

**Minutes of the Meeting of Stradbroke Parish Council  
held at the Court House, Stradbroke  
Monday, 9<sup>th</sup> July 2018**

**Present:** Toni Wisbey, David Turner, James Hargrave, Maureen John, Chris Edwards, Sue Childs

**In Attendance:** Odile Wladon (Clerk), Cllr Guy McGregor and 3 members of the public.

<b>18.7.1</b>	The Chairman welcomed all to the meeting and reminded those present that the meeting may be recorded. The Chairman apologised that the papers would not be projected on to the screen for this meeting.	<b>Action</b>
<b>18.7.2</b>	<b>Apologies for absence:</b>	
(1)	Apologies were received from Ellie Wharton, Kamal Ivory and Velda Lummis	
(2)	Councillors consented to these absences.	
<b>18.7.3</b>	<b>Declarations of Interest:</b> There were no declarations of interest made at this meeting.	
<b>18.7.4</b>	<b>Dispensations:</b> No dispensations were requested.	
<b>18.7.5</b>	<b>Councillor vacancies</b> Councillors co-opted Mr Jamie Yates to fill one of the 4 vacancies.	
<b>18.7.6</b>	<b>Minutes:</b>	
(1)	Minutes of meeting held 11 <sup>th</sup> June 2018 were approved as a true record of the business conducted, with the addition of the words “by members of the public” added to item 18.6.11 (1)	<b>Clerk</b>
(2)	A letter has been sent to the mobile phone operators. The version of Office 365 that the parish council is investigating cannot be trialled for free.	
<b>18.7.7</b>	<b>Public Forum</b> A member of the public raised a question over the closed sessions that the Parish Council have held due to confidential or commercially sensitive items on the agenda. The member of the public commented that it gave the impression the Parish Council was a secret club, and that an indication of why an item is commercially sensitive should be given in case anyone in the public forum has anything to contribute. A written response was requested. The Chairman responded that as much information as possible was added to the agenda and that it was the decision of Councillors for an item to be discussed in closed session. The Councillors understand this can be frustrating but as much information as possible is subsequently included in the minutes of the meeting, as a response was provided at the meeting no written response would be made.	
<b>18.7.8</b>	<b>Planning:</b>	
(1)	<b>Applications for consideration:</b> <b>DC/18/02621</b> – full planning application, erection of 1no. detached dwelling and garage with alterations to existing vehicular access. Plot 1, Hillcrest, New Street IP21 5JJ <b>Supported</b> <b>DC/18/02624</b> – full planning application, erection of 1no. detached dwelling and garage. Plot 2, Hillcrest, New Street IP21 5JJ <b>Supported</b> <b>DC/18/02821</b> – erection 1no. dwelling and demolition of existing single garage. Land opposite Magnolia House, Wilby Road IP21 5JP. Councillors noted this site was outside the development boundary and noted the Policy SC3 states that reasons must be given when there is no main sewer connection, Councillors wish to see reasons that no main sewer connection is provided on this application. <b>Conditional support.</b> <b>DC/18/02634</b> – Erection of single dwelling and demolition of existing single garage. 15 Woodfields, IP21 5JQ. Councillors noted this was an infill site. Councillors require agreement that footpath is maintained with clear access at all times. <b>Conditional support.</b> <b>DC/18/02905</b> – Notification of works to trees in a conservation area. (T1) Ash – fell 1, (T2) Walnut Tree – thin canopy by 30%. The Coach House, Church Street IP21 5HT. <b>Supported.</b>	
(2)	<b>Results of planning applications considered by MSDC since the PC last met:</b> <b>DC/17/05565</b> - Land to the north of Jubilee House, Meadow Way, IP21 5JW <b>NO UPDATE</b> <b>DC/17/05571</b> - Land @ Grove Farm IP21 5HQ <b>NO UPDATE</b> <b>DC/18/02017</b> – non-material amendment to 2521/08 – increase in external envelope for	

(3)	<p>construction, minor adjustments to window/door position rear elevations and internal layout revisions. Stradbroke Garage, Queen Street IP21 5HG <b>GRANTED 13/6/18</b>  <b>DC/18/02019</b> – discharge of conditions of application following grant of planning application 2521/08 – 9(materials). Stradbroke Garage, Queen Street IP21 5HG <b>GRANTED 19/6/18</b>  <b>Other Planning Matters</b>  DC/17/06203 – letter objecting to EA permit has yet to be sent.</p>	
18.7.9	<p><b>Cllr Flatman (District - Mid Suffolk)</b></p> <ul style="list-style-type: none"> <li>• Thanks to Stradbroke for events that occurred during Women’s Cycling Tour. Event at Community Centre was good and Radio Stradbroke excellent.</li> <li>• Fressingfield and Stradbroke Surgeries will be taking part in a MSDC promotion for healthier living. From September vouchers for sporting activities will be given to those that would benefit. It is hoped this will help with mental wellbeing too.</li> <li>• There is still some money in the Locality budget. The Clerk will advise Stradbroke Rainbows.</li> </ul> <p><b>Cllr McGregor (County - Suffolk)</b></p> <ul style="list-style-type: none"> <li>• Outcome of Home to School Transport review: Post 16 home to school transport, current arrangements to stay in place. Only Suffolk schools will be considered in “nearest” school rule. Rising 5s will be considered for free transport. New policy will be implemented in September 2019.</li> <li>• Mary Kent is the councillor responsible for the Highways portfolio.</li> <li>• Education funding is appalling in Suffolk. This county gets less than the average funding and is funded less than Norfolk.</li> <li>• Adult social care budget is a big issue. The current budget is significant and is not sustainable.</li> </ul>	<b>Clerk</b>
18.7.10 (1) (2)	<p><b>Policies/Procedures</b></p> <p>Risk Assessment – this policy was reviewed and accepted.</p> <p>Playing Field Policy (inc Insurance Disclaimer) – this policy was reviewed and adopted. Councillors noted the following comment from their insurance broker:</p> <p style="padding-left: 40px;"><i>The Parish Council’s policy cannot be extended to provide Public Liability Insurance to cover activities or events that take place on their land but are not organised by them. Where such events are open to the general public we strongly recommend you require the organisers to arrange Public Liability Insurance and provide proof to you.</i></p>	
18.7.11	<p><b>Neighbourhood Plan</b></p> <p>Councillors noted that the Plan has been submitted to MSDC who have engaged an independent examiner to review the plan. No update from the examiner has been received at the present time.</p>	
18.7.12	<p><b>Asset Working Group</b></p> <p>A motion that this item on the agenda was discussed in closed session was supported.</p> <p><u>Licence to Assign</u></p> <p>Since the June meeting there had been a lot of correspondence between the Secretary of the Stradbroke Trust and the Asset Working Group via the Clerk. Further to the decision reached at the June 2018 Parish Council meeting, the Asset Working Group wrote to the Trustees clarifying that the Parish Council was willing to pare back the licence to assign to non-contentious issues. Following a letter received from the Stradbroke Trust, the Parish Council asked the Clerk to write to the Stradbroke Charitable Trust, as the current tenant, to seek clarification on whether they are now happy to sign the licence to assign or not. Councillors agreed on a course of action should this offer not be accepted and delegated this to the Asset Working Group who will carry out the wishes of the Councillors via the Clerk.</p>	
18.7.13	<p><b>Risk Assessment:</b> reports were received from Councillors as follows:</p> <p><u>Community Centre Play Park</u> – councillors noted that a member of the public raised concerns that the play equipment was not being used correctly. The Parish Council will review what can be done.</p> <p><u>Fitness Track</u> – the wood that surrounds the track on both sides is in a bad way. Councillors asked the Clerk to investigate what could be used to fill the gap left by the wood. It was</p>	

	<p>suggested that this should be a community project with volunteers from the community asked to join a Parish Council working party in carrying out the work.</p> <p><u>Westhall Play Park</u> – the Clerk is looking for someone to carry out the repairs to the gates.</p> <p><u>Cemetery</u> – no report for this meeting</p> <p><u>Permissive Path</u> – no report for this meeting</p>	
<b>18.7.14</b>	<p><b>Finance</b></p> <p>(1) Councillors noted the account balances at 30<sup>th</sup> June 2018 as:  Current Account - £12,879.98  Deposit Account - £19,229.39</p> <p>(2) Councillors approved the cheques for signature and noted the receipts in the month as per the schedule appended to the minutes.</p> <p>(3) Councillors approved the usual donation of £50 for the wreath for Remembrance Day.</p>	
<b>18.7.15</b>	<p><b>Footpaths</b></p> <p>Councillors will review a list of footpaths and decide which to walk.</p>	
<b>18.7.16</b>	<p><b>Mid Suffolk Awards</b></p> <p>Councillors reviewed the information on MSDC Business &amp; Community Awards. Councillors noted that the deadline for nominations is 28<sup>th</sup> September. Details of this will be submitted to the Stradbroke Monthly.</p>	
<b>18.7.17</b>	<p><b>Clerk's Report:</b></p> <p>(1) <b>Medical Centre</b> – Councillors noted that there were no updates received this month</p> <p>(2) <b>Training</b> – there was no updates to note at this meeting.</p> <p>(3) <b>General:</b></p> <ul style="list-style-type: none"> <li>• Insurance documents for the events on 14<sup>th</sup> and 29<sup>th</sup> July have been confirmed.</li> <li>• Work is underway to paint the phone kiosk</li> <li>• The Clerk is still awaiting contact re gates at the community centre.</li> <li>• Councillors approved the appointment of Playquip to carry out annual maintenance inspections on both play parks at Westhall and Wilby Road. The cost will be £680pa. MSDC will organise the ROSPA inspections.</li> </ul>	
<b>18.7.18</b>	<p><b>Correspondence</b></p> <p><u>Emails previously circulated:</u></p> <p>SCC – Draft Suffolk Minerals &amp; Waste Local Plan Consultation (ends 23/7)</p> <p>MSDC – Joint Housing Strategy Consultation: invitation to take part 17/9 – 26/10</p> <p>MSDC – State of Community Involvement Consultation (ends 30/7)</p> <p>Suffok Police – Community funded PCSOs</p> <p>Suffolk Police – Local Policing Volunteer pilot scheme</p> <p><u>Tabled Letters:</u></p> <p>Correspondence from 2 residents:</p> <ol style="list-style-type: none"> <li>1. Email concerning the Stradbroke Charitable Trust rent. The Clerk will reply and explain why the precept was not reduced.</li> <li>2. Complaint about anti social behaviour at Grove End. The Clerk will reply to letter and advise resident to phone 101 or report on line if there is any trouble. Also advise that dumped rubbish should be reported to Mid Suffolk.</li> </ol> <p>CAB – letter of thanks for donation</p> <p>Tennis club – trees requiring maintenance near the Court – referred to Asset Working Group</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>AWG</b></p>
<b>18.8.19</b>	<p>Matters for inclusion in the agenda for the next meeting – none were put forward.</p> <p>Councillors decided not to hold a meeting in August unless one was required to approve changes to the Neighbourhood Plan.</p>	

**There being no further business the meeting closed at 22.15hrs**

Signed: \_\_\_\_\_  
Chairman

**10<sup>th</sup> September 2018**