



Stradbroke Parish Council

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COUNCILLORS ARE SUMMONED and THE PUBLIC/PRESS ARE INVITED TO ATTEND a MEETING of the PARISH COUNCIL which is to be held in the **COURT HOUSE, QUEEN STREET, STRADBROKE** on **MONDAY 12TH MARCH 2018, COMMENCING AT 7.30pm**. Please note this meeting may be recorded.

Due to training taking place prior to the meeting – doors will open to the public at 7.20pm.

Dated this 7th day of March 2018

Wladon Clerk to the Council

AGENDA

17.1	Chairman's welcome.
17.2	Apologies for Absence: to receive any apologies. To vote on acceptance of absences.
17.3	Declarations of Interest:
17.3.1	To receive any Councillors' Declarations of Local Non-Pecuniary Interests
17.3.2	To receive any Councillors' Disclosable Pecuniary Interests in subsequent agenda items
17.3.3	To note that any additions, deletions or alterations to the Councillors Register of Interests can be updated on line by each Councillor.
17.4	Dispensations: to decide upon any requests for dispensations (<i>none were received at the time agenda was issued</i>).
17.5	Parish Council Vacancies. Councillors will vote on the candidates for co-option to join the council.
17.6	Minutes:
17.6.1	To review and approve the minutes of the meetings of 12 th February 2018 (<i>copy attached or available to view in the Meetings Section of the Parish Council website</i>)
17.6.2	To consider matters arising from previous meetings not otherwise listed on the Agenda.
17.7	Public forum: the public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 2 minutes to speak regarding items on the agenda.
17.8	Planning: all planning documents can be accessed via the MSDC planning portal: https://planning.baberghmidsuffolk.gov.uk/online-applications/ or by using the link on the Planning page of the Parish Council website.
17.8.1	Applications for consideration: DC/18/0533 – Erection of a detached single storey holiday let. Field Cottage Laxfield Road IP21 5JT DC/18/00266 – Erection of double garage (following demolition of existing garage) The Lodge, Wilby Road IP21 5JN 1503/17 – Erection of 2 storey side extension and extension of single storey porch. Cadogan, New Street IP21 5JG
17.8.2	Decisions on applications previously considered: there are none
17.8.3	Other Planning Matters: <ul style="list-style-type: none"> To review the outcome of correspondence regarding applications DC/17/06137, DC/17/06203 and DC/17/05565 and the inclusion of treatment plants rather than

	<p>connection to the main sewer.</p> <ul style="list-style-type: none"> • Land North of New Street – to review correspondence received. • Planning appeal: App/W3520/W/17/3186954 Demolition of existing industrial buildings. Erection of 2 no. residential dwellings and formation of new site access. Chestnut House, Wilby Road, Stradbroke IP21 5JP
17.9	Neighbourhood Plan:
17.9.1	To receive an update outcomes of Regulation 14 Consultation
17.9.2	To review and approve amended Neighbourhood Plan for submission to MSDC.
17.10	Finance <i>(documents relating to this agenda item will be uploaded to the website as they are prepared)</i>
17.10.1	Account Balances at 28 th February 2018
17.10.2	Cheques for Approval and to note receipts in the month
17.10.3	Grant applications: none received this month
17.10.4	To sign agreements to update bank signatories
17.11	To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council. <i>(copies of the reports – if received - are attached to the agenda)</i>
17.12	Community Store
17.12.1	To consider a proposal that the Parish Council takes over the management of the Community Store. The proposal is for the Parish Council to be responsible for the Community Store and to operate it via a management committee consisting of a Parish Councillor as chair, with a representative of each of the users of the facility. Each user of the Community Store will be issued with a licence agreement by the Parish Council. The use of the community store will remain for users of the playingfield as it is at present. A list of the current users will be obtained from the Stradbroke Charitable Trust.
17.12.2	To review correspondence received from the Stradbroke Sports and Community Centre – copy attached.
17.13	Polices/Procedures for review:
17.13.1	Statement of Internal Control including Annual Review of Effectiveness of Internal Control
17.14	Matters of Report:
17.14.1	Following discussions at the February meeting the Clerk was asked to investigate the cost of hedge cutting and the ownership of the gate. <ul style="list-style-type: none"> • Hammond Garden Services, who carry all works on behalf of the Parish Council, have quoted £200 to reduce the height of the hedge to the same as the hedge adjoining the Medical Centre. The quote includes removal of all cuttings. Councillors to review this quote and decide on how to proceed. • The Clerk can find no evidence that the Parish Council owns the gate behind the Stradbroke Sports & Community Centre.
17.14.2	Footpath Warden: the Clerk met with someone who is interested in the position and is waiting to hear if they are willing to undertake the role.
17.14.3	Footpath maps update: to receive an update if available.
17.15	Risk Assessment – to receive reports from Councillors on:
17.15.1	Community Centre Play Park
17.15.2	Fitness Track
17.15.3	Westhall Play Park
17.15.4	Cemetery
17.15.5	Permissive Path

17.16	Drs surgery To note that the Clerk forwarded on a request from a resident to the Chairman of the Stradbroke Charitable Trust concerning the repair to a fence at the rear of the Medical Centre.
17.17	Training for Councillors –
17.17.1	To note any training undertaken.
17.17.2	To note any requests for training to be booked.
17.18	Cemetery / Churchyard
17.19	Community PCSO
17.20	Assignment of Lease:
17.20.1	To review a proposal that discussions concerning the assignment document are discussed in a closed session at the end of the meeting.
17.20.2	To review the changes proposed by the Stradbroke Trust to the assignment document issued by the Parish Council.
17.21	Clerk's Report During the course of this month I have: <ul style="list-style-type: none"> • Chased up the promised VAS at Westhall and the warning sign on the Wilby Road at the junction with Neaves Lane. • Forwarded a complaint about potholes in Mill Lane to Cllr McGregor. • Received a request to site a memorial bench in the cemetery, near the chapel. • Dealt with requests concerning the cemetery • Reported the kerbstones outside the Spar to the Highways department
17.22	Correspondence – to review correspondence received not discussed under other agenda items. Emails already circulated: <ul style="list-style-type: none"> • Suffolk Preservation Society objecting to development on the land north of Westhall. • Royal British Legion – Suffolk Remembers Armistice 100 Event • MSDC – disruption to access of online planning portal due to maintenance of the site. Tabled correspondence: none received at time agenda issued.
17.23	Matters for inclusion in the Agenda of meeting: Items noted at the meeting or additional items to be submitted to the Clerk by 30/03/18 Next meeting: 9 th April 2018 @ 7.30pm – Court House, Queen Street, Stradbroke.

Agenda Item 17.11

March 12th 2018, Report for Stradbroke Parish Council by District Councillor

Julie Flatman.

Hot off the press.

Ladies Tour of Britain

Working with Suffolk County Council we have secured stage one of the women's Tour of Britain. The event, which will be held on the 13th of June 2018 and will run from Framlingham to Southwold, passing through large parts of Mid Suffolk.

I'm very pleased to say that we have been chosen to be one of the villages that the Tour will pass through.

I very much hope that we will have a fantastic turn out. I am currently working closely with Sue Calver from the communities' team to secure activities and competitions for the Stradbroke and Laxfield schools.

I am hoping I will have £250 for us to spend on perhaps a barbeque or similar for early evening after the children have used the specialist cycling equipment brought in for the occasion after school has finished.

The consultation has begun on the new ward boundaries. The consultation ends on 30th of April.

Babergh Council will take a referendum in the summer on the joining with Mid Suffolk.

Agenda Item 17.12.2

Licence for Community Store (The Shed)

On behalf of the Stradbroke Sports and Community Centre (SSCC) committee, we believe that the licensee for the Shed should be a party that has the whole village community at its heart. Most organisations in the village are focused groups with specific needs and would find it difficult to act impartially. Only the Stradbroke Trust, the Parish Council and the SSCC would appear to meet these criteria.

The SSCC Trust deed specifically recognises the importance of all clubs, societies and village organisations and entitles them to have representatives on the management committee. Although not all organisations feel the need to be represented we have a very good cross section of village organisations enabling us to manage our facilities in the best interest of the whole community.

The SSCC is not just a building where people hold their own events. It is more than a community centre, it is in fact a centre for the whole community and one which wants to encourage families and friends from all walks of life to come together and enjoy being part of the Stradbroke Family. Our provisional programme for the year is wide ranging and hopefully will have something for everyone from a family sports day, to quizzes and music nights.

We have too many factions within Stradroke and we believe that one of our roles as an organisation is to bring people together and break down some of the barriers by having fun and enjoyment through participating as one big Stradbroke Family. With this philosophy we think the SSCC is an ideal candidate to take over the lease for the Shed.

Finally, following our email of the 19th of December, we have been able to establish that there are unlikely to be any significant costs involved in taking over the licence from the Stradbroke Trust on the understanding that the Licence does not change. Furthermore, as we've already stated, the agreements in place with all of the user groups will remain the same.

We therefore hope the Council will be pleased that the Community Centre is willing to look after this important asset and we look forward to confirmation from the PC that the transfer can go ahead.

Yours respectfully

Don Darling (on behalf of the SSCC)