



Stradbroke Parish Council

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ANNUAL MEETING of the
PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on
MONDAY, 9th May 2022, COMMENCING AT 7.30pm**

Dated this 4th day of May 2022

O Wladon Clerk to the Council

THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

AGENDA

Item Ref	Description
22.05.01	<p>Election of Chair Councillors to vote on the appointment of a Chair for the Parish Council for the year to May 2022.</p>
22.05.02	<p>Chairman's welcome A reminder that the meeting may be recorded and the recording may be published on the council's website, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
22.05.03	<p>Apologies for Absence (a) Councillors to note any apologies for absence (b) Councillors to vote on acceptance of any apologies for absence</p>
22.05.04	<p>Declarations of Interests (a) To receive Declarations of Local Non-Pecuniary Interests (b) To receive Disclosable Pecuniary Interests in subsequent agenda items</p>
22.05.05	<p>Dispensations: To receive any requests for dispensations.</p>
22.05.06	<p>Council Vacancy: Councillors to note that no applications for co-option have been received.</p>
22.05.07	<p>Parish Council appointments for year 2022/23: (a) Councillors to vote on the appointment of a Vice Chair of the Parish Council. (b) Councillors to approve appointments to the following: <ul style="list-style-type: none"> i. Finance Committee ii. Personnel Committee iii. Planning Committee iv. Community Centre Charity Trustees (up to 2) (<i>Note: the current Charity is being closed down and a CIO established – no details have been received as to dates for this to be finalised</i>). v. SALC Representative vi. Risk Assessments: <ul style="list-style-type: none"> • Community Centre Play Park • Fitness Track • Westhall Play Park • Cemetery • Permissive Path </p> <p>(c) Councillors to note the membership of the following working parties: <ul style="list-style-type: none"> i. Broadband (task and finish group) ii. Climate Change </p> <p>(d) Councillors to note that the Clerk is the Responsible Financial Officer for the Parish Council.</p>
22.05.08	<p>Minutes: Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 11th April 2022. Minutes are available to view at: Documents – Minutes</p>
22.05.09	<p>County & District Councillors: (a) To note responses to the questions raised at the April meeting: Garages at Westhall: an update on the plans for all the garages was received. Waste: MSDC plan to bring forward kerb side collections for glass but are waiting on final government confirmation. Food waste will be going to an Anaerobic Digestion Plant and MSDC are looking to secure capacity regionally in the short term, the long</p>

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	<p>term ambition would be to have a local Suffolk site to process the food waste.</p> <p>(b) To invite District & County Councillors to respond to any questions on reports previously submitted to the Parish Council.</p> <p>Copies of submitted reports can be found at: Documents – Other Documents</p>
22.05.10	<p>Public forum: Councillors to receive questions or comments from the public on agenda items.</p>
22.05.11	<p>Planning:</p> <p>All documentation on current planning applications can be viewed at: MSDC Planning</p> <p>(a) Councillors to review and approve a response to the following planning applications:</p> <p>DC/22/02140 – Change of use from Tea Shop to Beauty Salon, 2 Town House, Church Street IP21 5HT</p> <p>DC/22/02207 – Notification of works to Trees in Conservation Area – reduce 1 Oak Tree and removing overhanging branches of 1 tree. Corner Cottage, Church Street IP21 5HS (note: approval granted in October 2021, COVID prevented work being undertaken and permission lapsed).</p> <p>(b) Councillors to note the outcome of planning decisions reached by MSDC:</p> <p>DC/22/00999 – Cadogan, New Street IP21 5JG GRANTED</p> <p>DC/22/01906 – Land to the South of New Street Condition 23 DISCHARGED</p> <p>DC/22/01567 – Passmore Weeks & Richardson, Church Street IP21 5HS NO OBJECTION</p> <p>(c) Other Planning Matters:</p> <p>(i) Lovell Homes have been contacted re the working hours on the site off New Street. Planning condition states no work before 8am, work has commenced as early as 7am.</p> <p>Response from Lovell Homes: Thank you for bringing this to my attention, I will discuss this with our contractors. Please let me know if the issue persists.</p> <p>(ii) A response to the planning appeal for DC/21/04083 was submitted.</p> <p>(iii) There have been no updates received regarding the Joint Local Plan timetable.</p>
22.05.12	<p>Finance:</p> <p>(a) Councillors to note account balances at 30th April 2022.</p> <p>(b) Councillors to approve the payments to be made.</p> <p>(c) Councillors to note the receipts received during the month.</p> <p>All finance documents will be uploaded <u>when finalised</u> to the Parish Council website at: Documents - Financial Documents</p>
22.05.13	<p>Policies & Procedures:</p> <p>(a) To note there have been no changes issued to the Standing Orders for the year 2022/23.</p> <p>(b) To approve a variation to the Financial Regulations as follows: Change to 6.18. Single transaction limit increased to £1000 as Microsoft 365 licences total over £800 and current limit did not permit the payment to be processed.</p> <p>(c) To approve the Scheme of Delegation.</p> <p>(d) To review and adopt the new proposed Code of Conduct for Councillors.</p>
22.05.14	<p>Clerk's Report</p> <p>(a) Health Centre:</p> <p>A meeting is scheduled to take place on 9th May – a verbal update will be given at the meeting.</p> <p>A revised Schedule of Works is being prepared for review by the Finance Committee.</p> <p>(b) Football dug outs and playing field:</p> <p>Following complaints about noise and anti-social behaviour at the playing fields, a report was submitted to the Safer Neighbourhood Team.</p>

Item Ref	Description
	<p>A request has been made that the Parish Council consider removing the dug outs from the field as this seems to be the centre of the behaviour issues.</p> <p>(c) Play parks & fitness equipment: Work is underway on the maintenance of the play parks and playing field.</p> <p>(d) Footpath & Tree Wardens: meetings have taken place and the applicants will be contacted to see whether they wish to pursue the roles.</p> <p>(e) Highways: Email from Cllr Gould An experimental Traffic Regulation Order is being prepared by Highways. This would restrict the movement of HGVs through that part of Eye town centre not already subject to a similar restriction. The experimental order is supported by separate studies undertaken over an extended period by an independent consultancy (MLM) commissioned by ETC and a separate study undertaken by SCC. The SCC study includes data relating to the wider area while the ETC data is focused on the town itself. There is also a weighty body of photographic and traffic data collected by local residents. The rationale for an experimental TRO is that it will enable the impact on neighbouring settlements and the area economy to be assessed. Within the experimental period the TRO can be withdrawn or modified. If the TRO is shown to be effective then it could be made permanent no sooner than 6 months. Of course, HGVs making local deliveries will be permitted as will agricultural vehicles. The SCC county-wide review of HGV routes is promised to be published this Spring.</p>
22.05.15	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) Committees There have been no committee meetings since the last full Council meeting.</p> <p>(b) Community Centre representative – to receive a report.</p> <p>(c) Working Groups</p> <ul style="list-style-type: none"> (i) Broadband – to receive any update. (ii) Youth Council – a meeting will be set up at the High School, post the exam period. (iii) Community Asset – a meeting has yet to be arranged. (iv) Climate Change – to receive any update.
22.05.16	<p>Land Registration</p> <p>(a) Councillors to note the response from the SSCC Trustees: At the SSCC meeting on 12.4.22 it was unanimously agreed that we should reject the offer made by the PC to transfer land only containing part of the tennis courts. We would like to express our disappointment and frustration at the way this issue has been handled by the PC. It was the PC who approached the SSCC with the proposal of the land transfer without providing any details or maps so we have had to pursue these on several occasions as we were not provided with a complete picture of the proposal. It eventually came to light that the PC wanted to retain a section of land that cut across the tennis courts and your representative informed us that this was “to protect the tennis courts for the future.” We are unsure as to what the PC considered we were intending to do with the tennis courts other than provide a full service to the community under the remit we have undertaken with the Charity Commission. The degree of mistrust from the PC is exasperating while the proposal to transfer only part of the land is absurd and a totally impractical solution. Many hours have been spent preparing for a transfer including time and public money spent on solicitor’s fees investigating and responding to your proposal. When it came to light that there had been an historical error in the exact definition of ownership, this would have been an excellent opportunity for the PC and the SSCC to work together to amend the inaccuracies for future generations. However, it appears that the PC is unwilling to do this.</p> <p>(b) Councillors to approve a proposal that the Clerk works with the legal adviser to register the land obtained in the land swap in 1972.</p>

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22.05.17	Energy Project – Wilby Road To note any update.
22.05.18	Platinum Jubilee – To note any update.
22.05.19	<p>PIIP & CIL</p> <p>(a) Councillors to review and approve the revised PIIP and implementation plan.</p> <p>(b) Councillors to review the CIL funding document and agree the proposed projects and a priority order.</p> <p>(c) Councillors to review and approve 3 x project proposals as follows:</p> <ul style="list-style-type: none"> i. EV Charging Units – Wilby Road car park (BB/JH) ii. Redevelopment of Chapel at Cemetery (SL/TW) iii. Highway safety improvements (JH/AB) <p>Copies of relevant information can be found at: Documents – Other Documents</p>
22.05.20	<p>Community Governance Review</p> <p>Councillors to review the documents circulated by MSDC and agree if any recommendations for changes to the governance at Stradbroke should be submitted.</p>
22.05.21	<p>Risk Assessments</p> <p>Councillors to report any areas of concern with the following:</p> <ul style="list-style-type: none"> (i) Westhall play park (ii) Community Centre play park (iii) Fitness Track (iv) Permissive Path (v) Cemetery
22.05.22	<p>Correspondence</p> <p>(a) Tabled: Councillors to note correspondence tabled at the meeting.</p> <p>(b) Emails: Councillors to note correspondence previously circulated - SALC bulletins</p>
22.05.23	<p>Date of the next meeting: 13th June 2022</p> <p>Items for the agenda should be submitted to the Clerk by 3rd June 2022</p>