

## Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on Monday, 9<sup>th</sup> March 2026 commencing at 7.40pm

**Present:** Russell Ayling, Edward Chew, Maureen John, Caroline Stebbing (c), Toni Wisbey

**In attendance:** Odile Wladon (Clerk), District Cllr Linder and 8 members of the public.

Item Ref	Description
<b>26.03.01</b>	<p><b>Chairman's welcome</b></p> <p>The Chairman advised that the meeting would not be broadcast live or recorded by the Parish Council.</p> <p>Members of the public are reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
<b>26.03.02</b>	<p><b>Apologies for Absence</b></p> <p>(a) Councillors received apologies for absence from Lawrence Champion, Karen Lynch and James Hargrave.</p> <p>(b) Councillors <b>resolved</b> to accept the apologies received.</p>
<b>26.03.03</b>	<p><b>Declarations of Interests:</b> No interests were declared.</p>
<b>26.03.04</b>	<p><b>Dispensations:</b> No dispensations were requested</p>
<b>26.03.05</b>	<p><b>Councillor vacancies:</b> No applications for co-option have been received.</p>
<b>26.03.06</b>	<p><b>Minutes:</b> Councillors <b>resolved</b> to approve the minutes as a true record of the business conducted at the meeting held on 9<sup>th</sup> February 2026.</p>
<b>26.03.07</b>	<p><b>Updates from Councillors/Committees/Clerk</b></p> <p>(a) Updates from Committees: no meetings since last full Council meeting.</p> <p>(b) Update for Broadband working group: no update at this meeting.</p> <p>(c) Councillors with specific responsibilities:</p> <ol style="list-style-type: none"> <li>i. Youth Voice – RA has met with the school council at the primary school and invited them to let us know if they have any ideas they wish to share, RA told them they were welcome to come and speak at a Council meeting if they felt ready.</li> <li>ii. Climate Change – no update for this meeting</li> <li>iii. SALC – forum taking place shortly.</li> <li>iv. Bus transport – no update for this meeting</li> </ol> <p>(d) Training – Councillors received the following updates on training booked or attended:            TW is attending a Conference on Sustainable Communities            The Clerk attended a briefing on LGR led by Surrey Association of Local Councils</p> <p>(e) Action taken by the Clerk</p> <ul style="list-style-type: none"> <li>• Arranged for repair to footbridge to Cemetery as wire had come loose and was a trip hazard – cost £196</li> <li>• Replacement seats for seesaw have been received and will be installed shortly</li> </ul>
<b>26.03.08</b>	<p><b>District &amp; County Councillors:</b></p> <p>District Cllr Linder:            Gave an update on the New Street Close parking improvements. The cost of the works is £70k. Meetings have been arranged with cabinet members and officers. Cllr Linder will continue to pursue funding opportunities to ensure that the project is not forgotten as it has been in the past.</p> <p>County Cllr Lloyd sent apologies</p>

Item Ref	Description
26.03.09	<p><b>Public forum:</b></p> <p>Councillors received the following comments from the public on <b>agenda items</b>. Members of the Tennis Club addressed Councillors regarding the upgrade project and the lighting requirements of the project. The Club have decided not to progress with works to install a gravel filled trench around the courts and will not be having an electrical connection in the club house.</p>
26.03.10	<p><b>Planning</b></p> <p>(a) Councillors determined the following response to a planning consultation:  <b>DC/26/00349</b> – Listed building consent – reinstating internal partition walls. Low Farm, Pixey Green. Submit comments noting that any comments from Heritage Officer should be observed.</p> <p>(b) Councillor noted the outcome of the following planning applications determined by MSDC:  <b>DC/25/05442</b> – Five Oaks, Fressingfield Road. Discharge of conditions 3 (bat licence), 4 (dust management plan), 7 (biodiversity enhancement plan), 8 (materials), 9 (flood evacuation) and 11 (cycle storage)  <b>DC/26/00619</b> – Roger Skinner Petfoods. Condition 19 drainage discharged  <b>DC/26/00137</b> – Passmore, Weeks &amp; Richardson. Listed building consent GRANTED</p>
26.03.11	<p><b>Finance</b></p> <p>(a) <u>Monthly accounts</u> - Councillors:</p> <ol style="list-style-type: none"> <li>i. noted account balances at 28<sup>th</sup> February 2026.  Current: £3,592.45  Deposit: £141,051.36  Chair initialled bank statements</li> <li>ii. <b>resolved</b> to approve the payments as per the schedule prepared appended to the minutes.</li> <li>iii. noted receipts in February 2026</li> </ol> <p>(b) Councillors noted that a VAT reclaim will be submitted for the period ending 28<sup>th</sup> February 2026 total: £4,546.40.</p> <p>(c) Councillors noted that SCC has been informed that the Parish Council will continue with the current arrangement for footpath cutting, ie that Parish Council receives grant from SCC and arranged the cuts as per the agreed budget.</p> <p>(d) Councillors noted that MSDC have advised that the cost of emptying the bins will rise on 1<sup>st</sup> April 2026 from £50 per bin to £51.50 per bin. This is still a subsidised rate as the true cost to MSDC is £175 per bin. An increase was included in budget figures</p>
26.03.12	<p><b>Updates on Council Projects</b></p> <p>(a) <u>Pedestrian/Highways Safety Project:</u>  Councillors received an update on the following project areas:</p> <ol style="list-style-type: none"> <li>i. SIDs – still awaiting date for post on New Street to be installed. Another possible location for at the Cemetery on Laxfield Road has been submitted.</li> <li>ii. 20mph - Councillors reviewed the guidance on a 20mph zone covering the conservation area. The cost for this could be up to £20,000 which is only £5,000 more than applying for the limit on Queen Street only.  Councillors <b>resolved</b> to continue with the project, and asked the Clerk to arrange for the 4 x speed surveys to be undertaken.</li> <li>iii. Waiting restrictions – no update for this meeting</li> </ol>

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	<p>(b) <u>Pedestrian crossing points</u>:</p> <ul style="list-style-type: none"> <li>• White “H” marking has been undertaken on crossing points completed.</li> <li>• Drivers are being politely reminded not to park across the crossing points.</li> <li>• No update on outstanding crossing near Spar.</li> </ul> <p>(c) <u>Neighbourhood Plan review</u>: Preparations are underway for the launch of the Regulation 14 consultation on the draft Neighbourhood Plan Review.</p> <p>(d) <u>Tennis Courts</u>:</p> <ul style="list-style-type: none"> <li>• Councillors agreed that Caroline Stebbing and Russell Ayling will sign the lease on behalf of the Parish Council.</li> <li>• Refurbishment project: <ul style="list-style-type: none"> <li>○ Upgraded lighting has been ordered.</li> <li>○ Other matters to be discussed in closed session at the end of the meeting.</li> </ul> </li> </ul> <p>(e) <u>Clock</u>:</p> <ul style="list-style-type: none"> <li>• Chimes will be reconnected soon – possibly, 10<sup>th</sup> March.</li> <li>• No update has been received on when clock face work will be completed.</li> </ul> <p>(f) <u>Playing field safety &amp; security</u>: Works have not yet been ordered and a meeting to review the compound size has yet to be arranged.</p> <p>(g) <u>Chapel</u>: No update for this meeting.</p> <p>(h) <u>Play equipment</u>: No update available for this meeting.</p>
<b>26.03.13</b>	<b>Policies and Council protocols and documents for approval or review:</b> None
<b>26.03.14</b>	<p><b>Correspondence:</b></p> <p>(a) Tabled: Councillors noted and <b>agreed</b> actions for correspondence tabled at the meeting. Emails re:</p> <ol style="list-style-type: none"> <li>i. NP survey results. Clerk responded, no response received. No further action required.</li> <li>ii. Strawberry Field flooding. Clerk responded, no response received. No further action required.</li> <li>iii. Fitness Track x 2: Clerk to respond and advise that comments will be taken into account when proposals drawn up.</li> <li>iv. Grant request. Clerk responded, no response received. No further action required.</li> <li>v. Footpath damage. Responsibility of land owner – Clerk to write to them if repairs are not carried out in the near future.</li> <li>vi. SCC – highways survey. Clerk delegated authority to respond on behalf of the Parish Council.</li> <li>vii. MSDC – advised that ACV on Ivy House has lapsed. No further action required.</li> </ol> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
<b>26.03.15</b>	<b>Next meeting:</b> Monday, 13 <sup>th</sup> April 2026
<b>26.03.16</b>	<p><b>Closed session</b></p> <p>(a) Councillors <b>resolved</b> review the following items in closed session in accordance with the Public bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed.</p> <p>(b) Councillors reviewed year to date accounts vs budget together with the current funding status of all Council projects to determine the funds available for additional works at the tennis courts.</p> <ol style="list-style-type: none"> <li>i. Councillors <b>resolved</b> to fund the improvements to improve the existing controls in the Sports &amp; Community Centre. <b>Cost £214.20</b></li> </ol>

Item Ref	Description
	<p data-bbox="325 176 1452 327">ii. Councillors <b>resolved</b> to move forward with Option 2 below, however if there are any additional costs to Option 2 then this would not be taken forward and Option 1 would be ordered – authority was delegated to the Clerk to place the appropriate order.</p> <p data-bbox="252 333 368 367"><u>Option 1</u></p> <ul data-bbox="301 374 1447 562" style="list-style-type: none"> <li data-bbox="301 374 1430 445">• To remove the existing metal gear trays fitted on the uni strutt and wooden stakes around the perimeter</li> <li data-bbox="301 452 1447 562">• To supply wire and fit new 12 x 12 x 4 IP rated adaptable boxes and mount, fixed to the existing uni strutt and re connect all incoming and outgoing cables within. <b>£1,512.16 + VAT</b></li> </ul> <p data-bbox="252 568 376 602"><u>Option 2</u></p> <ul data-bbox="301 609 1442 797" style="list-style-type: none"> <li data-bbox="301 609 1430 680">• To remove the existing metal gear trays fitted on the uni strutt and wooden stakes around the perimeter</li> <li data-bbox="301 687 1374 721">• To remove uni strutt and wooden posts and existing low level adaptable boxes</li> <li data-bbox="301 728 1442 797">• To join and all SWA (incoming 1no and out going x 3 ) x 4 into SWA cell packs within a PIT (no allowance for trenching or digging pit or back filling). <b>£2,452.80+ VAT</b></li> </ul> <p data-bbox="252 842 1129 875">(f) Draft Neighbourhood Plan Review was reviewed and approved.</p>

Meeting closed at: 8.40pm

Signed: \_\_\_\_\_

Date: