

## STRADBROKE PARISH COUNCIL

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on MONDAY, 13<sup>th</sup> April 2026, COMMENCING AT 7.30pm**

Dated this 8<sup>th</sup> day of April 2026

*O Wladon* Clerk to the Council

***THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.***

***MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.***

***RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.***

***ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.***

Documents to support agenda items can be viewed on the Parish Council website on the "documents" page. Policies can be found on the Documents & Meeting tab – "policies". All documentation on current planning applications can be viewed on the planning page of Mid Suffolk District Council's website.

### AGENDA

Item Ref	Description
26.04.01	<b>Chairman's welcome</b>
26.04.02	<b>Apologies for Absence</b> (a) Councillors to receive any apologies for absence. (b) Councillors to <b>vote</b> on acceptance of any apologies received.
26.04.03	<b>Declarations of Interests</b> Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests
26.04.04	<b>Dispensations:</b> To receive any requests for dispensations.
26.04.05	<b>Councillor vacancies:</b> No applications for co-option have been received.
26.04.06	<b>Minutes:</b> Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the meeting held on 9 <sup>th</sup> March 2026.
26.04.07	<b>Updates from Councillors/Committees/Clerk</b> (a) Updates from Committees: i. Finance & Premises Committee <ul style="list-style-type: none"><li>• Premises: Councillors noted that:<ul style="list-style-type: none"><li>○ works on the tennis court resurface commenced 16<sup>th</sup> March with electrical work starting 15<sup>th</sup> April. Re gearing/boxes: Option 1 progressed as Option 2 would have required additional costs.</li><li>○ Council signatories to the lease have been contacted and a draft is being prepared.</li><li>○ Following the annual RoSPA inspection, a piece of play equipment was removed at Westhall and another was repaired with new stairs being installed. A replacement piece of equipment will be investigated.</li></ul></li></ul>

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	<ul style="list-style-type: none"> <li>○ A new EPC review was undertaken at the health centre, since the works undertaken the rating has improved from C to A. A plan for the upper floor has been drawn up and will be sent to the practice manager.</li> <li>○ The rent review for the health centre resulted in a new rent of £25,100 back dated to November 2023. The next rent review is due November 2026 and work on this will start at the end of May.</li> <li>○ Cricket Club require works to the scorers hut, funding possibilities will be investigated.</li> <li>● Finance: Councillors reviewed the following: <ul style="list-style-type: none"> <li>○ Year end accounts and reserves</li> <li>○ AGAR and Internal Audit report</li> <li>○ Annual CIL return</li> <li>○ Revised Budget for 2026-27</li> <li>○ Length of EROB for Cemetery – no change recommended</li> </ul> </li> <li>● Policies: <ul style="list-style-type: none"> <li>○ Reserves Policy – recommended for approval</li> <li>○ Financial Regulations 2026 – reviewed, revised regulations will be presented at the May 2026 Annual Meeting.</li> </ul> </li> <li>ii. Personnel Committee – unable to meet as not quorate</li> <li>iii. Planning Committee – no meeting has taken place</li> </ul> <p>(b) Update for Broadband working group: to receive an update</p> <p>(c) Councillors with specific responsibilities:</p> <ul style="list-style-type: none"> <li>i. Youth Voice – RA/KL</li> <li>ii. Climate Change – TW</li> <li>iii. SALC – TW</li> <li>iv. Bus transport – TW</li> </ul> <p>(d) Training – to receive any updates on training booked or attended.</p> <p>(e) Action taken by the Clerk</p>
<b>26.04.08</b>	<b>District &amp; County Councillors:</b> Due to pre-election period no reports will be reviewed.
<b>26.04.09</b>	<b>Public forum:</b> Councillors to receive questions or comments from the public on <b>agenda items</b> .
<b>26.04.10</b>	<b>Planning</b> <p>(a) Councillors to note the outcome of the following planning application determined by MSDC: <b>DC/25/05398</b> – High House, Wilby Road. Listed Building consent GRANTED to replace roof covering, bargeboards and fascias and repairs to chimneys.</p> <p>(b) Applications not responded to as deadline passed before parish council meeting: <b>DC/26/01032</b> - Rose Village, Church Street. Trees works</p> <p>(c) Other Planning matters <b>DC/25/02912</b> – Marsh Farm, solar array was reviewed by MSDC planning committee on 8<sup>th</sup> April and Councillors voted to approve with conditions.</p>
<b>26.04.11</b>	<b>Finance</b> <p>(a) <u>Monthly accounts</u> – Councillors to:</p>

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	<ul style="list-style-type: none"> <li>i. note account balances at 31<sup>st</sup> March 2026.</li> <li>ii. <b>approve</b> the payments as per the schedule prepared by the Clerk including: <ul style="list-style-type: none"> <li>• Payments already made in month to fulfil contractual obligations</li> <li>• Payments to be made after meeting</li> </ul> </li> <li>iii. note receipts in March 2026</li> </ul> <p>(b) <u>Year End 2025-26</u></p> <ul style="list-style-type: none"> <li>i. To review and <b>approve</b> AGAR section1 – Annual Governance Statement</li> <li>ii. To review the internal audit report</li> <li>iii. To review the year end accounts</li> <li>iv. To review and <b>approve</b> AGAR section 2 – Account Statements</li> <li>v. To review and <b>approve</b> reserve virements</li> <li>vi. To review the asset register as at 31<sup>st</sup> March 2025</li> <li>vii. To review and <b>approve</b> the CIL return</li> <li>viii. To note the dates for the exercise of public rights: 3/6/26 to 14/7/26</li> </ul> <p>(c) <u>Budget 2026-27:</u> To review and <b>approve</b> a revised budget for financial year 2026/27</p>
26.04.12	<p><b>Updates on Council Projects</b></p> <p>(a) <u>Pedestrian/Highways Safety Project:</u> To receive an update on the following project areas:</p> <ul style="list-style-type: none"> <li>i. SIDs</li> <li>ii. 20mph</li> <li>iii. Waiting restrictions</li> </ul> <p>(b) <u>Pedestrian crossing points:</u> to receive any update</p> <p>(c) <u>Neighbourhood Plan review:</u> The Regulation 14 consultation is underway on the draft Neighbourhood Plan Review. A SEA screening request has been submitted to Mid Suffolk District Council.</p> <p>(d) <u>Tennis Courts:</u> To receive an update on progress.</p> <p>(e) <u>Clock:</u> To receive an update on progress.</p> <p>(f) <u>Playing field safety &amp; security:</u> Works have not yet been ordered and a meeting to review the compound size has yet to be arranged.</p> <p>(g) <u>Chapel:</u> No update for this meeting.</p> <p>(h) <u>Play equipment:</u> No update for this meeting.</p>
26.04.13	<p><b>Policies and Council protocols and documents</b></p> <p>Councillors to review and <b>approve</b> the following:</p> <ul style="list-style-type: none"> <li>• Disciplinary – no changes recommended</li> <li>• Grievance – no changes recommended</li> <li>• Safeguarding – no changes recommended</li> <li>• Training &amp; Development – no changes recommended</li> <li>• Dignity at Work Policy – no changes recommended</li> <li>• Equality &amp; Diversity Policy – no changes recommended</li> </ul>

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	<ul style="list-style-type: none"> <li>• Health &amp; Safety Policy – no changes recommended</li> <li>• Reserves Policy – change highlighted in yellow</li> </ul> <p>Councillors to note that the following risk assessments for staff have been undertaken:</p> <ul style="list-style-type: none"> <li>• Lone working</li> <li>• Litter picking</li> <li>• Outdoor working</li> <li>• Display screen</li> <li>• Office activities</li> </ul>
26.04.14	<p><b>Correspondence:</b></p> <p>(a) Tabled: Councillors to note and <b>agree</b> actions for correspondence tabled at the meeting.</p> <p>(b) Emails: Councillors to note correspondence previously circulated - SALC bulletins</p>
26.04.15	<p><b>Next meeting:</b> Monday, 11<sup>th</sup> May 2026 (Annual Council Meeting)</p> <p>Deadline for submission of agenda items &amp; papers to the Clerk – Friday, 1<sup>st</sup> May.</p>
26.04.16	<p><b>Closed session</b></p> <p>(a) Councillors to vote on a proposal to review this item in closed session in accordance with the Public bodies (Admissions to Meetings) Act 1960 due to the confirmation nature of the business to be discussed.</p> <p>(b) To discuss a confidential staffing matter.</p>