

**Minutes of the Ordinary Meeting of Stradbroke Parish Council  
held at the Court House, Stradbroke  
on Monday, 11<sup>th</sup> July 2022 starting @ 7.30pm**

**Present:** Mandy Allen, Russell Ayling, Helen Ball (part: to 22.07.12), James Hargrave, Kamal Ivory, Maureen John, Susan Loxton, Toni Wisbey, Caroline Stebbing

**In Attendance:** Odile Wladon (Clerk), Cllr Flatman, and 7 members of the public

<b>Item Ref</b>	<b>Description</b>
<b>22.07.01</b>	<p><b>Chairman's welcome</b></p> <p>The Chair gave a reminder that the meeting may be broadcast live and recorded. He advised that any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
<b>22.07.02</b>	<p><b>Apologies for Absence</b></p> <p>(a) The Chair informed Councillors that Velda Lummis resigned as a Councillor the previous day. Councillors were unanimous in their thanks to Velda for her long service as a Councillor and her hard work and commitment.</p> <p>(b) Councillors received apologies from Antony Bush.</p> <p>(c) Councillors <b>voted</b> to accept the apologies from Antony Bush.</p>
<b>22.07.03</b>	<p><b>Declarations of Interests</b></p> <p>Councillors <b>declared</b> interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none</p> <p>(b) Other registerable interests - none</p> <p>(c) Non-registerable interests: MA/HL – Planning Ref DC/22/02971 JH/HB – Planning Ref DC/22/03302</p>
<b>22.07.04</b>	<p><b>Dispensations:</b> none requested.</p>
<b>22.07.05</b>	<p><b>Minutes:</b></p> <p>Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 13<sup>th</sup> June 2022.</p>
<b>22.07.06</b>	<p><b>County &amp; District Councillors:</b></p> <p>County Cllr Gould sent his apologies and his report was noted.</p> <p>District Cllr Flatman:</p> <ul style="list-style-type: none"> <li>• Peer review report has been published.</li> <li>• A review of social housing for the future is underway</li> <li>• CIFCO made £6m profit in 2021/22</li> <li>• A wellbeing and leisure hub based in Stowmarket is moving to the next stage.</li> <li>• Work to transition Council vehicle fleets to HVO is ongoing.</li> <li>• A £150k fund to help communities tackle climate emergency has opened.</li> <li>• Parking strategy consultation underway</li> <li>• Government review is being called for a potential devastating energy project.</li> <li>• New building regulations came into force on June 15<sup>th</sup>.</li> </ul> <p>Councillors thanked Cllr Flatman for the grants to support the Music Day and the Library refurbishment project.</p> <p>Councillors also raised the matter of the cancellation of the bus service 552 and the impact this will have on students currently travelling on the bus.</p>

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	An email from a member of the public regarding parking at New Street Close will be forwarded to Cllr Flatman.
22.07.07	<p><b>Public forum:</b></p> <p>A member of the public stated that they were sad to hear of the resignation of Velda Lummis and wished her well.</p> <p>Members of the public spoke to the meeting about planning application DC/22/02971.</p>
22.07.08	<p><b>Planning:</b></p> <p>(a) Councillors reviewed and <b>approved</b> responses to the following planning applications:</p> <p><b>DC/22/02971</b> – Erection of extension to existing facility to provide additional packing &amp; storage space. Roger Skinner Ltd, Queen Street IP21 5HL. Object and recommend refusal as the application is not in accordance with the Neighbourhood Plan.</p> <p><b>DC/22/03191</b> – Full planning application: severance of garden and erection of 2no. three storey semi-detached houses with home offices and shared single storey double car port. Foxgrove, Queen Street IP21 5HH. Support with comments on parking spaces and the need to ensure these remain 3 bedrooms only.</p> <p><b>DC/22/03302</b> – S.73 application for removal or variation of a condition following grant of planning permission DC/21/04538 – to vary condition 2, insertion of 2 additional windows. Land North of the Beeches, Meadow Way. No comments, the plans available did not seem to be in date.</p>
22.07.09	<p><b>Finance:</b></p> <p>(a) Councillors noted account balances at 30<sup>th</sup> June 2022 as:</p> <p>Current Account: £7,596.72</p> <p>Deposit Account: £99,714.36</p> <p>(b) Councillors <b>approved</b> the payments as per the schedule attached to the minutes in the minute book.</p> <p>(c) Councillors noted the receipts in month including <b>VAT reclaim</b> of £3025.83. Councillors also noted that £20,000 had been transferred from the deposit account to the current account to cover the outstanding payments.</p>
22.07.10	<p><b>Clerk's report</b></p> <p><b>(a) Health Centre –</b></p> <ul style="list-style-type: none"> <li>• The draft lease has been approved by the Medical Practice. Councillors <b>voted</b> to approve the lease for signing by the Chair and Vice Chair of the Council.</li> <li>• The estimate of the cost of works is still awaited.</li> <li>• The grounds contractor has been asked to clear the weeds from around the outside the building.</li> </ul> <p><b>(b) Playing field –</b> Councillors received a verbal report on complaints received regarding anti-social behaviour. These matters will be reviewed when the playing field security project is brought forward.</p> <p><b>(c) Community Centre –</b> Councillors received the following report on a meeting between Parish Council representatives (JH/RA/OW) and Trustees of SSCC.</p> <ul style="list-style-type: none"> <li>• Trustees advised that the assets of the Charity have been transferred to the new CIO, and therefore the Charity is no more.</li> <li>• Trustees stated that no decision has been reached on which plan to adopt for extending the building.</li> <li>• Current Trustees are waiting to recruit further Trustees to help with the process.</li> <li>• The following information was shared with Trustees: <ul style="list-style-type: none"> <li>○ The Parish Council reported that it is unlikely there will be sufficient</li> </ul> </li> </ul>

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	<p>funding available to build separate changing rooms.</p> <ul style="list-style-type: none"> <li>○ There is likely to be more funding available if the works were split into two projects, ie: extending the club room and revamping the current changing rooms.</li> <li>○ Information was shared with Trustees on what funding could be available and the work undertaken to encourage Mid Suffolk to include the Community Centre in their Infrastructure Delivery Plan.</li> <li>○ Trustees advised that they would not be in a position to apply for CIL before May 2023.</li> </ul> <p><b>(d) Highways</b></p> <p>County Cllr Gould sent the following updates which were noted:</p> <ul style="list-style-type: none"> <li>• The works on Queens Street will take longer than a week therefore there is no benefit to moving the project to the school half term holiday.</li> <li>• Suffolk Highways department have sent through information on how to progress the request for highways safety improvements. Councillors noted that the Parish Council has already carried out most of the suggestions and Cllr Gould will be advised that the project is ready to move to design and implementation phase.</li> </ul>
22.07.11	<p><b>PIIP &amp; CIL</b></p> <p>Councillors undertook an exercise to prioritise the proposed CIL projects. This will be analysed and presented back as a priority list at the next meeting.</p> <p style="text-align: right;"><i>HB left at this point</i></p>
22.07.12	<p><b>Risk Assessments</b></p> <p>Councillors to report any areas of concern with the following:</p> <p>(a) Westhall play park – no issues to note.</p> <p>(b) Community Centre play park – Suffolk County Council have replaced the damaged fence.</p> <p>(c) Fitness Track – no issues to note.</p> <p>(d) Permissive Path – no issues to note.</p> <p>(e) Cemetery – no issues to note.</p>
22.07.13	<p><b>Correspondence</b></p> <p>(a) Tabled:</p> <ul style="list-style-type: none"> <li>i. Councillors reviewed a request to install allergy awareness signs at the play park adjacent to the Community Centre. Councillors agreed this should be done and noted that District Cllr Flatman had agreed to help with funding this.</li> <li>ii. An email regarding a question with the cemetery was reviewed.</li> <li>iii. An email informing the parish council that a resident is no longer able to keep their hedge cut and requesting assistance with this. This matter will be passed to Suffolk County Council.</li> <li>iv. A parking strategy consultation QR code was shared.</li> <li>v. Councillors noted the consultation on another 6<sup>th</sup> form centre in Cambridge. Councillors noted that a similar project nearer to Stradbroke would be beneficial.</li> </ul> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
22.07.14	<p><b>Legal matters:</b></p> <p>(a) Councillors <b>voted</b> on a motion to close the meeting to the press and public due to the confidential nature of the business to be reviewed.</p> <p style="text-align: right;"><i>Members of the public left</i></p> <p>(b) Councillors received information regarding 2 legal matters:</p>

Item Ref	Description
	<ul style="list-style-type: none"><li data-bbox="347 172 1453 248">i. Councillors <b>agreed</b> a proposed variation to a s.106 agreement on a development in the Neighbourhood Plan.</li><li data-bbox="347 250 1453 327">ii. Councillors noted that following information received by the Clerk, the Council's insurance company had been contacted and notified fully on a legal matter.</li></ul>
<b>22.07.15</b>	<b>Date of the next meeting: 8<sup>th</sup> August 2022</b>

Meeting closed at: 9.45pm

Signed: \_\_\_\_\_ Date: