

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 11th March 2024 commencing at 7.30pm

Present: Helen Ball, Antony Bush, James Hargrave, Karen Lynch, Susan Loxton, Maureen John, Caroline Stebbing (C), Toni Wisbey

In attendance: Odile Wladon (Clerk), Cllr Anders Linder (District), and 6 members of the public

| Item Ref | Description |
|----------|--|
| 24.03.01 | <p>Chairman's welcome</p> <p>The Chairman advised that this meeting had a reduced agenda to allow time for full debate and review of Parish Infrastructure Investment Plan (PIIP), Community Infrastructure Levy (CIL) project prioritisation and highways safety works package preparation.</p> <p>The meeting was not being broadcast or recorded.</p> <p>Members of the public were reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p> |
| 24.03.02 | <p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Russell Ayling and Mandy Allen (b) Councillors resolved to accept the reasons for absence received.</p> |
| 24.03.03 | <p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests - none</p> |
| 24.03.04 | <p>Dispensations: No requests for dispensations were received.</p> |
| 24.03.05 | <p>Councillor vacancies: There were no applications for co-option.</p> |
| 24.03.06 | <p>Minutes</p> <p>Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meeting held on 12th February 2024.</p> |
| 24.03.07 | <p>County & District Councillors</p> <p>County Councillor Rout sent his apologies. District Councillor Linder:</p> <ol style="list-style-type: none">1. Flood risk assessment – a contact with MSDC was passed on (Di Robinson).2. ETRO in Eye – no reply yet received from Arthur Charvonja on funding questions.3. New Street Close – has spoken with Cllr Rout who directed him to an asset manager. <p>CS noted that she had shared the contact information on repairs to MSDC owned homes.</p> |
| 24.03.08 | <p>Public forum</p> <p>A member of the public noted that the parking at New Street Close was currently insufficient.</p> <p>Rev Loxton raised a matter on behalf of a member of the public unable to attend – trees in Shelton Hill need to be pollarded/cut back, when raised with MSDC has been advised that these are being monitored.</p> |

| Item Ref | Description |
|----------|---|
| 24.03.09 | <p>Finance: Monthly accounts</p> <p>(a) Councillors noted account balances at 29th February 2024. Current: £6,164.40 Deposit: £79,597.65 CS initialled the bank statements.</p> <p>(b) Councillors resolved to approve the payments to be made in month as per the payment schedule appended to the minutes.</p> <p>(c) Councillors noted the receipts received during February 2024 as per the schedule appended to the minutes.</p> |
| 24.03.10 | <p>Policies for review</p> <p>Risk Assessment 2023/24 – Councillors reviewed the assessment and resolved to approve the document.</p> |
| 24.03.11 | <p>PIIP</p> <p>Councillors reviewed and resolved to approve the updated Parish Infrastructure Investment Plan</p> |
| 24.03.12 | <p>CIL Projects</p> <p>I. Councillors noted the updated CIL funding information.</p> <p>II. Councillors noted that all funding opportunities will be investigated for projects.</p> <p>III. Councillors undertook a “Diamond 9” exercise to prioritise the projects which would require financing through CIL (community infrastructure levy). The outcomes of this exercise will be available for the next meeting.</p> |
| 24.03.13 | <p>Highways</p> <p>I. Councillors reviewed the Highways Safety Assessment produced by Ethos and the additional information obtained following the meeting on 29th January 2024.</p> <p>II. Councillors noted the interventions previously agreed as not being suitable and not being taken forward.</p> <p>III. Councillors thanked Karen Lynch for preparing a thorough set of packages to review, which included a breakdown of which areas of concern would be addressed within each example package.</p> <p>IV. Councillors resolved to agree work package 4 with a crossing on Church St all within the approximately £60k budget, all other areas to be dealt with in phase 2 once more funding is sourced (see summary appended to the minutes).</p> <p>V. A public consultation on the highways safety project will commence on 25th April 2024 (at the Annual Parish Meeting).</p> |
| 24.03.14 | <p>Risk Assessments</p> <p>The following urgent matters of safety were received:</p> <p>(a) Westhall play park – no reports received.</p> <p>(b) Community Centre play park – no reports received.</p> <p>(c) Fitness Track – water logged in areas, discussions underway on remedial work.</p> <p>(d) Permissive Path – no reports received.</p> <p>(e) Cemetery – no reports received.</p> |
| 24.03.15 | <p>Date of the next meeting: 8th April 2024</p> |

Meeting closed at: 8.50pm

Signed: _____

Date:

Packages – agreed by Parish Council 11th March 2024

Phase 1 – based package 4 with a budget of approximately £60k

| Intervention | Indicative Cost £ |
|---|-------------------|
| 40 mph buffer at all village entrances | 15,000 |
| 3 x SIDS Laxfield Rd/Queen St/New St | 15,000 |
| Double Yellow Lines Church St/Queen St junction | 8,000 |
| Parking bays Church Street (joint TRO with Yellow Lines) | 2,000 |
| New improved 30mph signs at all village entrances & improved signage in village | 5,000 |
| Dropped kerb, tactile paving, road painting Wilby Rd | 4,000 |
| Dropped kerb, tactile paving, road painting Queen St (Westhall) | 4,000 |
| Dropped kerb, tactile paving, road painting Church St/Queen St junction | 4,000 |
| Interventions will provide: | |
| <ul style="list-style-type: none"> • 2 Speed interventions Laxfield Rd • 2 speed interventions New St • 2 speed interventions Queen St • 1 Speed intervention Wilby Rd • Junction visibility improvement • Wilby Rd crossing point • Queen St at Westhall crossing point • Church Street crossing point • Improvement to 30 mph signage at village entrances (speed interventions) | |

Phase 2 – to be carried out when funds are available: Note that 20mph limit has been moved to Phase 2, the Parish Council hopes to be able to persuade SCC to progress a zone rather than just Queen St.

| Intervention | Indicative Cost £ |
|---|-------------------|
| 20 mph Queen St | 10,000 |
| Priority Giveaway Laxfield Road | 25,000 |
| Priority Giveaway New Street | 25,000 |
| Gateway Laxfield Road | 4,500 |
| Gateway Queen Street | 4,500 |
| Implementation of 20mph speed limit within village centre | 10,000 |
| Further crossing points throughout village | 6,000 each |
| Interventions will provide: | |
| <ul style="list-style-type: none"> • Speed interventions • Improved accessibility | |

Interventions not progressing

Not being taken forward as they were considered either impractical or unsuitable:

| | |
|---|---|
| Continuous footway at Mill Road | Controlled crossing on Church Street |
| Gateways on New St or Wilby Rd approaches | Mini roundabout – Queen St/Church St junction |
| Raised or textured road surfaces | Removal of white lines |
| Road enhancements at Church St | Building out footway to shrink junction |