

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 13th July 2026 commencing at 7.30pm

Present: Russell Ayling, Antony Bush, Lawrence Champion, Edward Chew, James Hargrave, Maureen John, Caroline Stebbing (c), Toni Wisbey

In attendance: Odile Wladon (Clerk), and 5 members of the public.

Item Ref	Description
26.07.01	Chairman's welcome The Chairman acknowledged the hard work of everyone connected to Music Day and thanked them for a fantastic event. The following announcements were made: • The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded. • Members of the public were reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.
26.07.02	Apologies for absence (a) Councillors received apologies for absence from Karen Lynch. (b) Councillors resolved to accept the apologies received.
26.07.03	Declarations of interests The following interests in subsequent agenda items were declared: Pecuniary interests – TW payments 26.07.11
26.07.04	Dispensations: there were no requests for dispensations
26.07.05	Councillor vacancies: there were no applications for co-option.
26.07.06	Minutes: Councillors resolved to approve the minutes as a true record of the business conducted at the meeting held on 8th June 2026.
26.07.07	Updates from Councillors/Committee/Clerk (a) Committees: there have been no committee meetings since the last Full Council meeting (b) Broadband working group: to receive any update (c) Councillors with specific responsibilities: - Youth Voice: RA / KL - Climate Change: TW - SALC (a) Training The Clerk and Mr Wilson attended a training course on routine play inspections. It is clear that more rigorous inspections need to take place on at least a monthly basis, with a more in depth inspection under taken quarterly. This is in addition to the annual inspection. Clerk's recommendation is that she undertakes the monthly inspections and Mr Wilson is paid to undertake the quarterly more in depth inspection, Clerk will prepare forms to ensure everything is checked in accordance with training received. The Council will continue to arrange either RoSPA or PI inspections annually. Councillors resolved to accept this course of action. Clerk attended a Town and Parish Liaison meeting regarding JLP review and has followed up with officers with questions regarding potential increase in housing targets compared to March 2025. Councils are also encouraged to complete the consultation survey on the new JLP, Clerk has asked for questions to be provided in a pdf as currently only available when completing the survey. (b) Action taken by the Clerk Agreed a draft licence with MSDC for works to the Leisure Centre, to be signed this evening by 2 x councillors and returned to their legal department. Councillors resolved to accept the licence. Follow up to request for information from SCC on waste processed at Barley Brigg AD has been

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	undertaken. Information is being gathered on the Weybread planning application to convert existing poultry processing buildings to incubation plant to assess if there will be any impacts on Stradbroke. Comments will be submitted ahead of application determination.
26.07.08	County & District Councillors: Both Councillors submitted apologies – reports had been circulated and were noted.
26.07.09	Public Forum: A member of the public raised the matter of the clock which is rarely working and doesn't keep time since works undertaken. It was noted that the start times for the Parish Council meetings is not included on the Pump page in the monthly.
26.07.10	Planning (a) Councillors to approve a response to the following planning consultations: DC/26/02684 – Pendragon, New Street. Construction of 2 storey flat roof rear extension, and demolition of existing conservatory. Councillors resolved to support this application. DC/26/02935 – Brook House, Laxfield Road IP21 5HX retention of post and rail fence and erection of 5 bar gate. Late submission – no comments to be submitted. (b) Councillors to note the outcome of the following planning applications determined by MSDC: DC/26/01601 – Garden Cottage, New Street. Listed Building consent GRANTED DC/24/05246 – Land to the South of, New Street. Section 73, to enable provision of car park in lieu of a LEAP. GRANTED DC/26/01880 – Tudor Farm, Battlesea Green. Listed Building consent GRANTED (c) Other planning matters: Councillors agreed that comments should be submitted to Mid Suffolk District Council expressing concern that an expansion of the Cranswick Factory has again been granted permission without an EIA being undertaken.
26.07.11	Finance Monthly Accounts (a) Councillors noted account balances at 31st June 2026 Current: £17,349.82 Deposit: £127,703.41 Chairman initialled bank statements. (b) Councillors resolved to approve payments as per the schedule appended to the minutes. (TW took no part in the discussions or vote). (c) Councillors noted receipts in June 2026, as per the schedule appended to the minutes.
26.07.12	Updates on Council projects Councillors to receive updates on the following projects - (a) Pedestrian and highways safety i. SIDs – a SID has been temporarily placed on the existing post on Laxfield Road, post not strong enough to take weight of solar panels, therefore battery has been changed regularly. New posts on Laxfield Road and New Street will be installed by: 21st August ii. 20mph zone – business case and appendices, plus a letter of support from Cllr Mittuch have been submitted. A quote of the cost is awaited. iii. Waiting restrictions – works take place on 15th July, the order will be sealed on 13th July – therefore enforcement can start immediately the works are complete. (b) Pedestrian crossing points – no date has been set for the works to the final crossing point. (c) Neighbourhood Plan – amendments are being made following the regulation 14 consultation, advice from Mid Suffolk is awaited on 2 paragraphs and advice has been requested on possible change in the numbers each area will be required to provide compared to the preliminary numbers issued in March 2025. (d) Tennis court refurbishment and lease – refurbishment is complete and a handover meeting took place. Lease: work on the lease has been held up by an issue with Land Registry, all documents have been submitted to Land Registry and it is hoped that this will be resolved shortly to allow a draft lease to be drawn up, the handover document with care information supplied by Premier

Item Ref	Description									
	Sports will be included in the lease. (e) Scorer’s Hut – a locality grant of £2,000 has been agreed subject to quotes being submitted, these are being obtained. Balance is likely to be £1,500 payable by the Parish Council if no other funding source can be found. (f) Clock - technical issues with linking new and old equipment have caused the clock to stop chiming at times. The company are working to resolve the issues. The clock will continue to loose time as it always has and will require manual adjustment. A member of the public advised they knew of 3 people who were willing to manually adjust the clock. (g) Fitness Track – work on preparing a report for the fitness track and dogs on the playing field has been delayed due to the work load of the Clerk. Original plans have had to be shelved as the outstanding s.106 monies expected from Chantala Close development will no longer be available for works on the fitness track. The Clerk suggests a meeting with Councillors are the site to discuss potential options before any further work is carried out. (h) Shed and compound extension – no update for this meeting. (i) Chapel – no update for this meeting. (j) Play equipment– no update for this meeting. (k) MJ advised that works on the Court House will start at the end of July and last until September.									
26.07.13	Policies, Council protocols and documents: none for this meeting.									
26.07.14	Correspondence (a) Tabled correspondence – Councillors agreed the following actions: • Tennis Courts – request from Tennis Club for overhanging trees to be cut back. Councillors did not agree to the tree works, but requested that the Clerk to arrange an assessment of all tress in the area to be undertaken. It was noted that it is the wrong time of year to have trees cut. • 2 x emails regarding the report on fitness track and dog on playing field. Clerk to advise that no date has been set for this at the present time. • Email from Stradbroke Swim and Fitness Centre – re glass on playing field, Clerk cleared this – no further action required. • Email reporting dead tree at Westhall – Clerk arranged for it to be removed – no further action required. • Email complaining about H&S when tree removed at Westhall – Clerk has emailed and given reassurance, and guidance on how to report pot holes in the area. No further correspondence received, therefore no further action recommended. • Numerous emails regarding pig farm development at Laxfield – Clerk is already looking into any implications on Stradbroke, no further action recommended. (b) Emails previously circulated – to note SALC bulletins and JLP survey – Councillors agreed to delegate authority to the Clerk to respond to the survey.									
26.07.15	Next meeting: 10 th August 2026 Dates for future meetings to May 2027 <table><tr><td>14th September 2026</td><td>12th October 2026</td><td>9th November 2026</td></tr><tr><td>14th December 2026</td><td>11th January 2027</td><td>8th February 2027</td></tr><tr><td>8th March 2027</td><td>12th April 2027</td><td>10th May 2027 (Annual meeting)</td></tr></table>	14 th September 2026	12 th October 2026	9 th November 2026	14 th December 2026	11 th January 2027	8 th February 2027	8 th March 2027	12 th April 2027	10 th May 2027 (Annual meeting)
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26.07.16	Closed session: (a) Councillors resolved to close the meeting in accordance with the Public bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed. (b) Matters relating to the Health Centre: The Chairman updated Councillors on matters discussed with Medical Practice at a recent									

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	meeting. Councillors resolved to work with Hollins Architects on a way forward and agreed the appointment of LM Surveys to draw up detailed plans of the entire site (cost £1050 plus VAT). (c) Cemetery: Councillors resolved that the Clerk will contact the family who own the land which adjoins the cemetery near Mill Lane/Laxfield Road junction. (d) Remembrance day: Councillors resolved to investigate taking over the organising of the event, the Clerk will look into this.

Meeting closed at: 9.00pm

Signed: _____ Date: _____