

**Minutes of the Meeting of Stradbroke Parish Council
held at the Community Centre, Stradbroke
Monday, 14th August 2017**

Present: Jim Baker, Carrie Barnes, George Chaplin, Chris Edwards, Maureen John, Velda Lummis, Nick Stones

In Attendance: Odile Wladon (Clerk), Cllr Guy McGregor, Cllr Julie Flatman, 16 members of the public

		Action
17.1	The Chairman welcomed all to the meeting and reminded those present that the meeting may be recorded. The Chairman made a brief statement in which she stated that it had been a difficult time for councillors and the clerk, she said the Council was now moving forward and that the future was more positive.	
17.2	Apologies were received from Ellie Wharton, Lynsey Smith and Jo Baber	
17.3	Declarations of Interest: Jim Baker item 17.8 Planning Application 1837/17	
17.4	Dispensations: there were no requests.	
17.5	Minutes The minutes of the meeting 10th July 2017 were reviewed and approved by unanimous vote. Matters arising: <ul style="list-style-type: none"> • NS/VL will ask at the next Community Centre Committee for an invoice to be raised for £25 for the rent due on the lease. Clerk will contact Treasurer to ask for an invoice. • The forming of a working party to review the new guidelines on Data Protection will be c/f until vacancies are filled. CB/Clerk will attend training on this provided by SALC • Tree Planting Policy – Clerk has contacted a local Tree Warden to see if they have a policy we could review • Community Centre gates – JimB has looked at what is required and quotes are being sought. • EW carried out repairs to play equipment and installed new toddler swing. • Footpath Map – Cllr Flatman confirmed that Locality funding could be available for this. GC will apply. • CB will advertise for a new Footpath Warden following the resignation of Mr Merritt. 	<p>Clerk</p> <p>All</p> <p>GC</p>
17.6	Parish Council Vacancies: Councillors noted that no election has been called. A poster has been placed in the noticeboard and on the website advertising the vacancies. An announcement will be put in the next edition of the Stradbroke Monthly with a view to candidates being invited to the September 2017 meeting.	
17.7	Public Forum: Planning Members of the public raised concerns regarding Planning Application 1837/17. A site visit took place and the following comments were made: <ul style="list-style-type: none"> • Land owner was vague about plans and what would be burned • There are no plans to supply to a local pet food company • There were concerns about the increased traffic • Noise and pollution from the burner unit would add to the problems already experienced. 	
17.8	Planning: all planning documents can be accessed via the MSDC planning portal: https://planning.baberghmidsuffolk.gov.uk/online-applications/ or by using the link on the Planning page of the Parish Council website.	

