

# **Youth Voice Working Group**

## **Terms of Reference**

### **1. Background**

- The purpose of the Youth Voice Working Group is to act as a conduit between the youth in the community and Stradbroke Parish Council to provide a regular opportunity for the voice of this demographic to be heard.

### **2. Objectives**

- To provide a regular opportunity for the Youth Voice in the community.
- To provide a point of contact for all youth groups and schools in the parish and the PC.
- To provide a point of contact for all youths resident within the parish boundary including those at local 6<sup>th</sup> forms and the PC.
- To bring forward to the PC proposals/motions considered to be within their remit.
- To facilitate youth group attendance in the Public Forum of PC meetings thus being able to speak on their proposal/motion.

### **3. Constraints**

- The working group reserves the right to review the protocol at a Stradbroke Parish Council meeting.

### **4. Membership**

- Any member of the PC may be a member of the Working Group.
- Current membership:
  - Russell Ayling
  - Helen Ball

### **5. Reporting**

- Members will provide updates to full council meetings on a monthly basis.

## 6. Working Methods

- Write a one-off piece for the parish magazine explaining objectives and inviting groups/individuals to make contact.
- Where possible, contact local groups and schools to establish a link.
- Explain the process for submitting proposals/comments to the PC including the prioritisation process and budgetary considerations.
- Meet with groups to discuss their ideas and determine whether any proposals are within the remit of the PC.
- Where appropriate, complete a project proposal form and submit to the Proper Officer to request inclusion on the agenda of the next full council meeting.
- Confirm date of inclusion to relevant group/individual and invite them to speak in the Public Forum.
- Feedback to group/individual as appropriate and keep updated on progress.

## Version History

Version	Date	Author	Version Notes
1.0	4/6/24	Councillor Helen Ball	This version sent to SPC Officer for inclusion in agenda for PC meeting on Monday 10 <sup>th</sup> June 2024.
2.0	3/7/24	Councillor Helen Ball	Updated to include comments form the PC meeting on Monday 10 <sup>th</sup> June.

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