



# Stradbroke Parish Council

Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA

tel: 07555 066 147

email: [clerk@stradbrokepc.org](mailto:clerk@stradbrokepc.org)

website: [stradbrokepc.org](http://stradbrokepc.org)

Parish Council's Facebook page: [@StradbrokePC](https://www.facebook.com/StradbrokePC)

**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the  
PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on  
MONDAY, 12<sup>th</sup> DECEMBER 2022, COMMENCING AT 7.30pm**

Dated this 7<sup>th</sup> day of December 2022

*O Wladon* Clerk to the Council

***THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.***

***MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.***

***RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.***

***ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.***

## AGENDA

Item Ref	Description
<b>22.12.01</b>	<b>Chairman's welcome</b> A reminder that the meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.
<b>22.12.02</b>	<b>Apologies for Absence</b> (a) Councillors to receive any apologies for absence. (b) Councillors to <b>vote</b> on acceptance of any apologies received. (c) Vacancies: (i) Councillors to note that no election has been called to fill the casual vacancy therefore 2 co-options can now take place. (ii) Councillors to review any applications for co-option.
<b>22.12.03</b>	<b>Declarations of Interests</b> Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests
<b>22.12.04</b>	<b>Dispensations:</b> To receive any requests for dispensations.
<b>22.12.05</b>	<b>Minutes:</b> Councillors to review and <b>approve</b> the minutes as a true record of the business conducted at the meeting held on 14 <sup>th</sup> November 2022. Minutes are available to view at: <a href="#">Documents – Minutes</a>
<b>22.12.06</b>	<b>County &amp; District Councillors:</b> To invite District & County Councillors to respond to any questions on reports previously submitted to the Parish Council. Copies of any submitted reports can be found at: <a href="#">Documents – Other Documents</a>
<b>22.12.07</b>	<b>Public forum:</b> Councillors to receive questions or comments from the public on <b>agenda items</b> .
<b>22.12.08</b>	<b>Planning:</b> All documentation on current planning applications can be viewed at: <a href="#">MSDC planning portal</a> (a) Councillors to review and <b>approve</b> a response to the following planning applications: <b>DC/22/05848</b> – Application for Listed Building Consent – removal of 1 no. triangular window. Change of material to brickwork up to DPC, timber cladding and roof slate finish to extension (approved under 1630/16). Fig Tree Cottage, New Street, IP21 5JJ (b) Councillors to note the outcome of planning decisions reached by MSDC: <b>DC/22/05012</b> – Land rear of the Beeches, Meadow Way IP21 5JW REFUSED (c) Other Planning matters: To receive any other updates available.
<b>22.12.09</b>	<b>Finance:</b> (a) Councillors to note account balances at 30 <sup>th</sup> November 2022. (b) Councillors to <b>approve</b> the payments to be made. (c) Councillors to note the receipts received during the November 2022 All finance documents will be uploaded <u>when finalised</u> to the Parish Council website <a href="#">Documents - Financial Documents</a>
<b>22.12.10</b>	<b>To receive updates and reports from Committees and Working Parties:</b> <b>(a) Committees:</b> (i) Planning Committee – have not met (ii) Finance Committee – met and on 5 <sup>th</sup> December 2022 the following matters were

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	<p>reviewed:</p> <ul style="list-style-type: none"> <li>Budget 2023/24 – Councillors reviewed a first draft of the budget against a provisional tax base figure supplied by Mid Suffolk District Council. In light of the current financial situation, the Finance Committee recommend a precept increase of 2.5% only for the year 2023/24, any shortfall in the budget will be funded from all other Parish Council sources of revenue income. Councillors to review and <b>approve</b> the recommended <b>2.5%</b> increase.</li> <li>A discussion took place regarding the proposed funding on phase 1 of the works at the health centre in the light of the CIL bid being revised. It was felt that the project should be budgeted fully to CIL until such time as the lease is signed and the new rent instigated, including the back rent due.</li> <li>The Finance Committee reviewed and approved the Bad Debt Policy. The Playing Field policy will be reviewed and brought back to the full council for discussion in early 2023.</li> </ul> <p>Documents can be viewed at: <a href="#">Finance Committee papers</a></p> <p><b>(b) Working Groups</b></p> <ul style="list-style-type: none"> <li>(i) Broadband – to receive any update.</li> <li>(ii) Youth Council – to receive any update.</li> <li>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</li> <li>(iv) Climate Change – to receive any update.</li> <li>(v) Queen’s Green Canopy – tree planting took place on 20<sup>th</sup> November at the site behind Grove End between Tyralla Way permissive path and the sewage pumping station.</li> </ul>
22.12.11	<p><b>Clerk’s report</b></p> <p><b>(a) Health Centre –</b></p> <p>There have been a couple of queries from the Medical Practice’s solicitor regarding the land registry documents. Awaiting confirmation on completion of the lease process.</p> <p><b>(b) Community Centre –</b></p> <p>Councillors to note that a request for volunteers to help run the centre was placed in the Stradbroke Monthly and on the door to the centre. Trustees have indicated without offers of help, they may have to consider closing the building partially or fully.</p> <p><b>(c) Highways –</b></p> <ul style="list-style-type: none"> <li>Cllr Gould has agreed to fund a traffic survey on Queens Street to support a 20mph zone.</li> <li>Councillors to consider how far the suggested double yellow lines on the junction of Queens Street and Church Street should reach. It is anticipated that Suffolk County Council may be able to bid for CIL towards the cost of this work with the Parish Council funding the balance. The cost would be approx. £10k.</li> </ul> <p><b>(d) CIL Project/Funding –</b></p> <p>To receive an update on the status of the CIL bid for phase 2 works at the Health Centre and the funding of the remaining approved projects. The Finance Committee requested that until the back rent is received, the phase 1 works at the Health Centre is fully budgeted to CIL.</p> <p><b>(e) Cemetery –</b></p> <ul style="list-style-type: none"> <li>Councillors to receive an update on an incident at the cemetery which has caused damage to one gate and post, and <b>determine</b> a way forward.</li> <li>Councillors to note that the work on the chapel is due to commence on or</li> </ul>

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	<p>around 6<sup>th</sup> December 2022 with scaffolding being erected.</p> <p>(f) <b>Policies for approval –</b></p> <ul style="list-style-type: none"> <li>(i) Reserves Policy – update made to running costs of council for 9-12 months</li> <li>(ii) Statement of Internal Control and Risk Assessment – updated to reflect current practice including scheme of delegation and transaction limit on credit card.</li> <li>(iii) Shed User Policy and User Agreement – no changes made</li> </ul> <p>Policies can be viewed at: <a href="#">Statutory information - finance policies</a></p> <p>(g) <b>Meeting dates for 2023:</b></p> <p>Councillors to agree that the meetings for 2023 will continue to be held on the 2<sup>nd</sup> Monday of the month, excluding May when there is an election due to take place following by a bank holiday for the coronation, as a result the Annual Parish Council meeting will take place on 15<sup>th</sup> May 2023.</p> <p>The Annual Parish Meeting is scheduled for Thursday, 27<sup>th</sup> April 2023.</p>
<b>22.12.12</b>	<p><b>Risk Assessments</b></p> <p>Councillors to report any areas of concern with the following:</p> <ul style="list-style-type: none"> <li>(a) Westhall play park</li> <li>(b) Community Centre play park</li> <li>(c) Fitness Track</li> <li>(d) Permissive Path</li> <li>(e) Cemetery</li> </ul>
<b>22.12.13</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>(a) Tabled: Councillors to note correspondence tabled at the meeting.</li> <li>(b) Emails: Councillors to note correspondence previously circulated - SALC bulletins</li> </ul>
<b>22.12.14</b>	<p><b>Date of the next meeting:</b> 9<sup>th</sup> January 2023</p> <p>Items for the agenda should be submitted to the Clerk by 30<sup>th</sup> December 2022</p>