

**Minutes of the Ordinary Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
on Monday, 14th November 2022 starting @ 7.30pm**

Present: Helen Ball, Kamal Ivory, Maureen John, Susan Loxton, Toni Wisbey

In Attendance: Odile Wladon (Clerk), and 5 members of the public

Item Ref	Description
22.11.01	Chairman's welcome: The Vice Chair – Rev Loxton, chaired and welcomed all to the meeting.
22.11.02	Apologies for Absence (a) Councillors received apologies for absence from: C. Stebbing, R. Ayling, J. Hargrave, M. Allen, H. Long and A. Bush (b) Councillors voted to accept the apologies received. (c) Councillors noted the resignation of Brett Baber from the Council. A casual vacancy notice has been published. (d) Vacancy: there were no applications to review.
22.11.03	Declarations of Interests Councillors declared interests in subsequent agenda items as follows: (a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests – none
22.11.04	Dispensations: There were no requests for dispensations.
22.11.05	Minutes: Councillors reviewed and approved the minutes as a true record of the business conducted at the 10 th October 2022 meeting.
22.11.06	County & District Councillors: Apologies were received from both Cllr Gould and Cllr Flatman. Their submitted reports were noted.
22.11.07	Public forum: Concern was raised about the manhole covers in the road at the junction of Queen Street and Church Street.
22.11.08	Planning: (a) Councillors noted the response submitted for the following application using the scheme of delegation: DC/22/05012 – Land rear of the Beeches, Meadow Way IP21 5JW. Objection submitted with recommendation that MSDC do not lift condition 3. (b) Councillors noted the outcome of planning decisions reached by MSDC: DC/22/04930 – Albany Lodge, Queen Street. No objection to tree works. (c) Other Planning matters: Councillors agreed to propose 15-20 parking spaces to be provided on the land behind All Saints Green should Mid Suffolk agree to vary the S.106 agreement.
22.11.09	Finance: (a) Councillors noted account balances at 31 st October 2022 as: Current Account: £56,401.04 Deposit Account: £84,678.64 SL signed the bank statements. (b) Councillors approved the payments to be made in accordance to the schedule appended to the minutes in the minute book.

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	(c) Councillors noted the receipts received during October 2022, which included a CIL payment of £34,251.77.
22.11.10	<p>Updates and reports from Committees and Working Parties:</p> <p>(a) Committees:</p> <p>(i) Planning Committee – met as a working party as the meeting was inquorate.</p> <ul style="list-style-type: none"> • A response to planning reference DC/22/05012 was reviewed and submitted by the Clerk. • Aerial views of the land behind the new development and the car park at Wilby Road were reviewed and a recommendation agreed for the size of a potential car park. • The annual monitoring of the Neighbourhood Plan was reviewed and approved by Councillors at this meeting following a recommendation from the Planning Committee. <p>(ii) Finance Committee – met and approved the following:</p> <ul style="list-style-type: none"> • Half year accounts – this included agreement that the pay rise nationally agreed at the beginning of November 2022 should be back dated to April 2022 to fulfil contractual obligations. • Half year reserved funds report – this includes the closure of the Fitness Track and Permissive Path reserved funds which were reallocated. • Timetable and action plan for budget setting process for 2023/24. • Training course for the Clerk on Cemetery Management with ICCM at a cost of £185. <p>Councillors also reviewed:</p> <ul style="list-style-type: none"> • Annual RoSPA inspection and agreed a plan to identify works to carry out. • Annual Fire Risk Assessment – the only item to note for the Parish Council was the recommendation to move the bins, the Medical Practice have stated that they do not want the bins relocated. <p>(b) Working Groups</p> <p>(i) Broadband – no update.</p> <p>(ii) Youth Council – no update.</p> <p>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</p> <p>(iv) Climate Change – Stradbroke Community Land Trust is supporting the work on a geospatial survey.</p> <p>(v) Queen’s Green Canopy – tree planting will take place on 20th November at the site behind Grove End between Tyralla Way permissive path and the sewage pumping station. A piece of land between the High School and Neaves Lane will be planted as a wildflower meadow. Thanks were expressed to Helen Ball, Russell Ayling, James Hargrave, and Don Darling and Jane Merritt Trustees of Stradbroke Sports & Community Centre for their work on this matter. Thanks were also expressed to Luke Heydon for his help with a planting scheme, it was noted that the scheme includes the Stradbroke Oak as a statement tree within the area.</p>
22.11.11	<p>Clerk’s report</p> <p>(a) Health Centre –</p> <ul style="list-style-type: none"> • a faulty light in the foyer was reported and is being fixed. • the land registration process has been completed and the lease has been finalised. • The final version of the lease was signed and a revised invoice has been submitted to the Medical Practice, which includes back rent to November 2020.

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	<p>(b) Community Shed – Invoices for the current year’s charges have been sent out.</p> <p>(c) Community Centre – Cllrs noted an email received from the Secretary of the Cricket Club concerning the matters previously raised about the Community Centre’s AGM. The Secretary noted that the Chair of the Parish Council had received apologies and reassurances, and noted that the same has not been received by the cricket club. The Secretary also pointed out that that the reason for the officers of the cricket club wishing to attend the AGM was the proposed development and it is hoped that moving forward issues regarding a lease can be resolved with a meeting between Trustees and representatives of the sports clubs.</p> <p>(d) Highways –</p> <ul style="list-style-type: none"> • a further meeting is being arranged between the Clerk and the Community Liaison Officer to discuss the outcomes of the traffic survey. • The latest report from the Laxfield Road shows the 85th centile speed is 42mph.
22.11.12	<p>Risk Assessments</p> <p>Councillors reported any areas of concern with the following:</p> <p>(a) Westhall play park – no issues</p> <p>(b) Community Centre play park – no issues</p> <p>(c) Fitness Track – no issues</p> <p>(d) Permissive Path – no issues reported</p> <p>(e) Cemetery – no issues reported</p> <p>The annual RoSPA is currently under review.</p>
22.11.13	<p>Correspondence</p> <p>(a) Tabled:</p> <ul style="list-style-type: none"> • Request from Mid Suffolk CAB for funds. Councillors agreed that as residents are more likely to visit the branch at Diss a donation of £150 to them would be more appropriate if requested. • Cllr Gould forwarded a response from Suffolk highways concerning the proposed 20 poultry units at Methwold/Feltwell and the impact these could have on the roads in and around Stradbroke. It was noted that Suffolk Highways will be ensuring that the delivery management plan covers all routes and utilises the recommended Suffolk Lorry Route – this comment gave cause for concern to Councillors as that would include Queen Street. • The Clerk will respond to the Rural Mobility Survey. <p>(b) Emails: Councillors previously noted correspondence previously circulated - SALC bulletins</p>
22.11.14	<p>Date of the next meeting: 12th December 2022</p>
22.11.15	<p>Closed session:</p> <p>(a) Councillors voted on a motion to close the meeting to the press and public due to the commercially sensitive nature of the business to be reviewed.</p> <p>(b) Councillors received updated information on the recent bid made to Mid Suffolk for CIL funding for works at the Health Centre and agreed that as the outcome is not received until March 2023, the Council will modify the bid and use Neighbourhood CIL to fund the most urgent works alongside any back rent received for the new lease.</p>

Meeting closed at: 8.50pm

Signed: _____

Date: