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COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND a MEETING of the PARISH COUNCIL which is to be held in the **BY VIDEO CONFERENCE** on **MONDAY, 10th August 2020, COMMENCING AT 7.30pm**

Dated this 5th Day of August 2020

O Wladon Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND. THIS MEETING MAY BE RECORDED.

AGENDA

NOTE: GIVEN THE CURRENT COVID-19 CIRCUMSTANCES – IT WILL BE TAKEN AS READ THAT ALL COUNCILLORS WILL HAVE REVIEWED THE PAPERS ASSOCIATED WITH EACH AGENDA ITEM PRIOR TO THE MEETING.

20.08.1	Chairman's welcome A reminder that the meeting will be via video conference and where possible will be streamed live on the Council's Facebook page: https://www.facebook.com/StradbrokePC
20.08.2	Apologies for Absence (1) Councillors to note any apologies for absence (2) Councillors to vote on acceptance of absences
20.08.3	Declarations of Interest (1) To receive any Councillors' Declarations of Local Non-Pecuniary Interests (2) To receive any Councillors' Disclosable Pecuniary Interests in subsequent agenda items
20.08.4	Dispensations: To receive any requests for dispensations.
20.08.5	Casual Vacancy: Councillors to review any applications received.
20.08.6	Minutes Motion from JH: Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 8 th June 2020. Minutes are available to view at: https://www.stradbrokepc.org/documents
20.08.7	Public forum If any member of the public wishes to address the council or raise a question regarding items on the agenda then they can: a. Join the meeting via video by following the link below and follow the instructions on screen: https://bit.ly/319JeE4 b. Or join by phone using: 020 3855 5182 United Kingdom, London (Toll) Conference ID: 530 110 2# Alternatively, members of the public can submit their questions as follows: c. Email their questions to the Clerk : stradbrokepc@outlook.com d. Telephone the Clerk on: 07555 066147
20.08.8	To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council. (copies of submitted reports are available on

	the website at: https://www.stradbrokepc.org/documents - Other Documents)
20.08.9	<p>Monthly Finance report</p> <p>(1) Councillors to note Account Balances at 31st July 2020: Current Account – £9,868.11 Deposit Account - £51,408.56</p> <p>(2) Motion from JH: Councillors to approve BACS payments for online authorisation as per the schedule prepared by the Clerk and the first quarter reserved fund virements. (The finance schedule and virement report can be viewed at https://www.stradbrokepc.org/documents - financial documents)</p> <p>(3) Councillors to note the receipts received in the month and the estimated reserved fund balances taking into account committed funds.</p>
20.08.10	<p>Reports from Committees and Representatives: All reports are available to view at: https://www.stradbrokepc.org/documents - Other documents</p> <p>(1) <u>Finance Committee</u> To note the report from the Finance Committee meeting held on 6th July 2020.</p> <p>(2) <u>Personnel</u> No update for this meeting.</p> <p>(3) <u>Planning</u> Councillors to note the full report from the Planning Committee and to note the responses to planning applications as follows: DC/20/02052 – Castle Hill Farm, Thorndon IP23 7JT – object DC/20/02385 – Mulberry Lodge, Laxfield Road IP21 – no comments DC/20/02687 – Building @ Lime Tree Farm, Laxfield Road IP21 5JX – object DC/20/02758 – Grays Folly, Laxfield Road IP21 5T – no comments</p> <p>(4) <u>Community Centre representative</u> To receive any update from the Council’s representative</p> <p>(5) <u>Footpath Warden Report</u> To receive any update from the footpath warden.</p> <p>(6) <u>Parish Plan Working Party</u> To receive any updates if available on: a. Village Broadband b. Any other update</p>
20.08.11	<p>Planning - All documentation on planning current applications can be viewed at: https://planning.baberghmidsuffolk.gov.uk/online-applications/</p> <p>(1) Councillors to review the following planning applications received: DC/20/02918 – Change of use, conversion & alteration of existing building to form 1 single storey dwelling and new vehicular access. Chestnut House, Wilby Road, Stradbroke IP21 5JP DC/20/02966 – Erection of single storey dwelling & double garage. Land at Battlesea Green, Stradbroke DC/20/03001 & DC/20/03002 – Full planning application: conversion and extension of</p>

	<p>redundant barn to form 1 dwelling, alterations to vehicular access for barn & farmhouse. Plus Listed Building consent. Barley Green Farm, Laxfield Road, Stradbroke IP21 5JT AP/20/00061 – Town & Country Planning Act 1990, Appeal under Section 78: Application for outline planning permission (access to be considered, all other matters reserved) Erection of 1 dwelling and garage. Land adjacent to West Winds, Doctors Lane, Stradbroke. All written representations previously submitted will be forwarded to the Planning inspector. Further comments or modification/withdrawal of previous representation to be made in writing with 3 copies posted to arrive by 25th August 2020.</p> <p>(2) Councillors to note the decisions issued by Mid Suffolk District Council: DC/20/02018 – Parish Council application for tree works. NO OBJECTIONS DC/20/01415 – Barley Green Garage, Laxfield Road REFUSED DC/20/01472 – Havensfield Farm, Fressingfield Road REFUSED DC/20/01954 & DC/20/10955 – 2 Town House, Church Street GRANTED DC/20/02710 –Waveney Cottage, Queen Street. DOES NOT OBJECT</p> <p>(3) Other Planning Matters: Councillors to note that the Ministry of Housing, Communities & Local Government acknowledged receipt of the call-in request noted in the Planning Committee Report.</p>
<p>20.08.12</p>	<p>Clerk’s Report</p> <p>a. Leisure Centre: Councillors to approve a letter required by MSDC for approval of works to the Leisure Centre in accordance with the Lease. (Available to view at: https://www.stradbrokepc.org/documents - Other documents)</p> <p>b. Community shed: Councillors to agree that the service charge be set at £150pa; cost to be split between all users and collected by the User Group.</p> <p>c. New signage: has been installed at the Westhall and Wilby Road play areas, the sign for the cemetery will be installed once a sandbag has been purchased.</p> <p>d. Tree works: a tree surgeon was contacted further to the comments made on the ROSPA report for Westhall. The canopy of the trees will be lifted to prevent damage to cars and to allow pedestrian access to the footpath. Westhall work will be carried out at the beginning of August; the Church and Health Centre works later in August. A date has yet to be fixed for the Tennis Court work.</p> <p>e. Health Centre:</p> <ul style="list-style-type: none"> • An energy audit will be carried out at the end of August. • The Health Centre Risk Assessment document is under review pending receipt of the annual fire risk assessment which is due to take place on 13th August 2020. • A draft lease has been sent to the solicitor representing the Medical Practice. • If full quotes available – there will be a discussion in closed session to review and agree a contractor. <p>f. Land Registration:</p> <ul style="list-style-type: none"> • Due to the current lockdown situation, there is a backlog of work at Land Registry; therefore there is no update on progress at the moment.

	<ul style="list-style-type: none"> • Staff at Suffolk Legal continue to work from home and are unable to check their records for documents relating to the land swap in 1972. <p>g. Advice from Police: Following reports concerning motorbikes being used on the footpaths, the safer neighbourhood team have advised that if the motorbikes are seen again, then the witness needs to report it at the time it is happening via 101/999 and if possible get descriptions of the youths, bikes, number plate if there is one without putting themselves in the way of harm. This way the Police can come and catch them in the act and take a proactive response.</p> <p>h. Play park re-opening:</p> <ul style="list-style-type: none"> • The Parish Council undertook a Risk Assessment and reopened the play parks on 4th July with signage at each location. • Following a report of holes at the Community Centre Playpark, both Don Darling and Don Lummis filled in holes in the area. <p>i. Wasp nests on the playing field and beneath the War Memorial were dealt with.</p> <p>j. Training: SALC have launched new online training. Councillors can find details of courses available on the SALC website: https://www.salc.org.uk/</p> <p>k. Stradbroke Sports & Community Centre: A request was received from the Chairman of the SSCC Trustees asking for the plans for a possible extension to the club room to be removed from the parish council's website. The Clerk advised that the documents could not be removed as they had been published as part of the agenda papers for a council meeting and were discussed in an open forum. This guidance was confirmed by SALC and the Deputy Monitoring Officer.</p> <p>l. Matters for information: Email from Pam Cane I wonder if we could give a thank you to: Firstly Trevor - since he has returned to work the centre of the village has looked so much tidier - he has done a really good job clearing weeds etc, as well as his usual sweeping. I obviously Thanked Trevor but I think a verbal thank you from the PC would be appreciated. Secondly, Mr Neaves from Mill Lane, (I think it was the younger of the brothers) who we found cutting the cemetery hedge last week while we were out walking the dog. I did thank him and said I would mention it to the parish council. I think Odile liaised with Mr Neaves with regard to opposing a planning application up Mill Lane, he was obviously very appreciative of Odile's help and wished to send his regards to her. So I thought just a little acknowledgement of his help might be appreciated.</p>
20.08.13	Highways All documents available to view at: https://www.stradbrokepc.org/documents - Other documents. Councillors to review: <ol style="list-style-type: none"> a. Correspondence received and responses to date b. Information received from SCC regarding Lorry Watch and Lorry Routes. c. Analysis of vehicle movements on Laxfield Road 2015 – 2020

<p>20.08.14</p>	<p>Parish Council Policies & Plans</p> <p>As per the Finance Committee report the following were reviewed and are recommended to Councillors for approval:</p> <ul style="list-style-type: none"> a. Statement of Internal Control b. Risk Assessment plus Play Park Risk Analysis (taken from ROSPA) and new Risk Assessment form. c. PIIP, appendices and implementation Plan <p>The following are recommended to Councillors for review and approval:</p> <ul style="list-style-type: none"> d. Parish Council Annual Action Plan e. Neighbourhood Plan Monitoring Report <p>All documents available to view at: https://www.stradbrokepc.org/documents - Other documents.</p>
<p>20.08.15</p>	<p>Correspondence</p> <ul style="list-style-type: none"> a. Code of Conduct – Local Govt Association consultation : <ul style="list-style-type: none"> • Proposed code can be viewed at: https://www.local.gov.uk/local-government-association-model-member-code-conduct-consultation • Consultation can be completed at: https://www.local.gov.uk/code-conduct-consultation-2020 Councillors are requested to complete the consultation by the closing date of 17th August. b. Quiet Lanes – request for Councils to register an interest. c. Emails from Sue Ives containing letter from MSDC/SCC on Intensive Poultry Units and update on Joint Local Plan timetable, plus response from Planning Committee. d. Email received from member of the public: <p>“The village has a beautiful playing field which is under-utilised. Why cannot responsible dog owners use the path that goes around the field to walk dogs on leads?”</p> e. COVID-19 updates from SALC/SCC f. SALC weekly updates
<p>20.08.16</p>	<p>Dates of the next meetings</p> <ul style="list-style-type: none"> a. Full Council will meet 7th September 2020 – items for the agenda to be submitted to the Clerk by 28th August 2020. b. Finance Committee will meet 12th October 2020 to review the half year accounts and virements plus the October finance report.