

2018/19	RECEIPTS	2019/20
£ 32,292.00	Precept	£ 33,225.00
£ 5,035.72	SCC/MSDC Grants	£ 4,194.84
£ 60.94	Bank Interest	£ 162.18
£ 1,030.00	Cemetery	£ 1,520.00
£ 765.00	Miscellaneous Receipts	£ 200.00
£ 1,200.00	Health Centre Rent	£ 14,364.00
£ 2,369.36	VAT Reimbursement	£ 2,045.53
£ -	Community Infrastructure Levy	£ 20,846.18
	Community Land Trust	£ 7,925.00
£ 42,753.02	Total Receipts	£ 84,482.73

2018/19	PAYMENTS	2019/20
£ 13,323.64	Administration	£ 18,291.50
£ 9,127.45	General Expenditure	£ 4,512.18
£ 1,495.85	S.137	£ 877.00
£ 9,210.39	Highways	£ 5,807.27
£ 17,351.21	Other inc Loan	£ 19,036.09
	Community Land Trust	£ 7,925.00
£ 50,508.54	Total Payments	£ 56,449.04

2018/19	RECEIPTS AND PAYMENTS SUMMARY	2019/20
£ 28,501.55	Balance as at 1 April	£ 20,746.03
£ 42,753.02	Total Receipts	£ 84,482.73
£ 50,508.54	Total Payments	£ 56,449.04
£ 20,746.03	balance c/f	£ 48,779.72

Bank reconciliation

Account Balances at 1 April 2019		£ 20,746.03
add Receipts in the year		£ 84,482.73
deduct Payments in the year		£ 56,449.04
Account Balances at 31 March 2020		£ 48,779.72
Represented by:		
Unity Trust Current Account		£ 2,573.78
less unpresented cheques	300380	-£ 65.98
Available funds		£ 2,507.80
Unity Trust Deposit Account		£ 46,271.92
Bank balances @ 31st March 2020		£ 48,779.72

Reserves

Ringfenced Reserves	Playpark Equipment	£ 629.00
	Maintenance	£ 1,300.00
	Community Projects	£ 73.00
	Churchyard & Cemetery	£ 4,432.00
	Playing Field Drainage	£ 1,950.00
		£ 8,384.00
General Reserves		£ 21,760.02
Community Infrastructure Levy	Unspent at 31/3/20	£ 18,635.70

Mr James Hargrave	Miss Odile Wladon	Date
Chair	Responsible Finance Officer	

	2018/19	2019/20	Year on Year Variance		Explanation of variances of 15% or more
	Annual Total	Annual Total	Actual	%	
INCOME					
SCC/MSDC Grants	£ 5,035.72	£ 4,194.84	-£ 840.88	-17%	Fewer grants received, £400 grant from Suffolk County Council outstanding at year end
Interest	£ 60.94	£ 162.18	£ 101.24	166%	More money held in deposit account due to CIL receipts
Cemetery	£ 1,030.00	£ 1,520.00	£ 490.00	48%	Cemetery fees vary from year to year
VAT	£ 2,369.36	£ 2,045.53	-£ 323.83	-14%	
Drs surgery rent	£ 1,200.00	£ 14,364.00	£ 13,164.00	1097%	Full rent received from 1st April 2019 following surrender of lease by head lessee.
CIL	£ -	£ 20,846.18	£ 20,846.18	100%	No Community Infrastructure Levy received in 2018/19
Precept	£ 32,292.00	£ 33,225.00	£ 933.00	3%	
Miscellaneous	£ 765.00	£ 200.00	-£ 565.00	-74%	Fewer donations received and no fund raising undertaken
Total	£ 42,753.02	£ 76,557.73			
Community Land Trust	£ -	£ 7,925.00	Parish Council facilitated receipts and payments until Land Trust had established its own bank account.		
GRAND TOTAL:	£ 42,753.02	£ 84,482.73			
EXPENDITURE					
Administration					
Employee Salary/Wages	£ 14,578.20	£ 15,637.81	£ 1,059.61	7%	
PAYE/Employees NI	£ 415.66	£ 433.73	£ 18.07	4%	
Employers National Insurance	£ 439.38	£ 498.73	£ 59.35	14%	
Office Allowance	£ 120.00	£ 120.00	£ -	0%	
Telephone Allowance/Exp	£ 108.49	£ 94.38	-£ 14.11	-13%	
IT Support	£ 300.00	£ 300.00	£ -	0%	
Postages	£ 79.52	£ 85.96	£ 6.44	8%	
Stationery	£ 128.37	£ 262.65	£ 134.28	105%	Arnold Barker purchased cost: £110.99 balance of inc inflation plus more paper for printing mtg papers
Travelling Expenses	£ 623.70	£ 858.24	£ 234.54	38%	Travelling increased due to health centre management and additional meetings
TOTAL :	£ 16,793.32	£ 18,291.50			
General Expenses					
Data Protection	£ 35.00	£ 35.00	£ -	0%	
Insurance	£ 1,449.72	£ 968.95	-£ 480.77	-33%	Insurance decreased due to change of provider and 3 year agreement
Subscriptions	£ 522.11	£ 692.07	£ 169.96	33%	SLCC subscription taken in 2019/20
Audit	£ 590.00	£ 500.00	-£ 90.00	-15%	lower cost of audit in 2019/20
Cost of Meetings	£ 141.60	£ 248.44	£ 106.84	75%	Change of location for Annual Parish Meeting necessitated purchase of cups etc for refreshments plus increase in cost for Courthouse due to Cttee Mtgs, together with items for highways open event
Election Costs	£ -	£ 1,269.33	£ 1,269.33	100%	No contested election in 2018/19
Training	£ 315.00	£ 362.00	£ 47.00	15%	Councillor training required after election
Website	£ 103.52	£ 112.39	£ 8.87	9%	
Other	£ 5,970.50	£ 324.00	-£ 5,646.50	-95%	2018/19 includes £5,750 in legal fees for rent review and planning application
TOTAL :	£ 9,127.45	£ 4,512.18			

	2018/19	2019/20	Year on Year Variance		Explanation of variances of 15% or more
	Annual Total	Annual Total	Actual	%	
Grants & Donations (s.137)					
Community Projects	£ 750.00	£ -	-£ 750.00	-100%	Fewer contributions to community groups made
Donations	£ -	£ 150.00	£ 150.00	100%	Donation to food bank in response to COVID-19
Good Neighbours	£ -	£ 150.00	£ 150.00	100%	Grant not requested in 2018/19
Other	£ 745.85	£ 577.00	-£ 168.85	-23%	Xmas event - fewer costs in 2019/20
TOTAL :	£ 1,495.85	£ 877.00			
Highways					
Public Lighting	£ 70.00	£ 75.00	£ 5.00	7%	
Playing Field grasscutting	£ 2,030.00	£ 1,660.90	-£ 369.10	-18%	Less additional cuts required in 2019/20
Community Centre Grasscutting	£ 956.12	£ 686.12	-£ 270.00	-28%	Less additional cuts required in 2019/20
Westhall grasscutting	£ 865.20	£ 891.16	£ 25.96	3%	
Footpath Maintenance	£ 754.98	£ 1,166.43	£ 411.45	54%	More cuts required in 2019/20
Permissive Path	£ 280.66	£ 289.08	£ 8.42	3%	
Street cleaning	£ 443.67	£ 562.40	£ 118.73	27%	New protective equipment required plus brooms and shovel
Debris Clearance	£ 340.08	£ 476.18	£ 136.10	40%	Increase in cost per hour of work undertaken
TOTAL :	£ 5,740.71	£ 5,807.27			
Other inc loan					
Cemetery & Churchyard	£ 3,142.12	£ 3,269.54	£ 127.42	4%	
Property Other	£ 1,497.00	£ 1,264.75	-£ 232.25	-16%	Fewer repairs needed and less tree work undertaken in 2019/20
Gate locking	£ 225.00	£ 225.00	£ -	0%	
Clock	£ 150.00	£ 150.00	£ -	0%	
Neighbourhood Plan	£ 3,750.74	£ 179.00	-£ 3,571.74	-95%	Neighbourhood Plan completed in 2018/19, only printing of final version required in 2019/20
Recreation	£ 680.00	£ 954.26	£ 274.26	40%	Large piece of play equipment at Westhall repaired in 2019/20
Loan repayment capital	£ 4,912.80	£ 5,054.81	£ 142.01	3%	
Loan interest	£ 874.52	£ 732.51	-£ 142.01	-16%	
VAT	£ 2,045.53	£ 1,407.48	-£ 638.05	-31%	VAT paid out/reclaimed varies year on year.
Bank Charges	£ 73.50	£ 72.00	-£ 1.50	-2%	
Health Centre	£ -	£ 5,726.74	£ 5,726.74	100%	Health Centre became responsibility of Parish Council on 1st April 2019, no previous costs incurred.
TOTAL:	£ 17,351.21	£ 19,036.09			
Community Land Trust		£ 7,925.00	Parish Council facilitated receipts and payments until Land Trust had established its own bank account.		
GRAND TOTAL:	£ 50,508.54	£ 56,449.04			