

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 12th February 2024 commencing at 7.30pm

Present: Mandy Allen, Russell Ayling, Helen Ball, James Hargrave, Karen Lynch, Susan Loxton, Caroline Stebbing (C), Toni Wisbey

In attendance: Odile Wladon (Clerk), Cllr Anders Linder (District), Cllr Richard Rout (County) and 8 members of the public plus 3 representative of VOSH.

Item Ref	Description
24.02.01	<p>Chairman's welcome:</p> <p>Confirmation was given that the meeting would not be broadcast or recorded by the Parish Council.</p> <p>Members of the public were reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
24.02.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Antony Bush and Maureen John (b) Councillors resolved to accept the apologies received.</p>
24.02.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests – none</p>
24.02.04	<p>Dispensations: No requests were received.</p>
24.02.05	<p>Councillor vacancies: No applications were received.</p>
24.02.06	<p>Minutes</p> <p>Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meetings held on 8th and 29th January 2024.</p>
24.02.07	<p>VOSH</p> <p>3 x representatives of VOSH, a pupil led council from Stradbroke High School, raised the following matters:</p> <ol style="list-style-type: none">1. A recent survey of pupils highlighted that 74 walk to school, and that 51 of these say they would feel safer with a crossing on Wilby Road to get from the Community/Leisure/Health Centres side across to the other side to access the school.<ol style="list-style-type: none">a. It was noted that parents park in the car park and the pupils walk to meet them.b. A bus had had to do an emergency stop.2. There is insufficient cycle racks at the Community/Leisure/Health Centres site.3. Charity fundraising events are undertaken by the pupils – Councillors were asked to let the pupils have any recommendations for local charities the pupils could donate to which support local young people.
24.02.08	<p>County & District Councillors</p> <p>District Council report – question:</p> <p>RA sought clarification on the requirement for Parish Council to carry out flood risk assessments.</p> <p>Cllr Linder confirmed that he was seeking clarity on this matter.</p>

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	<p>ETRO: Cllr Linder noted that he was disappointed with a response he had from Cllr Smith regarding the lack of data sharing with Parish Councils, as the matter had pitted community against community. Cllr Linder has not yet had a response from Arthur Charvonia on the funding from Mid Suffolk towards the ETRO.</p> <p>Council Housing: Cllr Linder will share contact information for emergency repairs. Councillors expressed thanks to Cllr Linder for his work on behalf of Stradbroke.</p> <p>County Council (Cllr Rout)</p> <p>Budget: the proposed budget will result in an increase of 4.6% on Council Tax. The 100% cut to arts funding will no longer take place due to £500k increase in funding from central Govt. Organisations will now need to bid for funding from a central pot.</p> <p>SEND report: highlighted that service was nowhere near good enough, improvements will be made. Cllr Rout felt that funding mechanism from central Govt was weighted against rural areas.</p> <p>ETRO in Eye: consultation closed at end of January. Decision will be taken in March.</p> <p>Highways safety improvements: no match funding will be available from Suffolk County Council budgets, there may be a small amount available from Councillor Locality budget.</p>
24.02.09	<p>Public Forum</p> <p>A comment was received regarding how nice the cemetery looks with the tree works completed.</p>
24.02.10	<p>Planning</p> <p>(a) Current consultations on planning applications:</p> <p>(i) Councillors resolved to submit comments regarding the following consultations:</p> <p>DC/24/00339 – Erection of two story extension with single story link. Old Herb Garden, Pixey Green</p> <p>DC/24/00462 – Replacement of 4 single glazed windows with 4 timber framed double glazed windows. The Chantry, Queen St.</p> <p>DC/24/00219 – Erection of a single storey annexe. Farrows Mill, Battlesea Green</p> <p>DC/21/04377 – Erection of 42 dwellings and associated garages, change of use and conversion of 2 barns, construction of roads, drainage and infrastructure. Grove Farm, Queen St</p> <p>(ii) Councillors noted that a consultation request was received on 12th February for tree works at the Church. As this is a Parish Council application, it was noted that it was not appropriate for the Council to comment.</p> <p>(iii) Applications associated with Cranswick factory at Eye:</p> <p>DC/24/00515 – EIA scoping opinion for construction of reservoir and associated pipeline</p> <p>DC/24/00513 – EIA scoping opinion processing factory (31,000m²) and new mill building.</p> <p>Councillors resolved to request that the following areas be included in any Environmental Statement (ES):</p> <ul style="list-style-type: none"> • A joint ES should be prepared • The implications in all EIA areas of the factory when fully operational, including but not limited to water usage, highways movements and abstraction from River Waveney • The implications of the supply chain for both proposals. <p>(b) Councillors noted the outcome of the following planning applications determined by MSDC: DC/23/00514 - Fennings Farm, conditions have been discharged.</p>

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24.02.11	<p>Committees and Working Groups</p> <p>(a) Committees: no meetings have taken place this month</p> <p>(b) Working Groups/Councillor updates:</p> <ul style="list-style-type: none"> (i) Broadband – AB/JH: no updates for this meeting (ii) Climate Change – TW: no updates for this meeting (iii) Bus routes – TW: Norwich service has run and was successful (iv) Community Land Trust – TW: no updates for this meeting. (v) Youth Council – RA/HB: it was requested this be placed back on the agenda. HB, RA and CS will meet ahead of the next meeting to review what is required in the future.
24.02.12	<p>Finance:</p> <p>(a) Monthly accounts</p> <ul style="list-style-type: none"> (i) Account balances at 31st January 2024. Current Account: £7567.34 Deposit Account: £77,680.98 Bank statements were initialled by CS. (ii) Councillors resolved to approve the payments to be made in month as per the schedule appended to the minutes in the minute book. (iii) Councillors noted the receipts received during January 2024 as per the schedule appended to the minutes. <p>(b) Councillors reviewed the 3rd quarter budget vs actual report, and no areas of concern were raised.</p> <p>(c) Councillors resolved to approve the reserved funds virements for 3rd quarter.</p>
24.02.13	<p>Plan updates:</p> <p>Councillors noted the following updates to the approved plans:</p> <p>(a) Neighbourhood Plan 5 year Review – Councillors noted that the plan needs some minor revisions, not a complete rewrite – this could be done in house and will not require a grant. Councillors resolved not to apply for a grant and review the plan in-house.</p> <p>(b) PIIP – Councillors noted that additional requests are being received and these will be added to the review scheduled to take place in March.</p>
24.02.14	<p>Highways</p> <p>(a) ETHOS consulting:</p> <ul style="list-style-type: none"> I. Answers to the questions raised by Councillors were circulated ahead of the meeting. The matters will be reflected in the debate to take place next month. II. Cllr Rout has confirmed there will be no match funding, therefore only agreed budget is the £50k CIL allocation already agreed. III. CS pointed out that Ethos had reiterated that the Council should produce work packages within the available budget to take to consultation. IV. Councillors noted that the March meeting will have a reduced agenda to allow for time for discussion and agreement on work packages. <p>(b) ETRO Eye – Councillors noted that the consultation is closed and that a final decision is due in March 2024.</p>
24.02.15	<p>Health Centre</p> <p>Clerk reported that:</p> <p>(a) CIL bid was successful; an award of £7,684 was made - this is the total overspend on the solar PV panel and battery project. The relevant forms to request payment have been submitted.</p>

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	<p>(b) Powerwall – a separate 4G router has been installed. An update on whether the system is now working is awaited.</p> <p>(c) Electrical work to repair outside lights, replace the heater in the public WC and repair the air con switch, was delayed due to work to install electrical connection for 4G router, this will take place shortly.</p> <p>(d) Risk assessment –a recent independent risk assessment undertaken by the medical practice highlighted a couple of areas that the medical practice need to review. One area was the floor covering on the stairs which the Clerk has raised with the contractor, another is the bollards in the disabled parking bays – Councillors noted these were an improvement as previously there were no bollards at all.</p>
24.02.16	<p>Clerk's report</p> <p>(a) Community Centre – discussions are on going regarding a way forward with old leases.</p> <p>(b) Cemetery - A meeting with a pest controller has yet to be arranged.</p> <p>(c) All Saints Green development –</p> <ol style="list-style-type: none"> i. An on-site meeting with Lovells is scheduled for 14th February. ii. A meeting took place with the Biodiversity Project Manager to look at the land behind the development and review possible uses for nature recovery. The Project Manager agreed to work with the Council on tree, hedge and wildflower planting once the land has been signed over to the Parish Council. No planting is likely to take place ahead of the autumn. <p>(d) Tree Survey – works have been completed at the cemetery, planning application is being considered by Mid Suffolk for the works at the Church. It was noted that further works may be required at the cemetery – advice from Tree Warden will be sought.</p> <p>(e) Community Shed: the grant application form for the electrical kiosk has been submitted, but no further update is available.</p> <p>(f) CPR training: A date for the training needs to be agreed and advertised to see if any further requests to attend are received.</p> <p>(g) Signage at Playing Field: no signs have been ordered, the matter is in hand.</p> <p>(h) Leases – most of the leases with sports clubs at the Wilby Road site have, or will shortly, expire. Councillors asked that the clubs to be consulted on whether leases or licences should be drawn up to replace the lapsed leases. It was noted that it is usual for the tenant to pay the fees when a lease is drawn up.</p>
24.02.17	<p>Risk Assessments</p> <p>Councillors reported any areas of concern with the following:</p> <ol style="list-style-type: none"> (a) Westhall play park – no issues to note (b) Community Centre play park – no issues to note, other than moles hills have appeared. (c) Fitness Track – water logged in places (d) Permissive Path – nothing to note (e) Cemetery – nothing to note
24.02.18	<p>Correspondence</p> <p>(a) Tabled:</p> <ul style="list-style-type: none"> • Tennis Club: seeking clarification on lease situation and advising courts in need of resurfacing, enquiring who would be responsible. <i>Club will be consulted as per 24.02.16, the works to be added to PIIP for discussion.</i> • War memorial: <i>Councillors resolved to pay for materials to improve garden area. A volunteer will be sought to take over the cleaning of the monument.</i> • No bus service in Stradbroke: <i>TW will prepare a response to resident pointing out</i>

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	<p><i>that there had been very little support of a public bus which affected funding available.</i></p> <ul style="list-style-type: none"> • Drs Lane: request for information about whether a mirror could be installed in the Church ground. <i>Clerk to respond that this has previously been investigated and the Church had decided not to proceed following advice from highways.</i> • Petition re New Street Close parking: this was submitted to Mid Suffolk who are responsible for the area and was copied to the Parish Council for reference. <i>The matter was noted by Councillors.</i> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
24.02.19	<p>Date of the next meeting: 11th March 2024</p> <p>The meeting will have a reduced agenda to allow for discussions to prioritise PIIP projects and to put together works packages for highways safety improvements.</p>

Meeting closed at: 9.15pm

Signed: _____

Date: