

**Minutes of the Ordinary Meeting of Stradbroke Parish Council  
held at the Court House, Stradbroke on  
Monday, 12<sup>th</sup> June 2023 starting @ 7.30pm**

**Present:** Russell Ayling, Helen Ball, Antony Bush, James Hargrave, Maureen John, Susan Loxton, Caroline Stebbing, Toni Wisbey.

**In attendance:** Odile Wladon (Clerk) and 11 members of the public.

<b>Item Ref</b>	<b>Description</b>
<b>23.06.01</b>	<b>Chairman's welcome</b> A reminder was given that the meeting would be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.
<b>23.06.02</b>	<b>Apologies for Absence:</b> (a) Mandy Allen submitted apologies. (b) Councillors <b>voted</b> to accept the apologies.
<b>23.06.03</b>	<b>Declarations of Interests</b> Councillors declared interests in subsequent agenda items as follows: (a) Pecuniary Interests - none (b) Other registerable interests - James Hargrave: item 23.06.11 (c) Non-registerable interests - none
<b>23.06.04</b>	<b>Dispensations:</b> No dispensations were requested.
<b>23.06.05</b>	<b>Councillor vacancies:</b> Councillors reviewed an application for co-option from Karen Lynch. Councillors <b>voted</b> to co-opt Karen Lynch to the Council.
<b>23.06.06</b>	<b>Minutes</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 15 <sup>th</sup> May 2023.
<b>22.06.07</b>	<b>Parish Council appointments for year 2023/24:</b> Councillors appointed Helen Ball to the Planning Committee
<b>23.06.08</b>	<b>County &amp; District Councillors</b> Apologies were received from both Councillors and their reports were separately circulated to Councillors ahead of the meeting.
<b>23.06.09</b>	<b>Public forum</b> Comments were received regarding planning reference: DC/23/01988: The applicant stated the following: <ol style="list-style-type: none"> <li>1. The water will be used for all and any of the activities on the farm. No filtration will be installed at the reservoir, any equipment will be bolted to the building in which the water would be used. A floating pump will be installed therefore there is no need for a pumping station.</li> <li>2. The intention is to capture rain water on the existing farm through hard standing run off.</li> <li>3. The application is to ensure future proofing of the current operations on the farm.</li> </ol>
<b>23.06.10</b>	<b>Planning</b> (a) Councillors reviewed and <b>approved</b> a response to the following planning consultations: <b>DC/23/01988</b> – Agricultural determination stage 2 of DC/23/01425 – application for

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	<p>prior approval for a proposed: excavation to create a reservoir reasonably necessary for the purposes of agriculture. Fennings Farm, Pixey Green IP21 5NH. Comments to be submitted as per attachment in the minute book.</p> <p><b>DC/21/06803</b> – re-consultation on erection of 4 dwellings following demolition of existing agricultural buildings. Lime Tree Farm, Laxfield Road. Comments to be submitted as per attachment in the minute book.</p> <p><b>DC/23/01254</b> – re-consultation on erection of 28 dwellings. Land north of Laxfield Rd. Object with comments to be submitted as per attachment in the minute book.</p> <p><b>DC/23/02683</b> – Erection of rear single storey extension, new ground floor window, external boiler moved. Removal of existing rear extension and external WC. 23 Shelton Hill, Stradbroke. No comments to be submitted.</p> <p><b>DC/23/02691</b> – Application for Lawful Development Certificate for an existing use or operation activity including those in breach of a planning condition. Town and Country Planning Act 1990 – confirmation of commencement for erection of 4 detached 4 bedroom houses with car parking and vehicular access (following demolition of existing garage buildings and flat) approved under 2521/08. Site of former Stradbroke Garage, Queen Street, Stradbroke. Comments to be submitted as per attachment in the minute book.</p> <p><b>DC/23/02717</b> - Application to determine if Prior Approval is required: Erection of agricultural storage building. Barley Brigg Farm, Laxfield IP21 5NQ. Comments submitted as per attachment in the minute book.</p> <p><b>DC/23/02745</b> – Application to determine if Prior Approval is required: Erection of workshop and sprayer storage building. Barley Brigg Farm, Laxfield IP21 5NQ. Comments submitted as per attachment in the minute book.</p> <p>(b) Councillors noted the outcome of the following planning applications determined by MSDC:</p> <p><b>DC/23/00551</b> – discharge of condition 3 (DC/20/04570) landscaping. Havensfield Farm, Fressingfield Road. APPROVED</p> <p><b>DC/23/01478</b> – Advert and lighting “All Saints Green”. New Street. REFUSED</p> <p><b>DC/23/01380</b> – Variation of condition 2 (DC/22/04791), plans. Home Farm, Neaves Lane GRANTED</p> <p>(c) <b>DC/21/04377</b> – Grove Farm (44 dwellings).Councillors received an update on recent meetings in connection with the proposed development. The applicant was advised that a LEAP in the proposed location (in an open space adjacent to the site) is not acceptable to the Parish Council as it is too isolated in comparison to the proposed dwellings. The Parish Council advised the LEAP should be replaced with a LAP within the site.</p>
<b>23.06.11</b>	<p><b>Monthly accounts</b></p> <p>Councillors:</p> <p>(a) Noted account balances at 31<sup>st</sup> May 2023:</p> <p style="padding-left: 40px;">Current: £33,867.51</p> <p style="padding-left: 40px;">Deposit: £120,090.94</p> <p>Councillors again noted that high level of funds in the Council’s accounts. The Clerk will prepare a report for the Finance Cttee showing a breakdown of funds and how and when they are proposed to be used.</p> <p>(b) <b>Approved</b> the payments to be made in month, as per the schedule appended to the minutes. JH abstained from discussion and voting on this item.</p> <p>(c) Noted the receipts received during May 2023, as per the schedule appended to the</p>

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	minutes.
<b>23.06.12</b>	<p><b>Health Centre:</b></p> <p>(a) Councillors received the following update on the progress of refurbishment works, as follows: Works to complete the decoration of the 1<sup>st</sup> floor are forecast to finish at the end of this week. Then the storage container can be removed. The Clerk is meeting with the contractor shortly to discuss the final works required. Electrical works – 1<sup>st</sup> floor is being finished, fire alarm work is underway.</p> <p>(b) The rent review, due by November 2023, is currently underway.</p> <p>(c) SL noted that staff are not keen to put up information posters – further investigations will take place.</p>
<b>23.06.13</b>	<p><b>Committees and Working Groups</b></p> <p>To receive updates and reports from:</p> <p><b>(a) Committees:</b></p> <p>(i) Planning – met as a working party and reviewed planning applications, and prepared recommendations for full Council meeting which were agreed under item 23.05.10.</p> <p>(ii) Other committees have not met.</p> <p><b>(b) Working Groups:</b></p> <p>(i) Broadband – A wayleave request has been received for access at Westhall. Councillors agreed the wayleave could be signed subject to the fee being added and the address changed. The Clerk was asked to write to County Broadband seeking an update on progress on the project as a whole.</p> <p>(ii) Youth Council – RA &amp; HB will pursue this in the new academic year. It was noted that Eye Town Council have recently instigated a Youth Council.</p> <p>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</p> <p>(iv) Climate Change – no update from this meeting.</p>
<b>23.06.14</b>	<p><b>Clerk's report</b></p> <p>(a) Community Centre The Clerk wrote to the Sec for the Board and asked for information on the date of the AGM at which Trustees could be elected.</p> <p>(b) Highways 20mph zone - Councillors agreed that the footfall survey on Queens Street will take place on 20<sup>th</sup> June from 8.30am to 9.30am and 3.00pm to 4.00pm. Councillors were invited to contact the Clerk if they were able to help. The Parish Council continues to monitor the impact of the experimental TRO in Eye and will look to liaise with other neighbouring parishes to gauge their comments on the matter.</p> <p>(c) Cemetery: There is no update on the outstanding works.</p> <p>(d) All Saints Green development An update on the revision to the S.106 agreement re the removal of the LEAP and the inclusion of the car park and path is awaited.</p> <p>(e) Community Land Trust The Clerk was invited to a meeting with the Land Trust and a housing association who specialise in bringing forward exception sites. An exception site is one outside the settlement boundary that is considered for development as it brings forward majority if not all dwellings for social rent. The purpose was to listen to what they could provide</p>

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	<p>and gather information should a future application come forward.</p> <p>(f) Tree Survey The tree warden is submitting a planning application to Mid Suffolk regarding works required in the Church. The warden will arrange for someone to sever the ivy on specific trees, which the Parish Council will pay for. Quotes for all works will be obtained.</p>
23.06.15	<p><b>Risk Assessments</b> Councillors to report any areas of concern with the following:</p> <p>(a) Westhall play park – no concerns submitted. (b) Community Centre play park – all fine (c) Fitness Track – nothing to report. (d) Permissive Path – no concerns submitted. (e) Cemetery – no concerns submitted.</p>
23.06.16	<p><b>Correspondence</b> (a) Tabled: Councillors noted and <b>agreed</b> the following actions for correspondence tabled at the meeting.</p> <ul style="list-style-type: none"> <li>• Road traffic accident – an email regarding an accident on Laxfield Road was forwarded to the District &amp; County Councillors for comment on any ideas for how the speeding could be dealt with. It was noted that the community speed watch have undertaken a survey at the cemetery and it was noted that the police do carry out speed watch in that area.</li> <li>• Defibrillator and CPR training – to be an agenda item for next meeting.</li> <li>• New Street Close parking – the Parish Council has been copied into an email with a petition for improved parking at the close. The council will await further information from the District &amp; County Councils.</li> <li>• King’s Coronation – Cllrs reviewed an email regarding the lack of celebrations organised in the village for this event. Cllrs noted that no requests for support were submitted to the Council and no events were organised by the Community Centre. It was noted that the Council had organised an event at the Cemetery for the “Big Help Out”. This was a successful event and the volunteers would be happy to return and carry out further works.</li> </ul> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
23.06.17	<p><b>Closed session</b> (a) Councillors <b>voted</b> to close the meeting to the press and public to review matters of a confidential &amp; commercially sensitive nature. (b) Councillors reviewed quotes received for Solar PV panels and battery. Councillors reviewed 3 quotes received and compared the specification offered. Councillors <b>agreed</b> to progress the project with East Green Energy. Two quotes were received for the car park works at Health Centre. Councillors <b>agreed</b> to seek further clarification from Frank Davey as the potential preferred contractor.</p>
23.06.18	<p><b>Date of the next meeting:</b> 10<sup>th</sup> July 2023.</p>

Meeting closed at: 9.07pm

Signed: \_\_\_\_\_

Date: