

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on Monday, 13th October 2025 commencing at 7.30pm

Present: Russell Ayling, Lawrence Champion, Edward Chew, James Hargrave, Maureen John, Caroline Stebbing (c), Toni Wisbey

In attendance: Odile Wladon (Clerk), District Cllr Linder and 5 members of the public.

Item Ref	Description
25.10.01	Chairman's welcome Reminders given: The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded. Members of the public are reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.
25.10.02	Apologies for Absence (a) Councillors received apologies for absence from Mandy Allen and Karen Lynch (b) Councillors resolved to accept the apologies received.
25.10.03	Declarations of Interests: no interests were declared in subsequent agenda items.
25.10.04	Dispensations: No requests for dispensations were received.
25.10.05	Councillor vacancies: (a) Councillors noted the resignation of Irene Mucklow. Councillors wished her well in her new home and thanked her for her contribution to council work. (b) Councillors noted that a notice of casual vacancy has been issued. (c) No applications for co-option have been received for the existing vacancies. (d) Governance review: Councillors resolved to request that Mid Suffolk District Council carry out a governance review to reduce the number of Councillors on the Parish Council from 13 to 11.
25.10.06	Minutes: (a) Councillors resolved that the minutes were a true record of the business conducted at the meeting held on 8th September 2025.
25.10.07	Updates from Councillors/Committees/Clerk (a) Updates from Committees: there have been no meetings since the last full council meeting. (b) The Broadband Working Party is to be reconvened. (c) Councillors with specific responsibilities: - Youth Voice – a new Head of School is in place at the Primary School and will be contacted shortly. No update from the High School. - Climate Change – a newsletter with information will be circulated. - SALC – all Councillors were encouraged to access the presentation on Local Government Reorganisation that has been published on the SALC website. - Bus transport – New bus on a Wednesday to Framlingham, Woodbridge and Martlesham. No update on the reinstatement of the 482. (d) Training: Clerk attended the following - - Asset transfer training

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	• LGR workshops • Website accessibility and assertion 10 (e) Action taken by the Clerk. • Urgent closure of play equipment and repair to another at Westhall • Repair to noticeboard • Health Centre toilet further repair to patient toilet • Health Centre water heater contractor being sought to replace failed unit
25.10.08	Public forum There were no questions or comments from the public on agenda items .
25.10.09	Planning (a) Councillors determined responses to the following planning consultations: DC/25/04030 – S.73 variation of drawings and access. Grove Farm, Queen St. Comments submitted with points of concern over long term access. DC/25/04283 – Erection of 1 general storage, processing and feedstock storage shed. Barley Brigg Biogas Plant, Barley Brigg Farm, Laxfield Road. Comments regarding whether this should be a Suffolk County Council application as the site is protected in the Suffolk minerals and waste plan. (b) Councillors noted the following application not responded to as consultation deadline passed: DC/25/04051 – to determine if prior approval required for the erection of a general purpose of agricultural building for storage of hay, straw etc. Kersley Hall, Kersley Hall Lane. (c) Councillors noted the outcome of the following planning applications determined by MSDC: DC/25/04051 – Kersley Hall. Formal approval not required DC/25/02065 – Barley Brigg Farm. GRANTED
25.10.10	District & County Councillors: Apologies were received from County Councillor Lloyd. District Council: • Important work at the moment is a consultation on proposed water schemes. Public consultation takes place 29/1-/15 to 10/12/25 • Predicted there will a 33% increase in population by 2045. • Government struggling to house asylum seekers and are asking all areas for possible locations.
25.10.11	Finance <u>Monthly accounts</u> - Councillors: i. noted account balances at 30th September 2025 as: Current: £15,265.88 Deposit: £144,247.29 ii. resolved to approve the payments and note the receipts for September 2025as per the schedule appended to the minutes
25.10.12	Updates on Council Projects (a) Pedestrian/Highways Safety Project: i. Budget: £60,000 Actual spend to date: £17,232.15 Balance available: £42,767.85

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	ii. SIDs: no date has been received for works to take place to install posts. iii. Waiting restrictions: Councillors reviewed responses to the local consultation and resolved to continue with the project. iv. Signs: no update has been received on the ordering of the signs. v. Pedestrian crossing points: works have been booked and will be carried out by December 2025. Cost is lower than anticipated, therefore currently there is no contribution required from Neighbourhood CIL. vi. 20mph limit – Queen Street: Formal request submitted for review of decision to refuse, following comment from SCC on LGR that they will look to give PC's power to set speed limits. (b) Neighbourhood Plan review: the public consultation closes on 11th October and the Steering Group will meet during November to review the sites in accordance with the Site Allocation Procedure. A report with recommendations will be presented to the Council when finalised. (c) Tennis Courts: a 1st draft of the grant application form has been received from the Tennis Club and will be reviewed. The Finance & Premises Committee will be reviewing the Club's response to the draft heads of term for the lease. (d) Clock: winding mechanism and dial restoration; works started on 1st September. (e) Playing field safety & security: no progress on the requirements identified as part of the site inspection. (f) Chapel: No update for this meeting.
25.10.13	Policies and Council protocols and documents for review and approval: None
25.10.14	Assertion 10: Digital and data compliance (a) Assertion 10 will form part of the AGAR for this financial year (2025/26). (b) Councillors resolved to move to a .gov.uk address following advice received during training on the new AGAR requirements. This would be unbudgeted for the year and would be funded from reserves. (c) An IT Policy is recommended and this will be produced, alongside any necessary revision to the communication policy.
25.10.15	Play equipment: Councillors resolved to remove the large climbing frame at Westhall following advice received as part of the RoSPA inspection. All other matters will be dealt with by the Finance & Premises Committee.
25.10.16	Correspondence: (a) Tabled: Councillors noted and agreed actions for correspondence tabled at the meeting. • Email re dog mess – response sent, no further action • Email re planning information – response sent, no further action • Email George Asimos – holding response sent, Clerk to respond and thank for the offer of donation towards clock project and pass on bank details. • Invitation to Rev Loxton retirement service – Cllrs to advise Clerk if they wish to go. • SCC LGR workshop invitation – Clerk advised any Cllr who would like to go to book direct through email circulated • Information on funding summit – 6th November 2025. Clerk will pass leaflet to anyone who is interested in going. (b) Emails: Councillors noted correspondence previously circulated - SALC bulletin & NSIP information
25.10.17	Next meeting: Monday, 10 th November 2025
25.10.18	Closed session: (a) Councillors resolved to review this item in closed session in accordance with the Public

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	Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the information to be discussed. (b) Councillors noted that it had not been possible to obtain 3 quotes for the work due to limited capacity of other companies. Councillors reviewed a quote from Encompass Environmental for £2,350 for the urgent tree works at the playing field. Councillors resolved to accept the quote.

Meeting closed at: 8.55pm

Signed: _____

Date: