

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 9th October 2023, commencing at 7.30pm

Present: Mandy Allen, Russell Ayling, Helen Ball, James Hargrave, Maureen John, Karen Lynch, Susan Loxton, Caroline Stebbing

In attendance: Odile Wladon (Clerk), Cllr Richard Rout – part (County), Cllr Anders Linder – Part (District) and 8 members of the public.

Item Ref	Description
23.10.01	<p>Chairman's welcome</p> <p>The meeting started with a minute's silence in memory of ex Cllr Gerald Jenkins who recently passed away.</p> <p>Reminders were given as follows:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>Members of the public were reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
23.10.02	<p>Apologies for Absence</p> <p>(a) Apologies for absence were received from Toni Wisbey. (b) Councillors voted to accept the apologies received.</p>
23.10.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests – Russell Ayling: Planning DC/23/04432 Rose Villa (b) Other registerable interests - none (c) Non-registerable interests – James Hargrave: 23.10.12 Member of User Group</p>
23.10.04	<p>Dispensations: None had been requested</p>
23.10.05	<p>Councillor vacancies: No applications for co-option were received.</p>
23.10.06	<p>Minutes</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 11th September 2023.</p>
23.10.07	<p>County & District Councillors</p> <p>County Cllr Rout:</p> <p>A140: there is a consultation underway for ways to improve the safety on the road. Budget – there is currently an overspend on adult social care and SEND home/school travel. <i>RA raised a question as to what the impact would be on pupils. Cllr Rout stated none – as this was a statutory requirement, any savings would have to be made elsewhere.</i> Traffic survey – Clerk will forward minutes to help identify the previously promised funding for this.</p> <p><i>KL – raised concerns that if the ETRO is not being enforced how can the true impact on the surrounding areas be known. Cllr Rout stated the Parish Council could look to work with other Parish Council's to put forward a joint representation against the ETRO.</i></p>

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	<p>District Cllr Linder: Asked which areas he could look into on behalf of the Parish Council. <i>Clerk advised updates on any works or future plans for the Leisure Centre would be useful. Clerk thanked Cllr Linder for his continued support and work on behalf of the Parish regarding the proposed intensive poultry units.</i></p>
23.10.08	<p>Public forum A member of the public pointed out the large number of large tractors currently using the roads, transporting crops to the AD plant at Barley Brigg.</p>
23.10.09	<p>Planning</p> <p>(a) Councillors reviewed and approved a response to the following planning consultations: DC/23/04432 – Notification of works to trees in a conservation area. 1 group of lime trees (T1) to re-pollard as ongoing maintenance. Removal of 2 willow tree (T2) as outgrown area and overhanging neighbours. Rose Villa, Church Street. Comments to be submitted: Officers should follow advice of tree officer. DC/23/03912 – Erection of replacement self build dwelling and 3 bay cartlodge (following demolition of existing property and outbuildings). Five Oaks, Fressingfield Road. SUPPORT</p> <p>(b) Councillors noted the outcome of the following planning applications determined by MSDC: DC/23/02920 – Land East of Shirley, Wilby Road. GRANTED DC/23/03745 – Tarquin Barns, Neaves Lane (retention of outbuilding). MSDC declined to determine the application in accordance with S.70C of Town & Country Planning Act 1990.</p> <p>(c) BMSDC Joint Local Plan: the examiners have recommended the plan is sound. District Councils will adopt it at their full Council meetings in November 2023.</p>
23.10.10	<p>Committees and Working Groups Councillors reviewed and approved the following motion: That the Council reintroduce the practice that the Chairman of the council becomes an ex officio member of each Parish Council Committee but cannot be Chairman of any of those committees.</p> <p>(a) Committees: Planning – as the Committee was not quorate, they met as a working party and invited other Councillors to join to ensure that sufficient Councillors were present to be able to respond to a planning matter using the scheme of delegation as follows: DC/23/04186 – Discharge of conditions for planning application DC/21/06824 (Fennings Farm). Although not a statutory consultee, the Parish Council has commented on the previous application to which the conditions apply and was concerned with some of the details in the submitted paperwork to support the discharge of some of the conditions. Therefore, the Parish Council submitted questions and supporting evidence to the Officer regarding the application using the scheme of delegation. Update following the meeting: following a recent FOI request the following information came to light: Essex & Suffolk Water objected to the original application and recommended a Grampian condition. The objection was as a result of the following:</p> <ol style="list-style-type: none"> 1. The annual licenced quantity of their abstraction licences (the quantity they are authorised to abstract each year) is being reduced for sustainability reasons; and 2. The poultry industry in the Hartismere zone has over the previous 3 years used up what supply headroom the company had.

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	<p>(b) Finance Committee: As the meeting was not quorate, discussions took place as a working party and the following recommendations were proposed to the Council:</p> <ul style="list-style-type: none"> (i) The half year accounts with explanations of variances were reviewed and are recommended to the Council for approval. These were approved. (ii) That a half year VAT return is submitted as the figure for the first half year is significant due to expenditure on the Health Centre projects. Submission of a half year VAT return was approved. (iii) Councillors did not support a recommendation on CIL Projects. Councillors agreed that the Diamond 9 prioritisation exercise would be rerun in March with the two new projects included. This exercise will be repeated every March to ensure that the requirements in the village are up to date. (iv) Grant funding for the two new projects will be investigated in the meantime. <p>(c) Working Groups:</p> <ul style="list-style-type: none"> (i) Broadband – no update. (ii) Youth Council – RA & HB to liaise to set a date to speak to the high school (iii) Community Asset – Cllrs noted 2 x emails received on the matter. The Clerk to write to the owner of the White Hart and explain how the ACV works. (iv) Climate Change – no update for this meeting.
23.10.11	<p>Finance: Monthly accounts</p> <ul style="list-style-type: none"> (a) Councillors noted the account balances at 30th September 2023: Current: £9,148.89 Deposit: £88,859.29 (b) Councillors approved the payments to be made in month, as per the schedule appended to the minutes. (c) Councillors noted the receipts received during September 2023, as per the schedule appended to the minutes.
23.10.12	<p>Clerk's report</p> <ul style="list-style-type: none"> (a) Community Centre: <ul style="list-style-type: none"> • Details of how to bid for MSDC CIL for solar panels and battery storage has been forwarded to the Secretary of the SSCC, with draft wording to help with completion of the application form and business case. • Councillors approved that the Clerk submits a letter of support for the solar PV project if requested to by SSCC Trustees. • Councillors noted that the Trustees have been asked to confirm the status of the lease for the playpark since the conversion to a CIO. (b) Highways <ul style="list-style-type: none"> • Councillors approved the following: <ul style="list-style-type: none"> i. To appoint a consultant to assist with the highways safety project. ii. To waive the necessity for 3 quotes, given the time required to obtain them will make the project much longer to complete. Consultants contacted mostly require a site visit and meetings to determine the cost of the work required. iii. To appoint Ethos Consultants to help with identifying highways safety improvements. The premium package was agreed at £4,999. iv. Councillors noted that a request has been submitted for funding to assist with the cost of this from the County Councillor locality budget as previously agreed with Cllr McGregor and then Cllr Gould.

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	<ul style="list-style-type: none"> • ETRO Eye – noted the following response to the Parish Council’s submission: <i>We will of course be adding this information to our feedback as part of the public consultation relating to the experimental weight restrictions in Eye. Whilst we continue to receive feedback from all interested stakeholders and wait on further traffic survey data relating to routes affected by these restrictions, we anticipate making a decision on the next steps of the scheme soon after the mandatory six-month period has elapsed towards the end of the calendar year.</i> <p>(c) Cemetery - A meeting with a pest controller has yet to be arranged.</p> <p>(d) All Saints Green development – the variation to the s.106 will be undertaken via a S.73 application, this will not affect the Parish Council, but may take a little longer to finalise.</p> <p>(e) Community Land Trust – no update this month.</p> <p>(f) Tree Survey – 1 quote has been received, a further attempt to obtain more quotes is underway.</p> <p>(g) Bus route – to receive any update on the reintroduction of Route 482</p> <p>(h) Community Shed: Councillors reviewed an application from Stradbroke Sports and Community Centre to become a registered user of the Community Shed. Councillors noted that the organisation does not meet the criteria, therefore the application was unsuccessful. Councillors agreed that the deadline for removing the items previously owned by SAS will be extended by a month.</p> <p>(i) Defibrillator and CPR training: Defibrillator – funding for the project has not been identified. As agreed under item 23.10.10 B (iii) – this will be included in the rerun of the Diamond 9 exercise. CPR training – a notice was placed in the Stradbroke Monthly asking residents to register an interest. Discussions are ongoing with the Stradbroke First Responders regarding training and other advice.</p> <p>(j) Signage at Playing Field – before any signs are ordered, the Clerk will inspect to see if any others are in need of replacement following a report that another is damaged.</p> <p style="text-align: right;"><i>SL left at this point</i></p>
23.10.13	<p>Health Centre</p> <p>(a) A CIL bid has been submitted to MSDC to help cover the increased costs of the solar project, this was previously included in the original CIL claim but MSDC advised to submit it as a separate claim.</p> <p>(b) The Fire Risk Assessment has been undertaken. A floor plan is required and this is outstanding from Waveney Alarms and will be followed up. It is noted that the bins could be relocated; however the medical practice has requested they remain where they are.</p> <p>(c) Works to the car park – the contractor has made contact with a view to organising a date.</p>
23.10.14	<p>Policies & Procedures for approval:</p> <p>There were no policies or procedures for review at this meeting.</p> <p style="text-align: right;"><i>HB left at this point</i></p>
23.10.15	<p>Risk Assessments</p> <p>(a) Annual RoSPA inspection received: a schedule of works required is being prepared, work on this has been delayed due to time constraints – it was previously noted that there are no high or medium risks.</p> <p>(b) Councillors reported any areas of concern with the following:</p> <ul style="list-style-type: none"> (i) Westhall play park - none (ii) Community Centre play park - none

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	(iii) Fitness Track - none (iv) Permissive Path - none (v) Cemetery – none
23.10.16	Correspondence (a) Tabled: <ul style="list-style-type: none"> • County council locality budget – information on amounts outstanding were noted. • An email regarding the Parish Council’s decision not to submit an anonymous note to the Stradbroke Monthly was noted by Councillors – no further action. • Good Neighbours – Councillors noted thanks for the recent donation. • MSDC – an email regarding transport grants to better connect rural communities was noted. • MSDC – a review of polling districts is underway. • SALC – information on local council conference was noted. • SALC – information on an NSIPs conference was noted. (b) Emails: Councillors noted correspondence previously circulated - SALC bulletins
23.10.17	Date of the next meeting: 13th November 2023

Meeting closed at: 9.10pm

Signed: _____ Date: