

**Minutes of the Ordinary Meeting of Stradbroke Parish Council  
held at the Court House, Stradbroke on  
Monday, 9<sup>th</sup> January 2023 starting @ 7.30pm**

**Present:** Mandy Allen, Russell Ayling, Antony Bush, James Hargrave, Kamal Ivory, Maureen John, Susan Loxton, Caroline Stebbing, Toni Wisbey.

**In attendance:** Odile Wladon (Clerk), District Cllr Flatman and 6 members of the public.

Item Ref	Description
23.01.01	<p><b>Chairman's welcome</b></p> <p>The Chairman reminded all that the meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>The Chairman advised all that Helen Long has resigned and he thanked her for her time and wished her well in the future.</p>
23.01.02	<p><b>Apologies for Absence</b></p> <p>(a) Councillors receive apologies for absence from Helen Ball</p> <p>(b) Councillors <b>voted</b> to accept the apologies received.</p> <p>(c) Vacancies: Councillors noted there were no applications for co-option. Councillors noted that this close to an election there is no requirement to co-opt.</p>
23.01.03	<p><b>Declarations of Interests</b></p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none</p> <p>(b) Other registerable interests - none</p> <p>(c) Non-registerable interests - none</p>
23.01.04	<p><b>Dispensations</b> - none were requested.</p>
23.01.05	<p><b>Minutes</b></p> <p>Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 12<sup>th</sup> December 2022.</p>
23.01.06	<p><b>County &amp; District Councillors</b></p> <p>County Councillor Gould sent his apologies and an update that a date during the 6 week summer holidays in 2023 will be found to carry out the work under Queens Street.</p> <p>The Clerk will raise a matter concerning the changes to education special needs provision and what impact the money has had.</p> <p>District Councillor Flatman updated the meeting on the following areas:</p> <ul style="list-style-type: none"> <li>• Devolution for Suffolk.</li> <li>• Budget</li> <li>• New lorry bin names</li> <li>• Solar investment at leisure centres.</li> <li>• New Council tenancy policy.</li> <li>• Tree planting at Gateway 14</li> <li>• SHELF – plans moving ahead.</li> <li>• Town &amp; Parish Liaison meetings starting.</li> </ul> <p>Councillors noted the following:</p> <p>(a) There is no public transport to enable residents in certain areas to be able to access the new facilities proposed.</p>

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	<p>(b) Questions were raised about the support available for affordable housing through the devolution deal and what was the purpose of the noting the increased protection of district waterways when all know they should not pollute but the sanctions are cheaper than the cost of legitimate disposal.</p> <p>(c) Where can residents find information on cost of living grants and help – advise to check Suffolk County Council website.</p>
<b>23.01.07</b>	<p><b>Public forum</b></p> <p>(a) The ditch near the Lovell development is full of rubbish. <i>Mandy Allen will raise this with the company.</i></p> <p>(b) Sylvia Knights of Suffolk Libraries was mentioned in the New Year’s Honours List.</p>
<b>23.01.08</b>	<p><b>Planning</b></p> <p>There were no consultations or updates received for this meeting.</p>
<b>23.01.09</b>	<p><b>Finance</b></p> <p>(a) Account balances at 31<sup>st</sup> December 2022 were: Current: £26,846.51 Deposit: £87,967.71 The Chairman initialled the bank statements.</p> <p>(b) Councillors <b>approved</b> the payments to be made as per the schedule attached to the minutes in the minute book.</p> <p>(c) Councillors noted the receipts received during December 2022.</p> <p>(d) Following a review of a revised draft budget, Councillors <b>agreed</b> the precept for <b>2023/24</b> to be set at £39,874 an increase of 2.5%, and the precept form was signed by the Chairman and Clerk.</p> <p>(e) Councillors <b>agreed</b> the appointment of internal auditor for the financial year 2022/23: Trevor Brown</p> <p>(f) Councillors noted external auditor appointed by SAAA for 5 years: PKF Littlejohn</p>
<b>23.01.10</b>	<p><b>Committees and Working Parties</b></p> <p>Councillors received updates and reports from:</p> <p><b>(a) Committees:</b></p> <p>(i) Planning Committee – have not met</p> <p>(ii) Finance Committee – have not met</p> <p>(iii) Personnel Committee – Caroline Stebbing was appointed to the committee.</p> <p><b>(b) Working Groups</b></p> <p>(i) Broadband – project is progressing and full update is expected in due course.</p> <p>(ii) Youth Council – matter deferred until after May elections.</p> <p>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</p> <p>(iv) Climate Change –</p> <ul style="list-style-type: none"> <li>• Stradbroke Community Land Trust has commissioned a Geo Spatial survey of the village to identify suitable roofs for solar PV. The Councillors thanked the land trust for their work on this project.</li> <li>• Stradbroke has been included on the rota for borrowing thermal cameras to investigate heat loss on buildings in the village.</li> </ul> <p>(v) Queen’s Green Canopy – a further 100 donated trees have been planted to fill the space.</p>
<b>23.01.11</b>	<p><b>Clerk’s report</b></p> <p>(a) <b>Health Centre</b></p> <p>The lease has been signed by both parties and an update that it is finalised is awaited.</p>

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	<p>A statement of account has been issued. Mice were seen again at the building and the practice will be advised to work with a pest controller as the Parish Council has undertaken all the work recommended.</p> <p>(b) <b>Community Centre</b> The Trustees are looking for volunteers to help at the centre. A skip will be placed in the carpark from 4<sup>th</sup> February.</p> <p>(c) <b>Highways</b></p> <ul style="list-style-type: none"> <li>• Highways are looking to undertake another survey further down Queens Street to support an application for a 20mph zone.</li> <li>• A date for the works in Queens Street has yet to be agreed. (see minute ref 23.01.06 for further update).</li> <li>• The Clerk will investigate the cost preparing a report on the safety of Queens Street from an independent company.</li> </ul> <p>(d) <b>CIL Project/Funding</b> All CIL bids, including the Health Centre bid, were circulated to local Mid Suffolk Councillors for consultation before Christmas, it is anticipated the process will take 2 weeks to enable the application to be ready for approval in March.</p> <p>(e) <b>Cemetery</b></p> <ul style="list-style-type: none"> <li>• Councillors <b>ratified</b> the decision to repair the gate at a cost of £680 plus VAT, pending agreement on plans for a new gates and amended railings.</li> <li>• Works to the Chapel – roof work complete. Scaffolding to be removed shortly.</li> <li>• Advice from Zurich Insurance: public liability will cover any accident at the cemetery provided that Councillors have taken the necessary precautions. Councillors noted that having reviewed the risk of the holes in the ground. A yellow warning sign advising of a trip hazard due to uneven surface is permanently on display at the cemetery.</li> </ul> <p>(f) <b>Policies approved:</b></p> <ul style="list-style-type: none"> <li>(i) Health &amp; Safety Policy – no changes made</li> <li>(ii) Environmental Policy – updated, based on SLCC model template</li> </ul> <p>(g) <b>Date for Annual Parish Meeting</b> Councillors reviewed the date for the APM and it was agreed that due to the election on 4<sup>th</sup> May and bank holiday on 8<sup>th</sup> May, this would take place on Tuesday, 9<sup>th</sup> May.</p>
23.01.12	<p><b>Risk Assessments</b> Councillors reported areas of concern with the following:</p> <ul style="list-style-type: none"> <li>(a) Westhall play park – litter: TC will be asked to clear this on his next visit to the area.</li> <li>(b) Community Centre play park –all fine</li> <li>(c) Fitness Track – no issues</li> <li>(d) Permissive Path – all fine</li> <li>(e) Cemetery – apart from gate, all fine.</li> </ul>
23.01.13	<p><b>Correspondence</b></p> <p>(a) Tabled: Councillors noted correspondence tabled at the meeting as follows:</p> <ul style="list-style-type: none"> <li>• Email regarding a grit bin for use in Willow Close and Shelton Hill. Guidance from Suffolk County Council on bins will be brought to the next meeting.</li> <li>• Headway Suffolk – email concerning a mobile charity shop. Advice will be given that the car park at Wilby Road might be an appropriate location.</li> <li>• MSDC – CIL briefing sessions – Clerk attended and the information was circulated to Councillors for information.</li> </ul>

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	<ul style="list-style-type: none"><li data-bbox="316 163 1437 237">• Police &amp; Crime commissioner – details of a precept survey have been promoted on the Council’s Facebook page.</li></ul> (b) Emails: Councillors noted correspondence previously circulated - SALC bulletins
<b>23.01.14</b>	<b>Date of the next meeting: 13<sup>th</sup> February 2023</b>

Meeting closed at: 8.40pm

Signed: \_\_\_\_\_

Date: