



# Stradbroke Parish Council

Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA

tel: 07555 066 147

email: [stradbrokepc@outlook.com](mailto:stradbrokepc@outlook.com)

website: [stradbrokepc.org](http://stradbrokepc.org)

**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND a MEETING of the  
PARISH COUNCIL which is to be held in the BY VIDEO CONFERENCE on  
MONDAY, 14<sup>th</sup> DECEMBER 2020, COMMENCING AT 7.30pm**

Dated this 9<sup>th</sup> Day of December 2020

*O Wladon* Clerk to the Council

***MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND VIA VIDEO CONFERENCE/DIAL IN.  
THIS MEETING MAY BE RECORDED.***

## **How to join the meeting:**

Follow link to join via video conference: [Meeting Link](#)

**Or call in (audio only):** 020 3855 5182 Phone Conference ID: 234 514 967#

## AGENDA

**NOTE: IT WILL BE TAKEN AS READ THAT ALL COUNCILLORS HAVE REVIEWED THE PAPERS ASSOCIATED WITH EACH AGENDA ITEM PRIOR TO THE MEETING.**

Item Ref	Description
20.12.1	<p><b>Chairman’s welcome</b></p> <p>A reminder that the meeting will be via video conference and where possible will be streamed live on the Council’s Facebook page: <a href="#">@ StradbrokePC</a></p>
20.12.2	<p><b>Apologies for Absence:</b></p> <p>(a) Councillors to note any apologies for absence</p> <p>(b) <b>Councillors to vote</b> on acceptance of apologies for absence</p>
20.12.3	<p><b>Declarations of Interests</b></p> <p>(a) To receive any Councillors’ Declarations of Local Non-Pecuniary Interests</p> <p>(b) To receive any Councillors’ Disclosable Pecuniary Interests in subsequent agenda items</p>
20.12.4	<p><b>Dispensations:</b> To receive any requests for dispensations.</p>
20.12.5	<p><b>Council Vacancies:</b></p> <p>Councillors to review and <b>vote</b> on any applications received for co-option to the Council.</p>
20.12.6	<p><b>Minutes:</b></p> <p>Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the meetings held on 9<sup>th</sup> November 2020.</p> <p>Minutes are available to view at: <a href="#">Documents – Minutes</a></p>
20.12.7	<p><b>Public forum:</b></p> <p>Details of how the public can join the meeting to ask questions or comment on <b>agenda items</b> can be found above.</p>
20.12.8	<p><b>To invite the County &amp; District Councillors to respond to any questions on reports previously submitted to the Parish Council.</b></p> <p>Copies of submitted reports are appended to the agenda.</p>
20.12.9	<p><b>Planning</b></p> <p><b>All documentation on planning current applications can be viewed at: <a href="#">MSDC Planning</a></b></p> <p>(a) Councillors to review and <b>approve a response</b> to the following planning applications received:</p> <p><b>DC/20/02052</b> – Re-consultation: Erection of 3 poultry houses (following demolition of 3 existing houses) with associated admin block, store, feed bins and alterations to vehicular access (accompanied by an environmental statement)</p> <p>Castle Hill Farm, Castle Hill, Thorndon IP23 7JT</p> <p>Responses already submitted relating to this application can be viewed on the Parish Council website at: <a href="#">Planning Committee</a></p> <p><b>DC/20/05332</b> – Change of use of existing outbuilding to domestic ancillary and internal and external works. Conversion of existing garage and new door installed.</p> <p>Chestnut House, Wilby Road, IP21 5JP</p> <p><b>DC/20/05333</b> – listed building consent for the above application</p> <p><b>DC/20/05126</b> – Outline planning application (all matters reserved, access to be considered). Residential development of up to 89 dwellings (including 9 affordable dwellings, provision of a new school car park and bus drop off area, and for a new pre-school facility, public open space, upgrades to Mill Lane and associated works.</p> <p>Land South of Mill Lane, Stradbroke.</p> <p><b>DC/20/05516</b> – Change of use of Public House (Sui Generis) to 1 Dwelling (C3)</p>

Item Ref	Description
	<p>The Ivy House, Wilby Road IP21 5JN  <b>DC/20/05543</b> – Construction of 1 no. dwelling, car port, access, parking areas, landscaping and ancillary development.  Land to the rear of Windrush, New Street IP21 5JG</p> <p>(b) Councillors to note the decisions issued by Mid Suffolk District Council/Suffolk County Council:  <b>DC/20/03143</b> – Stradbroke Antiques, Queen Street IP21 5HG GRANTED  <b>DC/19/00789</b> – Listed Building Consent, Town Cottage, Church St REFUSED  <b>DC/19/05968</b> – Land at West Winds, Drs Lane IP APPEAL ALLOWED</p> <p>(c) Other Planning Matters:</p> <ul style="list-style-type: none"> <li>• Land South of New Street – to receive a report from the Clerk on developer engagement received.</li> <li>• Former garage site on Queen Street – the following update has been received “due to the current cost of clean-up and the uncertainties due to Covid the development is on hold”.</li> <li>• SCC0005520MSArt 27c15: to receive an update on application to lift Condition 15 at Barley Brigg Biogas – this application is due to be discussed in Committee on 17<sup>th</sup> December. The Parish Council originally objected to the removal of this condition. The SCC officer has recommended replacement conditions. Councillors to review and <b>approve whether to support</b> these revised conditions as laid out in the paper which is available on the website at: <a href="#">Documents – Other documents</a>  The revised conditions are numbered 12 and 16 in Appendix A</li> <li>• DC/20/01697 – Underground ground source heat array and siting of heat exchange unit container at Barley Brigg Farm: the matter was discussed at MSDC Planning Committee and a decision was deferred pending information on what the heat produced would be used for.</li> <li>• Joint Local Plan Regulation 19 response – to approve terms of Council’s response Previous representations are available on the Parish Council website at: <a href="#">Planning Committee</a></li> <li>• CIL consultation – to approve terms of any council submission.</li> </ul>
20.12.10	<p><b>Monthly Finance report</b></p> <p>(a) Councillors to note Account Balances at 31<sup>st</sup> November 2020:  Current Account - £22,734.45  Deposit Account - £56,456.56</p> <p>(b) Councillors to <b>approve</b> BACS payments for online authorisation as per the schedule prepared by the Clerk. The finance schedule will be uploaded to the Parish Council website when complete at <a href="#">Meetings - Financial Documents</a> .</p> <p>(c) Councillors to note the receipts received in the month.</p> <p>(d) Councillors to consider and <b>approve</b> the appointment of Mr Trevor Brown as the Internal Auditor for the 2020/21 year end review.</p>
20.12.11	<p><b>Clerk’s Report</b></p> <p>(a) <u>Stradbroke Sports &amp; Community Centre</u>:  Correspondence has been exchanged between both the SSCC and the Parish Council with a view to arranging a virtual meeting between representatives of both groups. Currently, the SSCC are requesting a face to face meeting – an explanation as to why this</p>

Item Ref	Description
	<p>is not acceptable to the PC has been sent with a request for dates for a virtual meeting, a response is awaited.</p> <p>(b) <u>Health Centre:</u></p> <ul style="list-style-type: none"> <li>• The valuation survey has been completed and a report is awaited.</li> <li>• The draft Lease is being reviewed by both parties via solicitors.</li> <li>• Work on the water heaters and taps is under way.</li> </ul> <p>(c) <u>Energy Audit:</u> No update available for this meeting</p> <p>(d) <u>Land Registration:</u></p> <ul style="list-style-type: none"> <li>• The request for information plus maps etc will be resubmitted to Suffolk Legal.</li> <li>• The work to register the Parish Council's land remains outstanding.</li> </ul> <p>(e) <u>Tree works:</u></p> <ul style="list-style-type: none"> <li>• Works on the health centre trees are complete; the work at the church has been deferred as it is not the right time of year to work for the work to be undertaken.</li> <li>• A new contractor has been identified for the works at the tennis courts and a date for the works to be completed is awaited.</li> </ul> <p>(f) <u>Community shed:</u> The Shed User Group met and reviewed the request for the SAS to re-join; Don Darling confirmed that the request from the SSCC is withdrawn. <b>Recommendation:</b> Councillors <b>accept</b> from the request for the SAS to re-join the users of the shed.</p> <p>(g) <u>Electric charging points:</u> No update available for this meeting.</p> <p>(h) <u>Exercise equipment – fitness track:</u> ROSPA Inspection – the inspection highlighted that wooden structures can be liable to rot with no external evidence showing. Subsequent to the inspection it was noted that some of the structures had become dangerous – these structures have been removed. The remaining structures show no signs of movement and have been left in situ. The report recommends that the algae on these is removed as it may be slippery when wet – the risk was noted as low.</p>
20.12.12	<p><b>To receive updates and reports from Committees, Representatives and Working Parties:</b></p> <p>(a) <u>Finance Committee</u></p> <ul style="list-style-type: none"> <li>• The finance committee met and reviewed a draft budget for submission to the full Council.</li> <li>• Draft budget for 2021/22 to be reviewed and <b>approved</b> by Councillors</li> </ul> <p>(b) <u>Community Centre representatives</u></p> <ul style="list-style-type: none"> <li>• The Trustees met via zoom in November.</li> <li>• The online survey on the proposals to expand the centre has closed.</li> <li>• KI &amp; TW have sought clarification on matters regarding the Trust's Constitution.</li> </ul> <p>(c) <u>Working Groups:</u></p> <ul style="list-style-type: none"> <li>• Highways</li> <li>• Broadband</li> <li>• Youth Council</li> <li>• Climate Change</li> </ul>

Item Ref	Description
20.12.13	<p><b>Parish Council Policies:</b> Councillors to review and <b>approve:</b></p> <p>(a) Standing Orders: Minor amendments to 3aa – change of wording to reflect link to join meeting issued in agenda, 18 c, g &amp; h – wording and financial amounts updated (b) Developer Engagement Policy (new policy)</p> <p>Draft policies can be viewed at: <a href="#">Documents - Other documents</a></p>
20.12.14	<p><b>Risk Assessments:</b> Councillors to note any issues raised concerning:</p> <p>(a) Community Centre play park (b) Westhall play park (c) Fitness Track (d) Permissive Path (e) Cemetery</p>
20.12.15	<p><b>Correspondence</b></p> <p>(a) Tabled: Councillors to note any correspondence tabled at the meeting. (b) Emails: Councillors to note correspondence previously circulated:</p> <ul style="list-style-type: none"> <li>• Coronawatch bulletins</li> <li>• SALC e-bulletins</li> <li>• Invite to MSDC Joint Local Plan virtual meeting</li> <li>• Suffolk Resilience Forum update</li> <li>• Census 2021 information</li> <li>• MSDC link to video for Presentation on Pre-Submission Joint Local Plan consultation</li> <li>• MSDC information on CIL consultation</li> <li>• MSDC information on Joint Local Plan Regulation 19 consultation</li> </ul>
20.12.16	<p><b>Date of the next meeting:</b> 11<sup>th</sup> January 2021 Items for the agenda should be submitted to the Clerk by 4<sup>th</sup> January 2021</p>

Report from District Cllr Julie Flatman:

#### **An update on Covid-19 in Suffolk**

Regular bulletins are being produced to give a snapshot of the current Covid-19 situation in Suffolk - along with updates on the work being carried out as part of Suffolk's Local Outbreak Control Plan. You can find the bulletins through existing fortnightly updates for councillors, or [via the Suffolk County Council website](#).

#### **New Covid-19 support grants launched**

Businesses in Babergh who have had to close their doors to customers as part of the current national lockdown may be eligible for a second wave of grant funding through the Government's Covid-19 support packages.

#### **Green light for councils' biodiversity vision**

Councillors at Babergh and Mid Suffolk approved their first Biodiversity Action Plan to protect and strengthen biodiversity – supporting the councils' carbon neutral aims.

#### **Councillors approve foundation for future growth**

Babergh and Mid Suffolk District Councils this week finalised their Joint Local Plan last month – paving the way for sustainable housing growth, employment opportunities, and thriving communities with bright and healthy futures.

**Councils to consult on CIL charging rates**

Babergh and Mid Suffolk District Councils are seeking views on revised Community Infrastructure Levy charges for developers – helping to provide communities with the facilities they need to keep pace with growth.

**2020 Innovation Award winners announced**

The winners of the Babergh and Mid Suffolk District Council Innovations Awards were announced at a virtual ceremony.

**CIFCO acquires further properties to generate income for local councils**

Property investment company CIFCO Capital Ltd purchased three further properties this month totalling almost £10.5m, to bring in future income for councils to invest back into local communities.

**Mid Suffolk Disability Forum**

The Mid Suffolk Disability Forum met virtually at 10:30am on 8 December

**Hate Crime**

With recorded hate crime on the increase nationally, we must be aware of the danger of cases within our district.