

NP Meeting
7.12.16

Minutes

Present: GRD DD OL SC IP
Apologies: RT

1. Site assessment

DD OL GRD reported back on the pilot assessment that took place on 3.12.16 and recommended the template they used with a few amendments. They felt it was very important for the landowner to be present at any assessment to provide extra knowledge. It was agreed that the actual assessments need to be conducted by an independent expert as the issue is extremely sensitive. A list of appropriate persons will be sent to us.

Action: IP

In order to fulfil the Environment clause we shall contact Suffolk Wildlife Trust to ask for one of their detailed environmental assessments of each site.

Action: GRD

When completed we will consider how to incorporate the information within the plan. The preferred option is to have a 'development brief' where a developer would need to negotiate and consult with the community about the site based on the factors raised by the assessment.

2. Skeleton Plan

OL presented this and we have agreed to begin work on Policies ie Housing - SC; H&E - OL; Traffic - DD; Amenities - GRD; Business - RT

The format for this initial work on each area is mostly to produce a series of bullet points but in more detail than was produced for the exhibition.
Each section should:

- Begin with full text on The Objectives
- Move onto 'what we already know'
- The 'story' ie what has been discovered from the surveys
- Highlight at the end any possible Community Action projects leading out from the evidence

This means we shall have to review all evidence carefully and be alert to overlap between sections - this we can highlight when we review. In order to be prepared for the next meeting these need to be circulated by **Monday, January 9th**

Date of next meeting: **Wednesday, January 11th. (Venue to be confirmed)**