

STRADBROKE PARISH COUNCIL

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COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on MONDAY, 10th NOVEMBER 2025, COMMENCING AT 7.30pm

Dated this 5th day of November 2025

O Wladon Clerk to the Council

THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

Documents to support agenda items can be viewed on the Parish Council website on the "documents" page. All documentation on current planning applications can be viewed on the planning page of Mid Suffolk District Council's website.

AGENDA

Item Ref	Description
25.11.01	Chairman's welcome
25.11.02	Apologies for Absence (a) Councillors to receive any apologies for absence. (b) Councillors to vote on acceptance of any apologies received.
25.11.03	Declarations of Interests Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests
25.11.04	Dispensations: To receive any requests for dispensations.
25.11.05	Councillor vacancies: (a) To note that no election has been called, all current vacancies can be filled by co-option. (b) No applications for co-option have been received.
25.11.06	Minutes: Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 13 th October 2025.
25.11.07	Updates from Councillors/Committees/Clerk (a) Updates from Committees: i. Finance & Premises met on 30 th October: • The half year accounts vs budget were reviewed and approved. • An updated CIL funding schedule was noted. • There were no proposed virements to reserved accounts to note. • A VAT reclaim of £5,269.10 has been submitted to HMRC. • Budget meeting set for 2nd December – All Councillors are requested to submit items for inclusion in the budget to the Clerk by 27th November 2025. • RoSPA inspections were reviewed and a course of action agreed.

Item Ref	Description
	• Revisions to the Financial Regulations were agreed are recommended for approval under agenda item 25.11.13(b) • Statement of Internal Control and Council Risk Assessment were reviewed and are recommended for approval under agenda item 25.11.13(b) • A 2nd draft of the Heads of Term for the Tennis Club lease was agreed and will be sent to the Club. • The grant application for the resurfacing of the tennis courts is being finalised and will be submitted as soon as it is complete. ii. No other committees have met. (b) Update for Broadband working group: to receive an update (c) Councillors with specific responsibilities: i. Youth Voice – RA/KL ii. Climate Change – TW iii. SALC – TW iv. Bus transport - TW (d) Training – to receive any updates on training booked or attended. (e) Action taken by the Clerk.
25.11.08	District & County Councillors: Councillors to raise any questions on submitted reports.
25.11.09	Public forum Councillors to receive questions or comments from the public on agenda items .
25.11.10	Planning (a) Councillors to determine a response to the following planning consultations: DC/25/04640 – Listed building consent. Erection of garden wall features to sever curtilage and vehicle access. Amended vehicle access to highway. Installation of air source heat pump. Grove Farm, Queen Street (b) Councillors to note applications not responded to as consultation deadline passed: DC/25/04430 – Land rear of the Beeches, Meadow Way – removal of condition 3. (c) Councillors to note the outcome of the following planning applications determined by MSDC: DC/25/04184 – Hepwood Lodge, Wilby Road. Conditions 10 (bat licence) and 11 (biodiversity enhancement) discharged. DC/25/01709 – Hill House Farm, Diss Road. Erection of new cart lodge and ancillary annex. GRANTED (d) Other Planning matters: Mid Suffolk District Council have launched a call for sites and this runs until 9th January 2026. A consultation is also underway on a draft 5 Year Housing Land Supply Position, this runs until 28th November 2025.

Item Ref	Description
25.11.11	Finance <u>Monthly accounts</u> - Councillors to: - note account balances at 31st October 2025. approve the payments as per the schedule prepared by the Clerk including: - Payments already made in month to fulfil contractual obligations - Payments to be made after meeting - note the receipts received during October 2025
25.11.12	Updates on Council Projects - Pedestrian/Highways Safety Project: - Budget: £60,000 Actual spend to date: £17,232.15 Balance available: £42,767.85 - SIDs: one post, on Queen Street, has been installed and the SID will be put in place shortly. The contractors were unable to install the other 2 x posts and the Clerk is following this up with Suffolk Highways. - Waiting restrictions: the Parish Council has instructed Suffolk Highways to move forward with the project. - Signs: no update has been received on the ordering of the signs. - Pedestrian crossing points: works have been booked and will be carried out by December 2025. 20mph limit – Queen Street: no update has been received on the request for Suffolk County Council to formally review the decision to deny the request. - Neighbourhood Plan review: the Steering Group will meet on 20th November and a report with recommendations will be presented to the Council at the December meeting. - Tennis Courts: a second draft of the heads of term will be sent to the Tennis Club. It is anticipated that the funding application will be finalised by the end of November. - Clock: winding mechanism and dial restoration; works started on 1st September. - Playing field safety & security: no progress on the requirements identified as part of the site inspection. - Chapel: No update for this meeting.
25.11.13	Policies and Council protocols and documents for review and approval: - IT and Email policy – template taken from Practitioners Guide for the AGAR. - The following 3 documents were reviewed by the Finance and Premises Committee and are recommended for approval: - Statement of internal control - Risk Assessment - Financial Regulations 2025
25.11.14	Correspondence: - Tabled: Councillors to note and agree actions for correspondence tabled at the meeting. - Emails: Councillors to note correspondence previously circulated - SALC bulletins
25.11.15	Next meeting: Monday, 8th December 2025 - Deadline for submission of agenda items & papers to the Clerk – Friday, 31st November. - Dates for meetings to May 2026: 12th January 2026

Item Ref	Description
	9 th February 2026 9 th March 2026 13 th April 2026 11 th May 2026 (Annual meeting)
25.11.16	Closed session: (a) Councillors to vote on a proposal to review this item in closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the information to be discussed. (b) To review a staffing matter.