and the Chapel.</p> <p>(i) Chapel – Councillors note that only one company had submitted a response and that although it was ideal to have 3 quotes to review it was noted that the price would increase more should the quote not be accepted. It was noted that the price was significantly higher since quotes were originally obtained in 2018 this reflects the further deterioration of the building and the significant increase in cost of materials.</p> <p>(ii) Health Centre – Councillors noted and accepted the revised quotes from the preferred contractor and noted that the costs had risen due to the increase in the cost of materials during the time it has taken to agree access to the building and possible funding options. A CIL bid will be submitted to Mid Suffolk by the end of October.</p>
22.10.18	<p>Date of the next meeting: 14th November 2022</p>

Meeting closed at: 9.35pm

Signed: _____ Date: