

STRADBROKE PARISH COUNCIL

Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA

tel: 07555 066 147 - email: clerk@stradbrokepc.org - website: stradbrokepc.org

Parish Council's Facebook page: @StradbrokePC

COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on MONDAY, 12th JANUARY 2026, COMMENCING AT 7.30pm

Dated this 7th day of January 2026

O Wladon Clerk to the Council

THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

Documents to support agenda items can be viewed on the Parish Council website on the "documents" page. All documentation on current planning applications can be viewed on the planning page of Mid Suffolk District Council's website.

AGENDA

Item Ref	Description
26.01.01	Chairman's welcome
26.01.02	Apologies for Absence (a) Councillors to receive any apologies for absence. (b) Councillors to vote on acceptance of any apologies received.
26.01.03	Declarations of Interests Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests
26.01.04	Dispensations: To receive any requests for dispensations.
26.01.05	Councillor vacancies: No applications for co-option have been received.
26.01.06	Minutes: Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 8 th December 2025.
26.01.07	Updates from Councillors/Committees/Clerk (a) Updates from Committees: no meetings since last full Council meeting. (b) Update for Broadband working group: to receive an update (c) Councillors with specific responsibilities: i. Youth Voice – RA/KL ii. Climate Change – TW iii. SALC – TW iv. Bus transport - TW (d) Training – to receive any updates on training booked or attended. (e) Action taken by the Clerk.
26.01.08	District & County Councillors: Councillors to raise any questions on submitted reports.
26.01.09	Public forum

Item Ref	Description
	Councillors to receive questions or comments from the public on agenda items .
26.01.10	Stradbroke Trust: To receive an update from the Chair of the Trust.
26.01.11	Planning <p>(a) Councillors to determine a response to the following planning consultations:</p> <p>DC/25/05422 – Application for consent to display an advertisement – retention of large black and white aluminium and PVC illuminated backlit sign 14 wide and 4.5m high showing Skinners brand name and design. Roger Skinner Ltd, Queen Street IP21 5HL</p> <p>(b) Councillors to note the outcome of the following planning applications determined by MSDC:</p> <p>DC/25/04962 – 1 Town House, Church St. Listed building consent GRANTED</p> <p>DC/21/04377 – Grove Farm, Queen St. 42 dwellings + 2 barn conversions GRANTED</p> <p>DC/25/05294 – Barley Brigg Farm, Laxfield Road PRIOR APPROVAL GIVEN</p> <p>(c) Planning applications responded to under delegated authority:</p> <p>SCC/0166/25MS – Barley Brigg AD Plant, Laxfield Road. Comments submitted concerning vehicle movements and support for conditions proposed by Mid Suffolk District Council.</p> <p>(d) Other Planning matters</p>
26.01.11	Finance <p>(a) <u>Monthly accounts</u> - Councillors to:</p> <ol style="list-style-type: none"> note account balances at 31st December 2025. approve the payments as per the schedule prepared by the Clerk including: <ul style="list-style-type: none"> Payments already made in month to fulfil contractual obligations Payments to be made after meeting note receipts from December 2025 <p>(b) <u>Precept 2026-27</u> Councillors to note that the Tax Base increased to 640.93, up 1.76 from provisional figure. Councillors to agree the precept for 2026/27 @ £48,149 (2.72% increase).</p>
26.01.12	Updates on Council Projects <p>(a) <u>Pedestrian/Highways Safety Project</u>: To receive an update on the following project areas:</p> <ol style="list-style-type: none"> SIDs Waiting restrictions 20mph <p>(b) <u>Pedestrian crossing points</u>: This project has been funded by a Central Government Active Travel Grant and has been managed by the Highways Department of Suffolk County Council. There has been no contribution necessary from the Parish Council. The majority of the works have been completed. The 2 final crossing points are awaiting confirmation of start date.</p> <p>(c) <u>Neighbourhood Plan review</u>: Work is underway to update the plan. It has been suggested that the Council may consider undertaking another housing needs survey to enable the housing mix policy to be updated. This could cost up to £4,000 – Councillors</p>

Item Ref	Description
	<p>to determine if the Clerk should obtain a quote from Community Action Suffolk. Work on a design code to replace the existing policy can no longer be grant funded and will need to be funded from either Parish Council reserves or CIL. The cost of this is approximately £10,000; a formal quote has been requested from LUC.</p> <p>(d) <u>Tennis Courts</u>: Mid Suffolk District Council have advised informally that the grant bid has been successful subject to a lease being finalised and some additional success criteria being noted – formal notification is awaited. The solicitor has been contacted and an appointment will be arranged for work to commence.</p> <p>(e) <u>Clock</u>: Winding mechanism and dial restoration; works started on 1st September.</p> <p>(f) <u>Playing field safety & security</u>: Quotes obtained for the replacement shed – to be reviewed in closed session. Quotes to increase in size of the compound yet to be obtained.</p> <p>(g) <u>Chapel</u>: No update for this meeting.</p> <p>(h) <u>Play equipment</u>: To agree a date to consult with families on what should replace the recently removed equipment at Westhall.</p>
26.01.13	<p>Policies and Council protocols and documents for approval or review:</p> <ol style="list-style-type: none"> PIIP – review updated plan, now including Cricket Club requirements. CIL funding – to note updated funding statement, now including potential CIL from Grove Farm.
26.01.14	<p>Playing field: To review and discuss the matter of dogs on the playing field at Wilby Road.</p>
26.01.15	<p>Annual Parish Meeting: To consider a review of the set up and running of the Annual Parish Meeting to try and engage more residents.</p> <p>Notes:</p> <p>Must be held between 1st March and 1st June, must not start before 6pm</p> <p>Unlike a Parish Council meeting can be held in a licenced premises – and alcohol can be served, alongside other refreshments</p> <p>Guest speaker could be invited</p> <p>Use a local issue to encourage attendance</p> <p>Possibly change the name to Annual Parish Assembly (or similar)</p>
26.01.16	<p>Correspondence:</p> <ol style="list-style-type: none"> Tabled: Councillors to note and agree actions for correspondence tabled at the meeting. Emails: Councillors to note correspondence previously circulated - SALC bulletins
26.01.17	<p>Next meeting: Monday, 9th February 2026</p> <ul style="list-style-type: none"> Deadline for submission of agenda items & papers to the Clerk – Friday, 30th January. Dates for meetings to May 2026: <ul style="list-style-type: none"> 9th March 2026 13th April 2026 11th May 2026 (Annual meeting)
26.01.18	<p>Confidential section</p> <ol style="list-style-type: none"> Councillors to vote on a proposal to review this item in closed session in accordance with the Public bodies (Admissions to Meetings) Act 1960 due to the confirmation nature of the business to be discussed. To agree on a way forward for financial matters, including quote review.