

STRADBROKE PARISH COUNCIL

Personnel Committee Meeting

2nd October 2018

Present: Kamal Ivory
Toni Wisbey
Odile Wladon (Clerk)

The Committee reviewed the following policies:

- Equality Policy
- Health & Safety Policy
- Safeguarding Policy
- Environmental Policy

Equality Policy

The policy was reviewed against the Equality Act 2010 to ensure that the “protected characteristics” had not been changed or updated. The Personnel Committee found that the policy did not need amendment and will recommend its approval by the Parish Council.

Health & Safety

The policy was reviewed and the Personnel Committee found that the policy did not need amendment and will recommend its approval by the Parish Council.

Safeguarding Policy

The policy was reviewed the following minor changes were recommended:

Section 2 – final bullet point should read: “as per attached.”

Section 2 – Usage to be added after the word Hiring. With the word user added to the second sentence alongside hirer.

Section 3 – addition of the word “of” to the first sentence.

Environmental Policy

The policy was reviewed and the Personnel Committee found that the policy did not need amendment and will recommend its approval by the Parish Council.

The following policies will be reviewed at the next meeting:

- Bullying & Harrasment Policy
- Grievance & Disciplinary Policy
- Code of Practice for Complaints