<p>17.8.1</p> <p>17.8.2</p> <p>17.8.3</p>	<p>Applications for consideration: DC/17/04027 – Demolition of existing ancillary building and erection of extension for storage & staff facilities. Roger Skinner Ltd, Queen St IP21 5HL Councillors voted unanimously to support this application. Councillors expressed thanks to Mr Peters for attending the meeting and explaining the application. 1837/17 – Erection of agriculture store building incorporating a straw burner and dryer unit. Barley Brigg, Farm, Laxfield Road IP21 5NQ Councillors voted unanimously to refuse the application, a letter will be written to MSDC. As per item 17.3 JimB did not take part in the vote or discussions for this application. DC/17/03380 – Change of use from an office to a hair salon (Class A1) Councillors voted unanimously to support this application. DC/17/04056 – Application for Listed Building consent – replacement of backdoor and one window in Grade II listed cottage and patio doors to the 1980s extension. Councillors voted unanimously to support this application.</p> <p>Results of planning applications considered by MSDC since the PC last met: 1791/17 – Little Meadow Farm, Stradbroke Road IP21 5DZ: no update DC/17/03563 – Havensfield Farm, Fressingfield Road IP12 8EN: no update DC/17/03701 – Waveney Cottage, Queen Street IP21 5HG: no update DC/17/02360 –Bullocks Hill Farm, Pixey Green IP21 5NG: no updated 1503/17 – Cadogan, New Street, IP21 5JG : no update 1550/17 – Holly Tree Farm, Barley Green IP21 5LY : no update 0492/17 – Chestnut House, Wilby Road, IP21 5JP : no update DC/17/03428 – PC application for tree felling churchyard: no update</p> <p>Other planning matters: DC/17/03091 – discharge of conditions application for 0533/17 – Condition 2 – biodiversity mitigation and enhancement strategy – ongoing requirement. 2 Battlesea Green Close, IP21 5NR. Councillors noted this correspondence.</p>	
<p>17.9</p>	<p>All Saints Church Councillors reviewed a request from the fundraising committee for the Parish Council to formally endorse the project. Councillors voted unanimously to support the project and the Clerk will write a letter.</p>	<p>Clerk</p>
<p>17.10</p>	<p>County & District Council reports: Cllr McGregor pointed out the following important matters:</p> <ul style="list-style-type: none"> • SCC are currently advertising for a new Chief Exec. • Transportation Area Manager role is being abolished from 1st September, it is still unclear what the new structure will be. • A consultation will commence shortly on the funding of school transport as the £20m budget needs to be reviewed. An area that may be explored is the additional support provided to pupils with SEN, however Post 16 travel will not be compromised. • The entrance to the Depperhaugh is being reviewed. • There is consultation on how local government will be funded including a review of fairer funding for schools. <p>Cllr Flatman:</p> <ul style="list-style-type: none"> • attended the picnic to celebrate the official opening of the new equipment on the play parks. • will be joining Stradbroke for the Tour of Britain and has been asked to judge the best decorated house and a competition to design cycle shirts at the Primary School. 	

	<ul style="list-style-type: none"> • Locality funding is available, £250 has been donated to help replace the Rural Coffee Caravan. The amount allocated to Stradbroke would be appx £3,000. • MSDC move will commence department by department from September 2017. 	
17.11	<p>Neighbourhood Plan</p> <p>The resignation of 5 members of the neighbourhood plan committee was noted.</p> <p>Ellie Wharton has recently been appointed Chairman of the Neighbourhood Plan committee but was unable to be at the meeting. A statement from her, which was read out by the Clerk, is appended to these minutes.</p> <p>Councillors voted unanimously to pay for the Clerking costs for the committee from the Neighbourhood Plan reserves.</p> <p>Councillors voted unanimously to approve a grant application to Locality to cover costs for the Neighbourhood Plan going forward including the proposed appointment of a consultant to help with the scrutiny of the policies.</p> <p>The proposed public consultation events for September were postponed due to the lack of handover documentation.</p> <p>All Councillors were asked to think about buildings/areas within the village that could be included in the Plan as Assets of Community Value.</p> <p>Councillors votes unanimously to support EW’s proposal to make better use of social media.</p>	All
17.12	<p>Public Forum: Neighbourhood Plan</p> <p>A member of the public raised concerns about a letter from the previous Neighbourhood Plan Committee which was published on the stradbrokeonline website. She felt that the letter was unprofessional, divisive and negative. She asked if the PC could do anything about having it removed. The Clerk responded that the Councillors had received and noted the letter but as the website is privately owned they had no control over what was published.</p> <p>A further member of the public stated that she was indebted to Councillors for the time given up to carry out their roles and it was sad that they should be insulted in this way.</p> <p>The Chairman thanked them for their comments and support, she also referred back to her statement at the beginning of the meeting when she hoped that the future would be more positive for the Parish Council.</p>	
17.13	<p>Finance</p> <p>Account Balances at 31st July 2017</p> <p>Current A/c: £7,550.87</p> <p>Deposit A/c: £16,021.90</p> <p>Cheques for Approval as per appended list.</p> <p>Items 17.13.1 and 17.13.2 were approved unanimously</p> <p>The Clerk reported that the external audit had been received and no action points were noted other than those already noted in the internal audit. A notice of conclusion of audit was displayed on the noticeboard and the PC website.</p>	
17.14	<p>Policies/Procedures for review</p> <ul style="list-style-type: none"> • Press & Media Policy – councillors voted unanimously to adopt this policy. 	

17.15	<p>Clerk's Report</p> <ul style="list-style-type: none"> • A complaint had been received about a footpath but this had been resolved since harvest. • CB will be asking for volunteers for the position of Footpath Warden and Tree Warden in the next edition of the Stradbroke Monthly. • The phone has been removed from the kiosk and the defibrillator cabinet will be installed. Trevor Carrison has offered to paint the kiosk, it was agreed that this would be reviewed in the Spring. • The sign at Ipswich Hospital is ready. It was agreed that CB and EW would attend. 	
17.16	<p>Matters of Information</p> <ul style="list-style-type: none"> • NS raised the issue of an email received from the Trust concerning the cost quoted for fees in relation to the assignment. CB had responded to the email and this would be circulated to Councillors shortly. • The Clerk was asked to write to the home owners of Bishops View and Stradbroke Hall to request that they cut back their hedges that are overhanging the roadway. • CE is trying to set up a meeting to discuss the possibility of bringing gas to the village. • GC reported that Claire Hargrave has set up an excellent website for all matters concerning the Tour of Britain coming through Stradbroke on 8th September. https://www.stradsports.org.uk/ 	
17.17	<p>Matters for inclusion in the Agenda of meeting: 11th September 2017 at 7.30pm</p> <p>Location of future PC meetings Community PCSO</p>	

There being no further business the meeting closed at 21.30hrs.

Carrie Barnes

Signed: _____
Chairman

11th September 2017

Stradbroke's Neighbourhood Plan Report

Apologies for not being able to report in person this evening.

First off, at the committee meeting on Thursday 27th July we welcomed Ann Readman and Alex Bloss as New committee members and since then we have also had James Hargrave join too, all 3 bring to us a great range of skills and knowledge. We also have the benefit of Lynsey's brother Scott who will help in any capacity he can from afar. We are also delighted that Odile has offered to take on the role clerk to the N.P alongside her role as Clerk to the PC.

The previous committee handed over various pieces of information and work that had been carried out over the past 3 years, which we then whittled down to what was relevant to bringing together the draft plan, we have ended up with about half a file box worth of usable/helpful material. I am very disappointed to say that we received very little in the way paperwork or documents on a draft plan and policies front, with the exception of Ollie Last, who very kindly gave us his work on the draft plan; the other committee members have chosen not to pass on their own personal work on the draft plan. I say this is disappointing because my personal view, which you may or may not agree with, is that as part of the neighbourhood plan committee any work carried out for the Stradbroke's Neighbourhood plan should be classed as the Village's information, as with our Parish Council roles we are working on behalf of Stradbroke residents and the work we do is for them, not us personally.

We have had the site assessments by AECOM but I will leave Chris to bring you up to date with that.

Also discussed was the carnival and continuing with the open evening as planned by the previous committee, at the meeting I was very much for going ahead so we had a visible presence there and the residents new the Committee was still working hard towards the draft plan, but a few weeks on I feel that with the issues around the site assessments and the lack of any previous draft plan content being handed over that we should postpone until we have something more positive to bring to the community. I do plan to write an article for the Stradbroke Monthly, I will put in the next meeting date and try to encourage the community to attend and see what it's all about.

Joined with this I would also like to put forward that we start to use Social media as a way to increase openness and engage more people to what we are working towards, not just the NP but the Parish Council, I would be more than happy with the PC backing to set up and run a Facebook page for the PC where we could put links to the website, put up the agenda and Parish Pump, Neighbourhood plan information, Chairman's comments and also support/promote other village events.

Ellie Wharton
Chair – Neighbourhood Plan Committee