



Stradbroke Parish Council

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED
TO ATTEND a MEETING of the PARISH COUNCIL** which is to be held
in the **COURT HOUSE, QUEEN STREET, STRADBROKE**
on **MONDAY 12TH NOVEMBER 2018, COMMENCING AT 7.30pm**

Dated this 7th day of November 2018

O Wladon Clerk to the Council

AGENDA

18.11.1	Chairman's welcome
18.11.2	Apologies for Absence
(1)	Councillors to note any apologies for absence
(2)	Councillors to vote on acceptance of absences
18.11.3	Declarations of Interest:
(1)	To receive any Councillors' Declarations of Local Non-Pecuniary Interests
(2)	To receive any Councillors' Disclosable Pecuniary Interests in subsequent agenda items
18.11.4	Dispensations: to decide upon any requests for dispensations <i>(none were received at the time agenda was issued).</i>
18.11.5	Councillor vacancies: Councillors to note there have been no applications for consideration.
18.11.6	Minutes: Councillors to review and approve minutes of the meeting 8 th October 2018 as a true record of the business conducted <i>(draft minutes can be found on the meetings page of the Parish Council website. https://www.stradbrokepc.org/documents)</i>
18.11.7	Public forum: the public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 2 minutes to speak regarding items on the agenda.
18.11.8	To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council. <i>(copies of the reports – if received - are attached to the agenda)</i>
18.11.9	Planning:
(1)	Councillors to consider and review the following new applications: DC/18/04532 – Planning application, erection of an extension to the existing car parking facilities (extending to 18 additional places). Stradbroke Business Centre, New Street IP21 5JJ DC/18/04706 – Planning application – erection of 1no. dwelling and cartlodge Land opposite Magnolia House, Wilby Road, Stradbroke, Suffolk DC/18/04447 Notification of works to Trees in a Conservation Area – T1 (Ash)Fell 4 Willow Close, IP21 5JD
(2)	Councillors to note the results of planning applications considered by MSDC since the PC last met: DC/18/03643 – The Oaks, Doctors Lane IP21 5HU granted 15/10/18 DC/18/03868 – 3 Wheatsheaf Cottages, Queen Street IP21 5HH granted 23/10/18

	DC/18/02634 - 15 Woodfields IP21 5JQ granted 16/10/18
18.11.10	Neighbourhood Plan
(1)	Councillors to note that the independent examiner, Janet Cheesley has completed the examination of the Neighbourhood Plan and has made the following recommendation: <i>"Whilst I have set out my reasoning under individual policies, my overall conclusion is that, subject to my recommendations, the Plan meets the Basic Conditions. It is appropriate to make the Plan. Subject to my recommendations being accepted, I consider that the Stradbroke Neighbourhood Plan will provide a strong practical framework against which decisions on development can be made. I am pleased to recommend that the Stradbroke Neighbourhood Plan, as modified by my recommendations, should proceed to Referendum."</i>
(2)	Councillors to note that the changes recommended by the examiner have been made and a track-change version submitted for review by MSDC Cabinet at their December meeting.
(3)	<u>CIL/PIIP</u> The neighbourhood plan working group are currently undertaking audits of existing facilities with a view to producing a draft plan for review by the Parish Council. It is proposed that an open event will be held to present the draft plan to residents sometime in February or March 2019.
(4)	Councillors to review an email from Stradbroke Sports & Community Centre asking their users for ideas on how to improve the centre with a view to producing a "wish list" for future CIL bids.
18.11.11	Christmas Lights Councillors to discuss the event for this year.
18.11.12	Asset Working Group
(1)	<u>Licence to Assign</u> Councillors to note that Ashtons Legal have advised that they have recently written to Birketts raising an issue with them. Consequently, the assignment of the lease has not yet been completed.
(2)	<u>Rent Review</u> Councillors to note that the process is moving forward in accordance with the lease and that the RICS have been approached to appoint a valuer to set the rent.
18.11.13	Finance
(1)	Councillors to note Account Balances at 31 st October 2018: Current Account - £15,258.17 Deposit Account - £19,395.37
(2)	A motion is proposed that Councillors approve cheques for signature or BACS payment for online authorisation as per the schedule prepared by the Clerk.
(3)	Councillors to note the receipts received in the month and the estimated reserved accounts balances taking into account committed funds as per the schedule prepared by the Clerk.
18.11.14	Community Centre Report from PC representative on the SSCC committee is attached.
18.11.15	The Stradbroke Trust Following correspondence tabled at the September meeting, the Parish Council raised a number of questions with the Trustees in a letter dated 27 th September 2018. A follow up email was sent when no response was received, Councillors to note any response received.

	<p><i>Copies of both letters can be found on the Meeting Page of the Parish Council website</i> https://www.stradbrokepc.org/documents</p>
18.11.16	<p>Polices/Procedures for review: Councillors to approve the following policies which have been reviewed and amended by the Personnel Committee:</p> <ul style="list-style-type: none"> • Equality Policy • Health & Safety Policy • Safeguarding Policy • Bullying & Harassment Policy <p><i>Copies can be found on the Statutory Information page of the Parish Council website:</i> https://www.stradbrokepc.org/statutory-information</p>
18.11.17	<p>Risk Assessment: To receive reports from Councillors on: Community Centre Play Park - <i>maintenance report has been received and is being reviewed</i> Westhall Play Park – <i>maintenance report has been received and is being reviewed</i> Fitness Track Permissive Path Cemetery</p>
18.11.18	<p>Clerk's Report:</p> <p>(1) Health Centre Councillor to note that no updates were received in the month.</p> <p>(2) Training Councillors to note any training requests made at the meeting. Councillors to receive report on any training undertaken. The Clerk attended a Cemetery Management course and will feed back to the Finance Committee as part of the budget setting process.</p> <p>(3) General</p> <ul style="list-style-type: none"> • Councillors to note that SCC have replied that they do not have the funding to add cycle railings to Willow Close and recommended that either the Parish Council or the County Councillor could be approached to pay for these. • Councillors to note that damage to the grass triangle at Battlesea Green has been reported to SCC highways department. • Copies of emails concerning the replacement VAS at Westhall have been forwarded to Cllr McGregor. • Councillors to consider a request from the Tennis Club to carry out works to the trees around the tennis courts.
18.11.19	<p>Correspondence</p> <p>(1) <u>Tabled:</u> Councillors to note and review an email from a resident concerning Stradbroke Surgery as follows: <i>Yesterday at a function in the village there was talk of Stradbroke Surgery might close, I have now heard this from different sources round the village, no smoke without fire, with ageing people in the village and a growing village this should not happen, Fressingfield cannot expand, I can see all be running to Eye or Stowmarket. As a Parish Council you cannot let this happen.</i> Councillors to note and review an email in response received from Katie Civil, Practice</p>

	<p>Manager:</p> <p>With reference to the e-mail that you enclosed, the Parish Council contacted us in May 17 with similar concerns, I enclose below our response at that time, this position remains the same currently:</p> <p><i>"We are not aware of any immediate concerns for the future of Stradbroke Medical Centre. We know that on a National level the current Governments plans for General Practice are to work at scale we do not yet know what implications this will have for rural practices like ourselves. We know that this is a very challenging time for General Practice as many Practices struggle to recruit clinical resources and are having to make decisions on their future and how best to maintain safe services for their patients with a backdrop of increasing demand.</i></p> <p><i>As things develop on a National and Local level we will keep all interested parties informed and consult to ensure we continue to maintain the level of service to our Patient that we currently provide, but to reassure you that we are not aware of any immediate concerns for the future of the Medical Centre. Many of the developments within General Practice are outside the control of Practices, so it is a wait and see game I am afraid"</i></p>
(2)	<p><u>Emails previously circulated and noted at this meeting:</u></p> <ul style="list-style-type: none"> • SALC weekly bulletins • Suffolk Police – webchat information • SALC – Older Person's Fair information (30th November) • SALC – AGM information • SCC – road closures in Wilby & Stradbroke • SCC- Consultation - Suffolk Minerals & Waste Local Plan – Appropriate Assessment
18.11.20	<p>Matters for inclusion in the Agenda of the next meeting: 10th December 2018</p> <p>Councillors to note that matters for inclusion on the agenda for the next meeting need to be submitted to the Clerk by 30th November 2018.</p>

**MEMBERS OF THE PUBLIC AND PRESS ARE VERY WELCOME TO ATTEND.
THIS MEETING MAY BE RECORDED.**

12th November 2018 Report for Stradbroke Parish Council by District Councillor Julie Flatman

A big thank you to all you lovely nominees and nominator's who travelled to Hadleigh for the **Community Stars Awards** on the 18th October. I hope you enjoyed the evening as much as I did. On a personal note these awards are so well deserved, and I was so proud that we had so many nominations for such a small village, which goes to show what a fantastic, caring community Stradbroke is. I'm hopeful that we can run this event again next year so keep your ear to the ground for people who go above and beyond for the good of the community they live in.

THE LULLABY CONCERTS -this was a great success, I attended with my 6-year-old Grandson who after the performance tried out numerous instruments.

- Orchestras Live and City of London Sinfonia return to the United Reformed Church, Stowmarket
- The Musical Puzzle is a special 10th anniversary series of award-winning Lullaby Concerts
- Concerts designed for 2-7-year olds and parents and carers
- All performances accessible and BSL interpreted

Stradbroke neighbourhood plan is scheduled to come before cabinet on 10th of December for approval to proceed to local referendum. This is a great achievement, as we are one of the few communities in Mid Suffolk with a neighbourhood plan.

Locality Awards 2018/19 - deadline for community groups/award recipients to submit the form to the Ward Member - 31 December 2018. Deadline for Ward Members to submit the fully completed form and any supporting information to the Communities team - 31 January 2019 -I may have around £200 left, I'm just waiting for my last application to come in. So, if you know of a deserving group who needs some funding let me know.

Active Wellbeing is a programme MSDC have commissioned Suffolk Sport (the County Sports Partnership) to undertake on its behalf. Over the next 3 years the project will deliver a targeted physical activity programme based in the GP surgeries in Fressingfield and Stradbroke (2018/19), Debenham (2019/20) and Eye (2020/21) supporting older patients/residents to become and stay more active and socially connected in their local community. The project launched in mid-July and as at end of September, 19 people have been referred to Physical Activity Advisor Annie Groves and successfully supported to access an appropriate community-based initiative to support their health and wellbeing. This performance is on track with the annual target set out in the performance and evaluation framework. Suffolk Sport are currently surveying residents in the catchment area for this GP practice group to understand what additional or new activities are needed. This is likely to involve them establishing new health walks locally and 'Fit village' type activities such as Otago and New Age Curling, tailored to local need. Linked to this initiative the Council are also working with our leisure operator (SLM) to establish a gym-based GP exercise-on-referral scheme at Stradbroke Swimming Pool & Fitness Centre.

Please if you know of anyone who could benefit from this health initiative please contact myself Julie.flatman@midsuffolk.gov.uk 01986 798 661 or annie.groves@suffolksport.com 07557 633 824

Report for Stradbroke Sports & Community Centre

General:

Kitchen upgrade approved for new cooker and plate warmer. Opinions were divided on the use of a large plate warmer, but most agreed it would be very useful. Safety issues during events were noted.

Constitution:

Constitution item, TW questioned the inclusion in the Minutes of “long-term planning” in the list of subgroups—only obvious ones had been discussed in September, such as cinema and health and safety. She did not remember a long-term planning group being mentioned in September. She said it was an important discussion area that should not be for a subgroup, but arising from Management Committee discussions. The Chair (Jane Merritt) said she had “mentioned” it at the last meeting and it was “just a suggestion”. It was emphasised by the Chair that sub groups are set up “purely to do emergency tasks and donkey work.”

“All executive decisions will be made by whole committee.”

Groups to be built into the new Constitution.

- Long term planning
- Events and Social
- Maintenance
- Health and Safety

Various events:

- November (Supper, 17th);
- December (Christmas Walk, 19th, no dogs for safety); Christmas tree lights in Churchyard. MS to email Parish Clerk and ask if PC would be OK with same arrangement as last year.
- 50 attended the September film, which was welcomed.

Personal matter:

TW, speaking as an individual villager, **NOT** as PC rep, said that, despite her lengthy complaint in the September meeting about a 2017 resignation letter of a few members of the Neighbourhood Plan, which she considered misleading, biased, political, and divisive—which is harmful to the village—despite this, it continued to be on the website of Stradbroke Online (where it had been for a year). This website, however, was now under the auspices of the Community Centre, a charity. No attention had been paid to her comments a month before. Jane Merritt (JM) noted TW had included her complaint in her report to Parish Council on 30th September. Roger Turkington (RT) asked TW if she would tell him who in the village had told her they considered it divisive, as he would like to set up a meeting with them. She said she would not do that as they would not wish her to. JM proposed a private meeting with RT and TW and would email suggestions of dates.

Toni Wisbey, PC rep on SSCC Management Committee