

2019/20	RECEIPTS	2020/21
£ 33,225.00	Precept	£ 35,107.00
£ 4,194.84	SCC/MSDC Grants	£ 14,920.24
£ 162.18	Bank Interest	£ 48.64
£ 1,520.00	Cemetery	£ 1,130.00
£ 200.00	Miscellaneous Receipts	£ 150.00
£ 14,364.00	Health Centre Rent	£ 14,364.00
£ 2,045.53	VAT Reimbursement	£ 1,407.48
£ 20,846.18	Community Infrastructure Levy	£ -
£ 7,925.00	Community Land Trust	
	Youth Council	£ 500.00
	Community Shed User Group	£ 10,000.00
£ 84,482.73	Total Receipts	£ 77,627.36

2019/20	PAYMENTS	2020/21
£ 18,291.50	Administration (inc staffing costs)	£ 21,177.40
£ 4,512.18	General Expenditure	£ 5,773.58
£ 877.00	Grants & Donations	£ 150.00
£ 5,726.74	Health Centre	£ 10,113.72
£ 5,807.27	Highways	£ 5,766.57
£ 13,309.35	Other inc Loan	£ 16,011.83
£ 7,925.00	Community Land Trust	
	Youth Council	£ -
	Community Shed User Group	£ 7,500.00
£ 56,449.04	Total Payments	£ 66,493.10

2019/20	RECEIPTS AND PAYMENTS SUMMARY	2020/21
£ 20,746.03	Balance as at 1 April	£ 48,779.72
£ 84,482.73	Total Receipts	£ 77,627.36
£ 56,449.04	Total Payments	£ 66,493.10
£ 48,779.72	balance c/f	£ 59,913.98

Bank reconciliation

Account Balances at 1 April 2020	£ 48,779.72	Represented by:	
add Receipts in the year	£ 77,627.36	Unity Trust Current Account	£ 3,479.42
deduct Payments in the year	£ 66,493.10	less unrepresented cheques/BACS	
Account Balances at 31 March 2021	£ 59,913.98	Available funds	<u>£ 3,479.42</u>
		Unity Trust Deposit Account	£ 56,434.56
		Bank balances @ 31st March 2021	<u>£ 59,913.98</u>

Reserves**Council Projects Earmarked Reserves:**

Training / Legal fees	£ 690.00	Health Centre	£ 2,675.84
Playpark Equipment	£ 629.00	Election Costs	£ 250.00
Maintenance	£ 623.00	Defibrillator	£ 15.00
Community Projects	£ 573.00	Refurb. Fitness Track	£ 500.00
Churchyard & Cemetery	£ 3,772.00	Refurb. Permissive Path	£ 250.00
Playing Field Drainage	£ 1,950.00	Total earmarked reserves	£ 11,927.84

Other Restricted Reserves:

Youth Council	£ 500.00	Total other	£ 21,635.70
Community Shed User Group	£ 2,500.00		
Community Infrastructure Levy (CIL)	£ 18,635.70	General Reserves @ 31/3/21	£ 26,350.44

Mr James Hargrave
Chair

Miss Odile Wladon
Responsible Finance Officer

Date

	2019/20	2020/21	Year on Year Variance		Explanation of variances of 15% or more
	Annual Total	Annual Total	Actual	%	
AGAR BOXES					
1. Balances brought f/w	£ 20,746.03	£ 48,779.72			
2. Precept	£ 33,225.00	£ 35,107.00	£ 1,882.00	6%	
3. Total Other Receipts	£ 51,257.73	£ 42,520.36	-£ 8,737.37	-17%	see below
4. Staff costs	£ 16,570.27	£ 20,276.42	£ 3,706.15	22%	see below
5. Loan Interest/capital	£ 5,787.32	£ 5,787.32	£ -	0%	
6. All Other Payments	£ 34,091.45	£ 40,429.36	£ 6,337.91	19%	see below
7. Balance C/f	£ 48,779.72	£ 59,913.98			
8. total value of cash	£ 48,779.72	£ 59,913.98			
9. fixed assets	£ 74,474.05	£ 74,750.30	£ 276.25		Safety signs purchased at £275.25. Leisure Centre added to register at £1: financed, built (in 1994), insured and managed by
10. Total Borrowings.	£ 21,723.18	£ 16,522.27			Mid Suffolk District Council on land owned by Stradbroke Parish Council

INCOME

Precept	£ 33,225.00	£ 35,107.00	£ 1,882.00	6%	
SCC/MSDC Grants	£ 4,194.84	£ 14,920.24	£ 10,725.40	256%	COVID grant of £10,000 received in August 2020 plus £500 locality grant from County Councillor
Interest	£ 162.18	£ 48.64	-£ 113.54	-70%	Bank interest rate reduced to 0% in May 2020/21
Cemetery	£ 1,520.00	£ 1,130.00	-£ 390.00	-26%	Variable figure annually
VAT	£ 2,045.53	£ 1,407.48	-£ 638.05	-31%	Variable figure annually
Drs surgery rent	£ 14,364.00	£ 14,364.00	£ -	0%	
Community Infrastructure Levy	£ 20,846.18	£ -	-£ 20,846.18	-100%	No CIL received in 2020/21
Miscellaneous	£ 200.00	£ 150.00	-£ 50.00	-25%	Varies year on year, 2019/20 £200 donation to Council. 2020/21 £150 service charge for Community Shed (new)
Total	£ 76,557.73	£ 67,127.36			
Youth Council		£ 500.00			2020/21 Parish Council received a locality grant to help establish a Youth Council
Community Shed User Group		£ 10,000.00			2020/21 Parish Council facilitated receipts and payments for Shed User Group as COVID prevented bank account opening
Community Land Trust	£ 7,925.00				2019/20 Parish Council facilitated receipts and payments until Land Trust had established its own bank account.
GRAND TOTAL:	£ 84,482.73	£ 77,627.36			

EXPENDITURE**Staffing Costs**

Employee Salary/Wages	£ 16,071.54	£ 19,350.22	£ 3,278.68	20%	Regrading of Clerk's position plus 3% national agreement on pay scales
Employers National Insurance	£ 498.73	£ 926.20	£ 427.47	86%	increase in costs due to regrading of Clerk's position
TOTAL :	£ 16,570.27	£ 20,276.42			

Administration

Office allowance	£ 120.00	£ 180.00	£ 60.00	50%	Review led to increase from 1/4/20
IT Support	£ 300.00	£ 360.00	£ 60.00	20%	Review led to increase from 1/4/20
Mobile Phone	£ 94.38	£ 75.03	-£ 19.35	-21%	New contract negotiated at lower cost
Postages	£ 85.96	£ -	-£ 85.96	-100%	No postage charges incurred in 2020/21
Stationery	£ 262.65	£ 53.84	-£ 208.81	-80%	Less stationery purchased in 2020/21. Reference book purchased in 2019/20 @ £150, more printing also required for in person meetings, therefore more paper required.
Travelling Expenses	£ 858.24	£ 232.11	-£ 626.13	-73%	COVID led to fewer in person meetings/training sessions therefore less mileage claimed
TOTAL :	£ 1,721.23	£ 900.98			

	2019/20	2020/21	Year on Year Variance		Explanation of variances of 15% or more
	Annual Total	Annual Total	Actual	%	
General Expenses					
Data Protection	£ 35.00	£ 35.00	£ -	0%	
Insurance	£ 968.95	£ 1,161.32	£ 192.37	20%	Includes full year for Health Centre at renewal in October 2020, previous year only partial health centre cost
Subscriptions	£ 692.07	£ 720.90	£ 28.83	4%	
Audit	£ 500.00	£ 520.00	£ 20.00	4%	
Cost of Meetings	£ 248.44	£ -	-£ 248.44	-100%	No Annual Parish Meeting or in person meetings held in year due to COVID.
Election Costs	£ 1,269.33	£ -	-£ 1,269.33	100%	No contested election in 2020/21, therefore no costs incurred
Training	£ 362.00	£ 70.00	-£ 292.00	-81%	Invoices awaited for training webinars undertaken but not yet invoiced £190, less training in general due to COVID
Website	£ 112.39	£ 216.36	£ 103.97	93%	Additional costs to facilitate Cllr emails and online meetings due to COVID
RBL	£ -	£ 50.00	£ 50.00	100%	Included in "other" in 2019/20
Other	£ 324.00	£ 3,000.00	£ 2,676.00	826%	2019/20 includes £274 for land registry fees and £50 for wreath included above in 2020/21 2020/21 includes solicitors fees: £500 planning and £2,500 lease work
TOTAL :	£ 4,512.18	£ 5,773.58			
Grants & Donations (s.137)					
Donations	£ 150.00	£ -	-£ 150.00	-100%	No donations requested. 2019/20 included donation to foodbank
Good Neighbours	£ 150.00	£ 150.00	£ -	0%	
Grants	£ 577.00	£ -	-£ 577.00	-100%	No grants awarded in financial year. 2019/20 includes funds for Xmas lights
TOTAL :	£ 877.00	£ 150.00			
Health Centre					
Assessments	£ 616.26	£ 3,088.90	£ 2,472.64	401%	2020/21: 5 yearly Hardwiring assessment £1196, plus Fire Assessment £200, EPC £280 and £1412 rent review work. 2019/20: Legionella Assessment £280, Fire Assessment £295 and Legionella Test £41.25
Maintenance	£ 1,568.00	£ 2,156.00	£ 588.00	38%	2020/21: gardening charge £720, £380 for tree works, £764 for flood clearance and £161 for aircon service 2019/20: Gardening £1407, plus air con service £161
Repairs & Renewals	£ 1,332.00	£ 4,868.82	£ 3,536.82	266%	This varies year on year depending on what repairs are required and which areas are due for renewal. Building was taken on in 2019/20 and immediate repairs were required totalling £1332. 2020/21 - urgent works to replace taps and water heaters, cost £4000, plus some electrical work and minor repairs.
Facilities upgrade project	£ 2,210.48	£ -	-£ 2,210.48	-100%	On going project, initial work to centralise alarm systems undertaken 2019/20, further works scheduled for 2021/22
TOTAL :	£ 5,726.74	£ 10,113.72			
Highways					
Public Lighting	£ 75.00	£ 75.00	£ -	0%	
Playing Field grasscutting	£ 1,660.90	£ 1,660.90	£ -	0%	
Community Centre Grasscutting	£ 686.12	£ 646.73	-£ 39.39	-6%	
Westhall grasscutting	£ 891.16	£ 891.16	£ -	0%	
Footpath Maintenance	£ 1,166.43	£ 1,166.43	£ -	0%	
Permissive Path	£ 289.08	£ 514.08	£ 225.00	78%	Repair to footbridge cost £225 in 2020/21
Street cleaning	£ 562.40	£ 550.67	-£ 11.73	-2%	
Debris Clearance	£ 476.18	£ 261.60	-£ 214.58	-45%	COVID lockdown prevented work being undertaken
TOTAL :	£ 5,807.27	£ 5,766.57			

	2019/20	2020/21	Year on Year Variance		Explanation of variances of 15% or more
	Annual Total	Annual Total	Actual	%	
Other inc loan					
Cemetery & Churchyard	£ 3,269.54	£ 4,183.92	£ 914.38	28%	2020/21 increase due to soil removal £200, treeworks £660 plus safety signs at £100.
Property Other	£ 1,264.75	£ 1,916.76	£ 652.01	52%	Annual costs vary dependent on repairs/maintenance required. 2019/20 included costs for Community Shed (£144) now moved to own cost centre. Also includes significant spend on repairs to noticeboard, War Memorial and replacement gate lock (£774) plus ditch clearances etc. 2020/21 includes costs for treeworks carried out (£1620) and safety signs (£252.80) balance other smaller items such as keys and wasp nest treatment/removal
Gate locking	£ 225.00	£ 225.00	£ -	0%	
Clock winding	£ 150.00	£ 150.00	£ -	0%	
Neighbourhood Plan	£ 179.00		-£ 179.00	-100%	Plan adopted no further costs incurred
Community Shed	£ -	£ 111.57	£ 111.57	100%	New cost centre in 2020/21, costs included in "Property Other" in 2019/20 (£144),
Recreation	£ 954.26	£ 541.46	-£ 412.80	-43%	Costs vary depending on repairs required to play park equipment, plus cost of annual ROSPA inspections. 2019/20 included major repair to one piece of play equipment (£767). 2020/21 includes goal post stands (£120) and additional RoSPA (£80) plus repair to a self-closing gate (£206.25).
Loan repayment capital	£ 5,018.80	£ 5,200.91	£ 182.11	4%	
Loan interest	£ 768.52	£ 586.41	-£ 182.11	-24%	
VAT	£ 1,407.48	£ 2,921.14	£ 1,513.66	108%	variable figure dependent on items purchased in year
Bank Charges	£ 72.00	£ 143.00	£ 71.00	99%	Parish Council credit card taken out in August 2020 with a £3 per month (£21) charge plus £50 set up fee
Defibrillator	£ -	£ 31.66	£ 31.66	100%	Costs in previous years included in "property other", new cost centre set up in 2020/21
TOTAL:	£ 13,309.35	£ 16,011.83			
Youth Council		£ -	2020/21 No payments were requested due to COVID restrictions preventing the project moving forward (funds earmarked)		
Community Shed User Group		£ 7,500.00	2020/21 Parish Council facilitated receipts and payments for Shed User Group as COVID prevented bank account opening		
Community Land Trust	£ 7,925.00		2019/20 Parish Council facilitated receipts and payments until Land Trust had established its own bank account.		
GRAND TOTAL:	£ 56,449.04	£ 66,493.10			