



Stradbroke Parish Council

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COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ordinary **MEETING** of the **PARISH COUNCIL** which is to be held in **THE COURT HOUSE, QUEEN STREET, STRADBROKE** on **MONDAY, 11th April 2022, COMMENCING AT 7.30pm**

Dated this 6th day of April 2022

O Wladon Clerk to the Council

THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

AGENDA

Item Ref	Description
22.04.01	<p>Chairman’s welcome</p> <p>A reminder that an audio or video recording of the meeting may be available for repeated use, anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
22.04.02	<p>Apologies for Absence</p> <p>(a) Councillors to note any apologies for absence (b) Councillors to vote on acceptance of any apologies for absence</p>
22.04.03	<p>Declarations of Interests</p> <p>(a) To receive Declarations of Local Non-Pecuniary Interests (b) To receive Disclosable Pecuniary Interests in subsequent agenda items</p>
22.04.04	<p>Dispensations: To receive any requests for dispensations.</p>
22.04.05	<p>Council Vacancy: Councillors to note that no applications for co-option have been received.</p>
22.04.06	<p>Minutes: Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 14th March 2022. Minutes are available to view at: Documents – Minutes</p>
22.04.07	<p>To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council.</p> <p>Copies of submitted reports can be found at: Documents – Other Documents</p>
22.04.08	<p>Public forum: Councillors to receive questions or comments from the public on agenda items.</p>
22.04.09	<p>Planning:</p> <p>All documentation on current planning applications can be viewed at: MSDC Planning</p> <p>(a) Councillors to review and approve a response to the following planning applications: DC/22/01567 – tree works in a conservation area: fell 1 cherry overhanging the neighbouring premises. Passmore Weeks & Richardson, Church Street IP21 5HS DC/21/04083 – APPEAL relating to outcome of Section 73 application (DC/21/02839) for removal of condition 3 (pedestrian access). Land adjacent to West Winds, Doctors Lane.</p> <p>(b) Councillors to note the outcome of planning decisions reached by MSDC: DC/21/06895 – Land off Laxfield Road IP21 5JS GRANTED</p> <p>(c) Other Planning Matters.</p>
22.04.10	<p>Finance:</p> <p>(a) In Month:</p> <p>(i) Councillors to note Account Balances at 31st March 2022. (ii) Councillors to approve the payments to be made. (iii) Councillors to note the receipts received during the month. (iv) Councillors to approve the final virements from the reserved accounts for the year 2021/22.</p> <p>(b) Year End:</p> <p>(i) Councillors to review the internal audit report and note any recommendations. (ii) Councillors to review and agree responses to Section 1 of the AGAR for 2021/22. (iii) Councillors to review and note the year end accounts and explanation of variances. (iv) Councillors to review and approve Section 2 of the AGAR for 2021/22. (v) Councillors to approve the CIL return for 2021/22</p> <p>All finance documents will be uploaded <u>when finalised</u> to the Parish Council website at: Documents - Financial Documents</p>

Item Ref	Description
22.04.11	<p>Land Registration</p> <p>Councillors to note that:</p> <p>(a) As per the agreement reached at the March 2022 meeting, the following email was sent to the Trustees of the Stradbroke Sports and Community Centre:</p> <p>Dear Gillian</p> <p>I write further to your email dated 11th March. Councillors reviewed this email at the meeting held on 14th March and agreed the following:</p> <ul style="list-style-type: none"> • The Clerk should circulate two document packs, one containing the correspondence with homeowners (redacted in accordance with GDPR), the second the correspondence between the Parish Council and Suffolk County Council regarding the drain at the fire station site. Both of these are attached. • Councillors have asked me to reiterate to SSCC Trustees that the Council will only be transferring the land it obtained in the "swap" with Suffolk County Council, all other land will remain in the ownership of the Parish Council and a lease or licence will be issued to the Community Centre for the use of the remaining area, to allow for the continued operation of the Tennis Courts. • Councillors understand that the next scheduled SSCC Committee meeting will take place after the Parish Council's April meeting. • Councillors require a "yes or no" resolution to this issue as soon as possible and therefore they require a <i>"yes - SSCC Trustees require the parcel of land marked in blue on the 1972 conveyance document"</i>, or <i>"no - SSCC Trustees do not require the parcel of land marked in blue on the 1972 conveyance document"</i> response from SSCC Trustees to be submitted by 29th April to allow it to be included on the agenda of the May Council meeting which is scheduled for 9th May. • Councillors resolved that should no definitive response be received by the May meeting the Council will instruct the Clerk to commence the process of registering the land to the Parish Council. <p>Thank you.</p> <p>(b) Councillors to note that during a recent meeting, SSCC Trustee representatives asked whether the Parish Council could "gift" the remainder of the tennis court land to the Charity. The Clerk and Chair confirmed that Councillors have discussed this at length and have agreed to transfer only the land obtained in the swap, all other land would remain in the ownership of the Parish Council.</p>
22.04.12	<p>Clerk's Report</p> <p>(a) Health Centre</p> <p>(i) Repairs were carried out to the reception area door and frame.</p> <p>(ii) Quotes are still awaited to clear the shrubs at the front of the building to allow for further investigations into alternative solutions to the water pooling on the car park at the front.</p> <p>(iii) Still outstanding: Quotes will be obtained from companies to resurface a section of the car park which has dipped and allows pooling of water.</p> <p>(b) Highways: the Clerk is seeking information on the temporary TRO in Eye which is a provision for an 18 month ban on HGVs in residential areas of Eye. The proposal is to determine what the impacts of this would be in surrounding areas ahead of a decision as to whether to make this ban permanent.</p> <p>(c) Play parks & fitness equipment: Work is underway on the maintenance of the play parks and playing field.</p> <p>(d) Footpath & Tree Wardens: due to COVID, the meeting has yet to take place and will be scheduled for after the Easter weekend.</p>

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	(e) Chapel: Councillors to review and approve a revised tender document to be sent out to potential contractors.
22.04.13	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) Committees <u>Personnel & Finance Committees:</u> have not met since the last meeting <u>Planning Committee:</u> have not met since the last meeting <u>Finance Committee:</u> due to COVID the committee was unable to meet in public as a full committee and met as a working group to fully review the year end accounts and associated documents.</p> <p>(b) Community Centre representative – to receive a report.</p> <p>(c) Working Groups</p> <p>(i) Broadband – to receive any update. (ii) Youth Council – a meeting will be set up at the High School once the current recommendations in Suffolk regarding school visits are lifted. (iii) Community Asset – a meeting has yet to be arranged. (iv) Climate Change – to receive any update.</p>
22.04.14	Energy Project – Wilby Road - The medical practice require more information regarding the solar panel project and the Clerk passed on the company contact information, an update is awaited.
22.04.15	Platinum Jubilee – To note any update.
22.04.16	<p>CIL/PIIP</p> <p>(i) Councillors to note that a revised PIIP and PIIP implementation plan with potential CIL projects will be available for review at the May meeting.</p> <p>(ii) Councillors to note that a meeting between Parish Council representatives and Stradbroke Sports & Community Representatives took place to review the outcomes of the recent SSCC consultation on proposed expansion of the centre. It was agreed that Councillors would review a proposal regarding a linked project to ensure that the most appropriate facilities are provided that meet the community needs in the most cost effective way.</p>
22.04.17	<p>Risk Assessments</p> <p>Councillors to report any areas of concern with the following:</p> <p>(i) Westhall play park (ii) Community Centre play park (iii) Fitness Track (iv) Permissive Path (v) Cemetery</p>
22.04.18	<p>Correspondence</p> <p>(a) Tabled: Councillors to note correspondence tabled at the meeting. (b) Emails: Councillors to note correspondence previously circulated - SALC bulletins</p>
22.04.19	<p>Date of the next meeting: Annual Council Meeting 9th May 2022 Items for the agenda should be submitted to the Clerk by 1st May 2022</p>
22.04.20	<p>Health Centre Lease:</p> <p>In accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, Councillors to vote to close the meeting to the press and public to discuss the draft lease for the Health Centre.</p>