

## Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on  
Monday, 9<sup>th</sup> June 2025 commencing at 7.30pm

**Present:** Russell Ayling, Edward Chew, James Hargrave, Maureen John, Caroline Stebbing (c), Toni Wisbey

**In attendance:** Odile Wladon (Clerk), District Cllr Linder, County Councillor Lloyd, and 4 members of the public.

Item Ref	Description
25.06.01	<p><b>Chairman's welcome</b></p> <p>The following reminders were given:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>Members of the public are reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
25.06.02	<p><b>Apologies for Absence</b></p> <p>(a) Councillors received apologies for absence from Lawrence Champion and Irene Mucklow.</p> <p>(b) Councillors <b>resolved</b> to accept the apologies received.</p>
25.06.03	<p><b>Declarations of Interests:</b> There were no declarations of in subsequent agenda items.</p>
25.06.04	<p><b>Dispensations:</b> None requested.</p>
25.06.05	<p><b>Councillor vacancies:</b> No applications for co-option have been received.</p>
25.06.06	<p><b>Minutes</b></p> <p>Councillors <b>resolved</b> to approve the minutes as a true record of the business conducted at the annual meeting held on 12<sup>th</sup> May 2025.</p>
25.06.07	<p><b>Updates from Councillors/Committees/Clerk</b></p> <p>(a) Updates from Committees: there have been no meetings since the last full council meeting.</p> <p>(b) Neighbourhood Plan steering group: Councillors <b>resolved</b> to agree membership of the group continues as Karen Lynch, James Hargrave, Edward Chew, Toni Wisbey and Ann Readman with the Clerk supporting.</p> <p>(c) Councillors with specific responsibilities:</p> <ul style="list-style-type: none"><li>a. Youth Voice – a new head of school will be joining the primary school in September and contact will be made at that point. No update from the high school.</li><li>b. Climate Change – no update</li><li>c. SALC – no update</li><li>d. Bus transport – Cllr Linder had asked a question about bus services, the Clerk had followed this up. A local bus company has made a grant request, but heard nothing since.</li></ul> <p>(d) Training – no update.</p> <p>(e) Action taken by the Clerk.</p> <ul style="list-style-type: none"><li>• Email sent to Cllr Lloyd regarding reinstatement of 482 bus service following</li></ul>

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	<p>communication from Cllr Linder on possible funding – no response as yet.</p> <ul style="list-style-type: none"> <li>• Electrician asked to undertake work highlighted in the 5 year hard wiring assessment: quote was £734 plus VAT. Councillors <b>resolved</b> to ratify this decision.</li> <li>• Liaised with solicitor re land registration</li> <li>• Attended LGR Briefing by MSDC – invitation to attend a meeting between Councillors and Mid Suffolk will be circulated, as will consultation document.</li> <li>• Will be attending briefing by SCC on 10<sup>th</sup> June.</li> </ul>
<b>25.06.08</b>	<p><b>Public forum</b></p> <p>There were no questions or comments from the public on Agenda items.</p>
<b>25.06.09</b>	<p><b>Planning</b></p> <p>(a) To review and <b>approve</b> a response to the following planning consultations: None were received ahead of agenda being issued.</p> <p>(b) To note the outcome of the following planning applications determined by MSDC:  <b>DC/25/01271</b> – Lime Tree Farm, Laxfield Road. PRIOR APPROVAL GRANTED  <b>DC/25/00638</b> – Passmore Weeks &amp; Richardson, Church St. REFUSED  <b>DC/25/01014</b> – Hill House Farm, Diss Rd. Livestock unit GRANTED</p> <p>(c) Other planning:</p> <ol style="list-style-type: none"> <li>Developer of site off Mill Road (Lane) is not ready to present draft proposals for reserved matters to the Council, they are now aiming to attend the July meeting.</li> <li>DC/25/00494 – Fennings Farm application to remove community liaison meetings from condition. Was refused by District Councillors at committee meeting held 4<sup>th</sup> June.</li> <li>Community liaison meeting at C E Davidson held: 6<sup>th</sup> June. Attended by LC and TW. No complaints regarding odour were noted.</li> </ol>
<b>25.06.10</b>	<p><b>District &amp; County Council reports:</b></p> <p>County Councillor Lloyd</p> <p>Highways have rescinded the permits for Connexin to install 12m poles in the County. The ones installed last year in Stradbroke will be reviewed to ensure proper procedures were followed.</p> <p>Suffolk Community Awards – nominations are now open.</p> <p>District Councillor Linder</p> <p>Had attended an informative meeting on devolution and local government reorganisation (LGR).</p> <p>Devolution: Decision on mayoral elections should be take place in January 2026. Mayor will eventually take over Police &amp; Crime responsibility and Fire Service. Health authorities will be reorganised to fit the Norfolk &amp; Suffolk Mayoral Strategic Authority.</p> <p>LGR: District Councils and Ipswich Borough Council are working together to decide a way forward – only decision is that it won't be one Council, Suffolk County Council is working on its own proposal – likely to be a proposal for one Council to replace the current 6. All proposals will be evaluated by the government before a public consultation is held.</p>
<b>25.06.11</b>	<p><b>Finance</b></p> <p>(a) <u>Monthly accounts</u></p> <ol style="list-style-type: none"> <li>Councillors noted the account balances at 31<sup>st</sup> May 2025: Deposit £145,147.16</li> </ol>

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	<p>Current £13,723.44</p> <p>Chair initialled bank statements</p> <p>(ii) Councillors <b>resolved</b> to approve the payments as per the schedule prepared by the Clerk appended to the minutes</p> <p>(iii) Councillors noted the receipts received during May 2025 which included a VAT reclaim of £7,791.40.</p> <p>(b) Councillors <b>resolved</b> to increase the Cemetery Fees as follows (existing shown in brackets):</p> <table><tr><td>a. Burial Space</td><td>£175</td><td>(£150)</td></tr><tr><td>b. Ashes in Existing Grave</td><td>£70</td><td>(£60)</td></tr><tr><td>c. Interment fee</td><td>£125</td><td>(£100)</td></tr><tr><td>d. Space for ashes</td><td>£80</td><td>(£70)</td></tr><tr><td>e. Headstone</td><td>£70</td><td>(£60)</td></tr><tr><td>f. Additional inscription</td><td>£60</td><td>(£50)</td></tr></table> <p>No fees for children up to 18 years of age</p> <p>Fees to be doubled for non-Stradbroke residents</p>	a. Burial Space	£175	(£150)	b. Ashes in Existing Grave	£70	(£60)	c. Interment fee	£125	(£100)	d. Space for ashes	£80	(£70)	e. Headstone	£70	(£60)	f. Additional inscription	£60	(£50)
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25.06.12	<p><b>Updates on Council Projects</b></p> <p>(a) Pedestrian/Highways Safety Project:</p> <p>i. Budget: £60,000</p> <p>Actual spend to date: £7,874.97</p> <p>Balance available: £52,125.03</p> <p>ii. Councillors <b>resolved</b> to accept a quote for the waiting restrictions element of the project: Professional services £5,180 plus construction costs £1,500 = £6,680 (plus VAT).</p> <p>iii. Councillors <b>resolved</b> to approve an interim quote for 3 x STRADBROKE signs and 30mph roundels £6,330 (inc 18% LMO and 20% VAT). Cllr Lloyd has agreed to pay the LMO figure of approximately £800. Parish Council contribution would be approximately: £4,500 (plus VAT). The Clerk was delegated authority to place a final order, providing the quote was no higher than £4,500 (plus VAT). <i>Note: it was reported that one of the Stradbroke signs was reported as having fallen over – this would now meet the HMOP threshold and be the responsibility of Highways. The Clerk will look into this.</i></p> <p>iv. Crossing upgrades: a full estimate of costing is awaited from Milestone. The project will proceed once the Parish Council’s contribution is submitted. Based on the original estimated costings, Parish Council contribution should be approximately £5,500 plus VAT.</p> <p>v. Locations for the 3 x solar powered SIDs have been agreed – with the Laxfield Road location having to be moved due to the width of the verge. No date has been set for the installation of the posts.</p> <p>(b) Playing field electrical kiosk – project has been completed. CCTV policy will be looked into. Thanks to those who helped were published in the Stradbroke Monthly.</p> <p>(c) Neighbourhood Plan review</p> <p>i. Draft site assessments have been circulated to land owners/agents.</p> <p>ii. Responses from owners/agents have been sent to the consultant for the work to be completed.</p>																		

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	<p>iii. Once final assessments are received the Steering Group will meet to review.</p> <p>(d) Tennis Courts</p> <p>i. A temporary 1 year licence was issued to the Tennis Club to enable the courts to be used.</p> <p>ii. A revised grant enquiry form was submitted, no update as yet has been received from Mid Suffolk.</p>
<b>25.06.13</b>	<p><b>Policies and Council protocols for review and approval:</b></p> <p>(a) An updated version of the PIIP was reviewed and the new projects noted.</p> <p>(b) Councillors undertook a Diamond 9 exercise to prioritise the PIIP projects.</p>
<b>25.06.14</b>	<p><b>Correspondence:</b></p> <p>(a) Tabled: Councillors <b>agreed</b> actions for correspondence tabled at the meeting, as follows:</p> <ul style="list-style-type: none"> <li>• Brambles on permissive path bridge – Clerk has requested these be cut back when path next cut, no further action required.</li> <li>• Footpath blocked by manure email, Clerk to forward to Cllr Lloyd to review.</li> <li>• Adnams Community Trust - noted</li> <li>• Licensing Team – Licensing Policy consultation - noted</li> <li>• Emails re Connexin 12m poles – already installed in Stradbroke. Dealt with by Cllr Lloyd at agenda point 25.06.10</li> <li>• Emails regarding separate LGR briefings by MSDC and SCC – noted that Clerk attending both.</li> <li>• Consultation by MSDC on Priorities for LGR – agenda item for next meeting</li> <li>• Consultation on revised CIL charging schedules - noted</li> <li>• Consultation on community governance review – agenda item for next meeting</li> <li>• Letter to MSDC from ASST – to be shared with NP steering group.</li> </ul> <p>(b) Emails: Councillors noted correspondence previously circulated – SALC bulletins and NSIP information from MSDC.</p>
<b>25.06.15</b>	<p><b>Next meeting:</b> Monday, 14<sup>th</sup> July 2025</p> <ul style="list-style-type: none"> <li>• The remaining meeting dates for the calendar year 2025 are: 12/08/25    01/09/25    06/10/25    10/11/25    08/12/25</li> </ul>

Meeting closed at: 9.30pm

Signed: \_\_\_\_\_

Date: