

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 11th December 2023, commencing at 7.30pm

Present: Mandy Allen, Helen Ball, James Hargrave, Maureen John, Caroline Stebbing, Toni Wisbey

In attendance: Odile Wladon (Clerk), Cllr Richard Rout (County) – part, Cllr Anders Linder (District) – part and 5 members of the public.

Item Ref	Description
23.12.01	<p>Chairman's welcome</p> <p>Reminders were given as follows:</p> <p>(a) The meeting would be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>(b) Members of the public were reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
23.12.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Russell Ayling, Antony Bush, Karen Lynch and Susan Loxton.</p> <p>(b) Councillors voted to accept the apologies received.</p>
23.12.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none</p> <p>(b) Other registerable interests - none</p> <p>(c) Non-registerable interests – JH 23.12.14(i) as Director of Stradbroke Media CIC</p>
23.12.04	<p>Dispensations: none requested.</p>
23.12.05	<p>Councillor vacancies: There were no applications for co-option.</p>
23.12.06	<p>Minutes</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 13th November 2023.</p>
23.12.07	<p>County & District Councillors</p> <p><u>County Cllr Rout:</u></p> <p>The budget consultation has 1 week to run – there have been 2300 responses to date, businesses are encouraged to respond. There is additional pressure being placed on the budget from the increase in the National Living Wage, additional costs of £5.4m will be incurred. Other additional costs were noted; £108m for road improvements and £1m to speed up the response to Storm Babet.</p> <p>Questions:</p> <p>How was the 7.5t limit ETRO in Eye funded, which budget? RR advised that no further information as to which budget area was used.</p> <p>Cllrs noted that Eye Town Council have only contributed £5k to the costs, whereas Stradbroke Parish Council is being advised there is no funding available for works in the Parish – there appears to be some inequality of the treatment of both areas.</p> <p>When will the parishes get access to the data? RR will advise that the Parish Council would like the raw data and not have to wait for the analysed information.</p>

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	<p>How can the impact be properly reviewed, when enforcement is not taking place? RR will investigate.</p> <p><u>District Cllr Linder:</u> MSDC appears to have allocated £15k towards the ETRO in Eye, Cllr Linder has asked the CEO, Arthur Charvonia, to investigate this. Joint Local Plan: part one has been adopted. Work on part two is underway, likely to take 2 years to bring it into force. Supplementary Planning Documents are being prepared alongside the work. Robert Hobbs was commended for his work on the project. New rules on proxy voting will come into force for the next election, registration for postal votes will only be for 12months at a time.</p> <p style="text-align: right;">RR left at this point</p>
23.12.08	<p>Public forum There were no comments or questions received from the public.</p>
23.12.09	<p>Planning</p> <p>(a) Cllrs reviewed and approved a response to the following planning consultations: DC/21/04377 – Full Planning Application. Erection of 42 dwellings and 2 barn conversions together with associated garages, roads, drainage and infrastructure. Re-consultation. Grove Farm, Queens Street IP21 5HH. SUPPORT with comments and condition recommendations.</p> <p>(b) Cllrs received an update on the following:</p> <ol style="list-style-type: none"> i. a briefing on a pre-application meeting which took place at Barley Brigg Farm with Parish Council representatives. Present were a hemp construction company who are hoping to build a manufacturing base on the site. It is intended that the hemp will be grown on the farm, processed and dried on site in the drying barn. Every bit of the hemp plant that can be used will be with all waste being used as feed for the anaerobic digester. The hemp will be used to construct houses which would be carbon neutral. It is intended that the company will hold a public meeting in the new year to share full details ahead of a planning application being submitted. ii. MSDC planning committee meeting 6th December 2023 – two applications were reviewed by committee: DC/22/02971 Skinners Pet Food (warehouse) and DC/20/05126 Land South of Mill Lane (80 homes). District Councillors recommended both for approval with conditions and subject to agreement on S.106 matters. <p style="text-align: right;">AL left at this point</p> <p>(c) Cllrs noted the outcome of the following planning applications determined by MSDC: DC/23/05199 – Meadow House, New Street. Tree works: no objections DC/23/04919 – The Coach House, Church St. Tree works: no objections DC/23/03912 – Five Oaks, Fressingfield Road. WITHDRAWN</p> <p>(d) BMSDC Joint Local Plan: Cllrs noted that this has been adopted by both Councils.</p>
23.12.10	<p>Committees and Working Groups</p> <p>(a) Committees:</p> <p>Finance Committee: Meeting took place 28th November. Draft budget was reviewed line by line and changes agreed. Revised draft budget to be submitted to full Council for approval. The following policies were reviewed and approved:</p> <ul style="list-style-type: none"> • Shed User Policy

Item Ref	Description
	<ul style="list-style-type: none"> • User agreement • Reserves Policy <p>The statement of internal control was reviewed and is recommended to the full Council for approval.</p> <p>An issue was identified at the Health Centre and committee members agreed that the Parish Council should investigate installing a separate internet connection to the centre which will enable the Powerwall to be monitored.</p> <p>Personnel Committee:</p> <p>The meeting was inquorate and met as a working group. Recommendation to Councillors that the salary for the clerk increases as per the contract of employment as of 1/4/24, this figure is included in the draft budget. Councillors approved this.</p> <p>(b) Working Groups:</p> <p>(i) Broadband – to receive any update.</p> <p>(ii) Youth Council – RA & HB have contacted the Head at Stradbroke High school and will work with VOSH (a pupil committee). VOSH will nominate 3 pupils to come to full Council meetings and address Councillors with ideas and issues. This should be added as an agenda item early in the meeting to allow the pupils to attend and then leave if necessary. This will enable the youth to have a voice at Council meetings. To start in February 2024.</p> <p>(iii) Climate Change – to receive any update.</p>
23.12.11	<p>Finance:</p> <p>(a) Monthly accounts</p> <p>(i) Cllrs noted account balances at 30th November 2023. Current: £7,990.81 Deposit: £92,642.63</p> <p>(ii) Cllrs approved the payments to be made in month as per the schedule appended to the minutes.</p> <p>(iii) Cllrs noted the receipts received during November 2023</p> <p>(b) Budget 2024-25</p> <p>Councillors reviewed and approved a draft budget for 2024-25, as per the copy appended to the minutes. This draft presents a 3.65% increase in precept on current based on the provisional figures supplied by MSDC.</p>
23.12.12	<p>Policies & Procedures:</p> <p>Statement of internal Controls – reviewed by Finance Cttee and approved by Full Council</p>
23.12.13	<p>Health Centre</p> <p>(a) No further update has been received on the CIL bid for the overspend.</p> <p>(b) Works to the car park – bollards have now been installed, painting remains outstanding.</p> <p>(c) A problem has been identified with energy project at the health centre. The company have been unable to connect to the health centre’s internet and therefore the system cannot be monitored. The Finance Committee discussed the issue and recommended to Councillors that the Parish Council installs a separate internet connection to the building. A meeting took place with AB, the medical practice and the Clerk to determine the best solution.</p> <p>Councillors agreed to proceed with a separate internet connection that will allow the battery system to be fully operational and independently monitored.</p> <p>(d) Councillors noted that during a site visit the Medical Practice thanked the Council for the works undertaken to date. Councillors noted that since 2019 approximately £120k has been spent on improvements to the surgery.</p>

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23.12.14	<p>Clerk's report</p> <ul style="list-style-type: none"> (a) Community Centre – no update (b) Highways – no update from Ethos (c) ETRO Eye – meeting being arranged with neighbouring parishes for Thursday, 14th December. (d) Cemetery - A meeting with a pest controller has yet to be arranged. (e) All Saints Green development – a s.73 application has been submitted. (f) Community Land Trust – TW has been in touch with consultant, 6 month pause has now elapsed and the partner organisation is looking at funding opportunities for a project. (g) Tree Survey – planning application for works at the Church is being prepared. (h) Bus routes – bus to Norwich once a month has been secured starting January 2024 but is awaiting official confirmation that it is acceptable. (i) Community Shed: Stradbroke Media is preparing a grant application to install an electrical kiosk and cabling on the Community Shed side of the playing field site, adjacent to the light and fitness track. This is to allow easier access to electricity for events held on the field. As the land is owned by the Parish Council, Councillors agreed to support this project, and a letter of support will be sent to them for submission with the grant application. (j) CPR training: A list is being kept of those wishing to undertake the training and this will be arranged for the spring. Details on British Heart Foundation online training have been published. (k) Signage at Playing Field: No signs have been ordered.
23.12.15	<p>Risk Assessments</p> <p>Councillors to report any areas of concern with the following:</p> <ul style="list-style-type: none"> i. Westhall play park – all ok ii. Community Centre play park – no reports iii. Fitness Track – email received see correspondence iv. Permissive Path – all ok v. Cemetery – all ok
23.12.16	<p>Correspondence</p> <p>(a) Tabled: Councillors noted and agreed the following actions for tabled correspondence:</p> <ul style="list-style-type: none"> i. Email regarding road defect on Wilby Road – this is being dealt with by Highways. ii. Copy of Hoxne Parish Council and a community group's response to the ETRO in Eye and these were noted. iii. The Parish Council's response to the ETRO was forwarded to Eye Town Council by the Clerk at Horham & Athelington. A co-opted member of Eye Town Council's traffic and planning committees wrote to Stradbroke Parish Council expressing their displeasure at the submission, all emails were noted. iv. MSDC bio-diversity initiative – call for land to support nature recovery. Councillors agreed that the Clerk should have initial discussions with the team in respect of the land behind the All Saints Green development. v. MSDC – notice of adoption of the Joint Local Plan Part 1 2018-2037 vi. Letter regarding proposed expansion of Cranswick meat processing factory at Eye Airfield – cross Parish group is being reconvened. Clerk will attend. This follows a screening opinion submitted by Cranswick and MSDC advice that an Environmental Impact Assessment is required for any application. vii. Community Centre – agreement given by Councillors for Trustees to arrange a skip on the car park in the new year.

Item Ref	Description
	<p>viii. MSDC – CIL consultation request regarding works by Mid Suffolk at the Leisure Centre. Councillors agreed to support the application.</p> <p>ix. Email regarding water logged area due to leaves sitting on the track. Councillors agreed that it was not practical to remove leaves during the winter as they will continue to fall. All users should carry out a risk assessment before walking on the track. The situation will be reviewed when the weather improves and advisory signs will be investigated.</p> <p>(b) Emails: Councillors noted correspondence previously circulated – SALC bulletins</p>
23.12.17	<p>Date of the next meeting: 8th January 2024</p> <p>Councillors agreed the following dates for 2024 – 2nd Monday of the month:</p> <p>08/01/24 12/02/24 11/03/24 08/04/24 13/05/24 (Annual Meeting) 10/06/24 08/07/24 12/08/24 09/09/24 14/10/24 11/11/24 09/12/24</p>

Meeting closed at 9.05pm

Signed: _____

Date: