Agenda Item:	Question / Response:	Submitted by:
20.06.6	There is no date on the draft minutes	Pam Cane
Minutes		
Response (1)	Thank you. This has already been amended.	Clerk
20.06.9	(2) Motion from JH to approve BACS payments etc	Pam Cane
Finance Rpt	Under payments for approval, I note there is an item for Hardwiring assessment ref Styne Electrical for a net payment of £1,196.00 + VAT.	
	At the PC meeting 20.04.2020, as far as I'm aware, the PC approved a quote from Styne dated 20/03/2020, for total cost labour and materials, for £846.00 + VAT (or circa £900 as per FC Report 06.04.2020)	
	Can you please advise why there is an increase of over £300 and when this increase was approved?	
Response (2)	Due to the opening hours of the surgery at the time, the assessment had to be undertaken either over 3 afternoons or 1 bank holiday. Because of this the cost from both suppliers who quoted had to increase. The Clerk discussed the situation with the Chair and as the cost of a bank holiday assessment was cheaper than 3 afternoons, and in accordance with financial regulations, the additional cost was authorised to allow the urgent assessment to be undertaken.	Clerk
Chair's comments	No further comments	James Hargrave
20.06.10 Personnel Ctte	Training and Development Policy I would like to put forward an amendment to this policy – Section 2.2 – the word "expected" should be removed from "They will be expected to attend" and replaced with "encouraged" or "advised". The reason for this is that it is not possible for the PC to enforce a ruling that councillors must attend training and also in Section 1.3 of this policy the word "encourages" is used.	Pam Cane
Response (3)	Councillors can propose amendments at the meeting. Standing Orders 1e to 1n refer.	Clerk
	Points to note: 1. Any amendment to a motion will need to be specific. 2. Either encouraged or advised will need to be proposed not both.	

Chair's comment	Since a court case in 2016 <i>Taylor v Honiton Town Council & Anor</i> [2016] EWHC 3307 I don't think Pam is right that this cannot be enforced, see https://www.localgovernmentlawyer.co.uk/governance/396-governance-news/29499-high-court-backs-approach-taken-by-district-council-in-standards-case	James Hargrave
20.06.13 Westhall	Banning of dogs from Westhall I would like to put forward an amendment to this proposal - that warning notices should be erected prior to a total ban. I'm assuming that complaints from residents are due to dog fouling and therefore propose that notices should be displayed for example "The Parish Council have received complaints concerning dog fouling on the Westhall grassed area. If dog owners fail to clear up after their pets, and complaints continue then the PC will ban all dogs from this area" At least this would give dog owners a chance to mend their ways.	Pam Cane
Response (4)	 Councillors can propose amendments at the meeting. Standing Orders 1e to 1n refer. Points to note: Dogs are currently banned from the Parish Council's playing field at Wilby Road and the Community Centre play park and it is suggested that the same rules should apply equally to Westhall. Members of the public have raised concerns about the health and safety risks to the children who use the Westhall playing field and play area. Whether owners clear up after their dogs or not, the danger exists if dogs are permitted on the grounds. The RoSPA website states:	Clerk
Additional question	Submitted to Chair of the Council: Having studied the Standing Orders, I suspect I cannot propose the amendment above – perhaps you could	Pam Cane

	advise?	
Response (5)	Point to note: Standing Order 1(e): An amendment to the original motion is a proposal to remove or add	Clerk
	words to a motion. It shall not negate the motion.	
	Therefore, if the amendment is tabled as stated in the original question, it is likely that it would not be	
01	permitted as it negates the substantive motion.	
Chair's	I agree with the Clerk. I would not accept this amendment as is breaks Standing Order 1(e). There is	James Hargrave
comment	nothing however stopping a councillor suggesting this as a course of action during debate and bringing a	
	motion like this to the next meeting if this one fails.	
20.06.12 Health	Extract from email dated 02/05/2017 from Roger Turkington (Stradbroke Trust) to Chris Edwards.	Chris Edwards
Centre	Chris Edwards' email to Parish Councillors:	
Funding	"In looking at the accounts, the old Trust charges a variable rent that peaked in 2013-2014 at £14,890. In	
Report	2012-2013 it was £10,464. In 2014/2015 it fell to £12,600. 2015-2016 accounts are not disclosable due to	
·	low turnover exemption but we have been informed the rent was over £13,000."	
	The email above was forwarded to Roger Turkington by a Councillor and his response to Chris Edwards was:	
	"Apparent variation in rent is because the NHS conducts a re-valuation every 3 years and the assessment is	
	often late and so some arrears are due, therefore, inflating the annual figure for one particular year."	
	Question: It was always the case that the Trust set the rent. Did the response above influence the Parish	
	Council approach to the discussions with the Trust?	
Response (6)	Until May 2020, it was the belief of some members of the Parish Council that the rent for the surgery in	
	Stradbroke was set by the NHS and not by the Trust. Whether this fact influenced the way the Parish	
	Council approached discussions with the Trust is subjective and cannot be answered in this Q&A.	
Chair's	This was certainly my understanding as it is what several Trustees of the Stradbroke (Charitable) Trust	James Hargrave
comment	said on several occasions both during meetings and (as shown above) in written correspondence.	
20.06.15	Post Lockdown Celebratory Event	
Response (7)	In the interests of openness and transparency - all email correspondence regarding this item is published	Clerk
		•

Chair's comment	No further comment	James Hargrave
20.06.16 Community Shed	Shed policy proposal, I would like to propose an alternative annual charge of £100. In the past any repairs and maintenance have been undertaken by members of the user group. Those groups who were unable or disinclined to help made a financial contribution to the work. I therefore propose that we do not need to charge £250. The Maintenance Working Party can do most of the minor repairs and maintenance and if there is a need for substantial repair work the user group should then be asked to pay for anything over and above the annual charge.	Don Darling
Response (8)	 Councillors can propose amendments at the meeting. Standing Orders 1e to 1n refer. Points to note: The Parish Council was given no information regarding a "User Group" being in existence for the shed, or information on how repairs were undertaken or funded, prior to July 2019 when the Parish Council took over responsibility. A User Group was proposed by the Council to enable the best solution to the issue of non-domestic rates. The terms of reference for the Maintenance Working Party exclude work on buildings. The purpose of the charge is to cover the running costs and to develop a reserved fund for works on the Shed to avoid users having to find funds for substantial repairs should the need arise. The responsibility for payment of the charge lays with the User Group not the individual groups. 	Clerk
Chair's	No further comment other than to agree that a councillor can propose an amendment to the motion	James Hargrave
comment	during the meeting to reduce the charge.	

EMAIL CORRESPONDENCE REGARDING AGENDA ITEM: 20.06.15

Street Party

From: James Hargrave Fri 29/05/2020 23:29

To: admin@stradbrokeonline.org.uk (Note: Editors - Community Centre website)
Cc: Parish Clerk - Stradbroke; Jane Merritt (Note: Chair – Community Centre)

Dear Editors

I'm disappointed to have forwarded to me an email where details of a proposed street party that you claim has been discussed "in consultation" with the parish council are published.

Firstly please can you explain why I am excluded from the circulation list of this email.

Secondly please can you explain why you think the brief discussions by email we had are an agreement to this. I have put this item on the agenda for the next meeting of the Council and agreed to take part in further discussions but it is unfortunate that you have decided to publish this item in this way.

My correspondence made clear that I have major reservations about large scale public events at this time. It is too soon to be raising expectations in this way at this stage in the pandemic. There is considerable evidence that large gatherings have contributed significantly to the spread of COVID-19 in the UK which has one of the highest rates of infection and death in the world.

If an event really is to be arranged jointly then all of us must avoid publishing details without consultation.

The correspondence I refer to and the reply is attached below. As you can clearly see more discussion was the agreed way forward.

Best wishes

James

(Note: the correspondence quoted in this email is also attached to the email below, and has therefore only be reproduced once)

Proposed "Street Party" for after Covid 19

James Hargrave

Sat 30/05/2020 09:49

To: Maureen John; Chris Edwards; Velda Lummis; Kamal Ivory; Toni Wisbey; Dennis Merritt, Peter Smith, Stuart Gemmill, Don Darling, Stradbroke Parish Council (Clerk); Jeremy Fox, Pam Cane

1 attachments (116 KB) PostCovidCorrespondence.pdf; (see below)

Dear all

I have been sent copies of a newsletter that appears to be circulated by Stradbroke Community Centre which contains an article that I have copied below:

After Corvid-19



In consultation with representatives of the Parish Council

and the Community Centre Committee, there are proposals to have a major event in the village to celebrate the lifting of restrictions after the lockdown is over. Two options are being considered: A Street Party in the centre of the village where the roads are closed and we have stalls, food & drink, music and entertainment. Alternatively we have a celebratory festival on the Community Centre playing fields with similar content. The details have not yet been worked out but the editors would like to have your opinion. Please send your views to the editors by replying to this email. Thankyou

The articles states that there have been discussions between the Council and the Community Centre about this. In the interests of openness and clarity I have attached a document to this email showing the full email exchange between myself and the Community Centre.

I have asked the editors of the newsletter to contact me and I hope that they will now respond by clarifying that the Council has *not* agreed to either of these ideas. As you may have seen the item is on the agenda for the next meeting.

I continue to have concerns about the idea of any large scale public gatherings until it is clear that this will be safe. I think we also need to be careful to remember that for many people they cannot just have a celebration and go back to normal. A number of families have lost loved ones, people have lost jobs or sometimes businesses they worked hard to create.

It is my expectation that there will need to be ongoing restrictions of some sort on daily life for some time to come.

Best wishes James

Attachment:

ORIGINAL EMAIL

From: Don Darling

Date: 28 Apr 2020, 11:13 +0100 To: James Hargrave, Jane Merritt

Subject: Post Covid-19

Dear both, I have been thinking about what happens after this crisis is over and how we could celebrate the end of lockdown. Children will be back school, and life will begin to return to some kind of normality; albeit different from what we have been used to. The PC and the Community Centre are two of the most important organisations in the village and could take the lead in organising some

form of uplifting celebration to include all the residents of the village. We could, for example, have a "Street Party" or a "Festival"; there may be others but these would be my first choice options.

There are advantages and disadvantages in both: A Street Party, say around Queen Street/Newstreet/Church Street, would require the road to be closed for a period of the day. The benefit however would be that the setting up would involve many residents, and it could be a very interactive event.

A festival could be held on the playing fields. We have all the equipment in the shed, and there would be no need to close the road. The disadvantage is that it doesn't involve many people in the planning and setup and we may not attract as many residents.

If you both like the idea of some sort of celebration we would need to start planning. In this case I would like to suggest that we put a joint team together of about 5 people to come up with some proposals for discussion within our respective committees.

A spin-off benefit of this project is that it would hopefully help to bring our two organisations closer together, which would be to the greater benefit of Stradbroke.

I welcome your views

Don

MY REPLY

From: James Hargrave

Date: 3 May 2020, 11:46 +0100 To: Jane Merritt, Don Darling Subject: Re: Post Covid-19

Thanks Don and Jane

Whilst I like the idea of a celebration we might need to think a bit about what form this might take. From what I can see the current lockdown isn't so much going to end as change in the medium term.

One of the reasons I as delayed in responding to this (apologies) is that I have been extremely busy at work not just dealing with the immediate impact of the crisis - we are now at Week 2 of teaching in Easter Term - but a lot of my work now is about planning Michaelmas (Autumn) Term in October. Just to give some insight from this we have contingency plans to look at every scenario from (a) it is all back to normal through to (b) we are in a a continuing lockdown and nobody can come to Cambridge. Of late the expectation has swung towards considerable disruption into next academic year (2020-21) being the *most* likely scenario.

Part of what we expect to be an issue is continuing social distancing measures which we particularly expect to impact large gatherings such as public events (and even in the academic context lectures as they can have hundreds of students).

So it might be impractical to plan the usual kind of public event. Indeed we still have the Radio Stradbroke Music Day in the calendar for 11th July. I personally can't see this happening and if it was even possible I think a lot of people would not attend due to fears about large gatherings that may well literally take years to overcome. Speaking as someone who loves large music festivals this is a great shame.

In the short term we are trying to publicise the VE "lockdown" street party (see attached poster) for the Bank Holiday on Friday. Maybe this is something you could help publicise to your relevant networks. We also have a special Radio Stradbroke broadcast that day and are looking to see how we can tie that into the street party idea.

This is all a rather long way of saying yes to the idea of doing something but that we may well need to think out of the box as they say and think of an event that can still take place even if both social restrictions and behavioural attitudes make the more typical events harder. I would be very happy to both take part personally in this and bring it to the June Council meeting.

Let me know what you think. I would be happy to help to set up an online meeting if this is something that you think would be useful as a first step towards this.

Hope you and your families are staying well.

Best wishes

James

COMMUNITY CENTRE CHAIR'S RESPONSE

From: Jane Merritt

Date: 3 May 2020, 18:45 +0100 To: James Hargrave, Don Darling Subject: Re: Post Covid-19

Hello I think the VE celebration is a brilliant thing to do and you must advertise it more widely asap. It's such an important part of our history and should be marked to enable young and old to show how much this date means to us all. Not too sure I can do the red blue and white thing but can certainly join in with the celebrations at 4pm. Will spread the word.

The way we have celebrated in the past may be a long way off us replicating in the future but we can only wait for advice and adapt any 'end of lockdown' celebrations appropriately. It seems we all want to do something and it's a case of choosing the right way and at the same time following the guidelines laid down. Once we are better informed a virtual meeting will be advantageous.

Kind regards Jane

Re: Street Party
From: Don Darling
Sat 30/05/2020 10:10
To: James Hargrave

Cc: Jane Merritt; Maureen John; Chris Edwards; Velda Lummis; Kamal Ivory; Toni Wisbey; Dennis Merrit; Peter Smith, Stuart Gemmill; Stradbroke Parish Council (Clerk); Jeremy Fox; Pam Cane

Hi James,

In response to your questions in the email:

Firstly you were not excluded from the email. Stradbroke Online publishes a regular Newsletter to registered subscribers. This is normally about recent news, upcoming events and activities. Since you have not registered to receive the newsletter then you would not have seen it.

Secondly there is no statement or indication to say we have agreed anything simply that it is under discussion.

Obviously we would not hold any event if it contravened government guidelines and as a chemist I probably understand some of the issues more than most but as we discussed by email we would need to start planning for such an event if we agreed it was appropriate.

Since we had a scheduled newsletter and we were a bit short on news I took the opportunity to ask for feedback from the public on the two ideas. This information might be useful input for the next PC meeting where you also have it on the agenda.

Re: Street Party

From: James Hargrave Sat 30/05/2020 10:25

To: Don Darling

Cc: Jane Merritt; Maureen John; Chris Edwards; Velda Lummis; Kamal Ivory; Toni Wisbey; Dennis Merritt; Peter Smith; Stuart Gemmill; Stradbroke Parish Council (clerk); Jeremy Fox; Pam Cane

Thanks for the response.

I've now tried to subscribe to this newsletter but as yet I have had no kind of email to show that it has been successful.

I don't think that is an adequate response at all. The article gives a mis-leading impression that the Council supports the two ideas and the principal of billing this as a celebration.

None of that is true at all as we have not even discussed the idea at the full council meeting. The only communication that has taken place - that I have already circulated showed that I expressed concerns about both the ideas and suggested that something else would need to be considered.

I have already had people asking why the Council is involved with this and it appears insensitive to say the least.

We can discuss this at the Council meeting but my view now is that the Council should not have anything to do with this.

James

Re: Proposed "Street Party" for after Covid 19

From: Chris Edwards Sat 30/05/2020 11:44

To: James Hargrave; Maureen John; Velda Lummis; Kamal Ivory; Toni Wisbey, Dennis Merritt; Peter Smith; Stuart Gemmill; Don Darling; Stradbroke Parish Council (clerk); Jeremy Fox; Pam Cane

Dear all

What is this? I've seen James reply. The PC has not given a view on this. We can't bind the council individually without prior agreement.

One problem for legitimising events is insurance. Most likely insurer will impose conditions and charge a premium even if they agree. The PC has not agreed to host a party or to investigate costs and risk and constraints. If the Community Centre wants to host it their insurers must be consulted and terms followed.

PC is governed by local government guidance so cannot easily step out of that governance framework.

Chris

Re: Proposed "Street Party" for after Covid 19

From: Don Darling Sat 30/05/2020 13:17

To: Chris Edwards; James Hargrave; Kamal Ivory; Maureen John Stuart Gemmill; Pam Cane; Stradbroke Parish Council (Clerk); Velda Lummis; Peter Smith; Toni Wisbey; Jeremy

Fox; Dennis Merritt Cc: Jane Merritt

Dear All,

This is being taken out of all proportion.

Simply, just over a month ago I suggested to both James and Jane Merrit, as chairs of the two main organisations in the village, that it would be good for the village to have some sort of celebratory event when lockdown is over and government guidelines allow it. I suggested either a Street Party in the centre of the village or a festival on the playing fields. There has been no discussion since then and James has put the item on the agenda for the next PC meeting.

Obviously with any large event there is a lot of work to be done in advance, and we would need to start planning early. I was hoping that by involving both the Community Centre and the Parish Council, it would help to reduce some of the tension that has developed over recent years. Such an event would require us to work together for the benefit of the village as a whole. The editors of Stradbroke online, of which I am one, published our regular newsletter this week and felt that it would be an ideal opportunity to get a response from residents to the idea. Our aim was to see if there was general support for some kind of celebration; so far all responses have been positive.

Obviously this will be discussed at the next Parish Council meeting and I feel that it would be sensible to close email debate in the meantime. I hope that my fellow PC members would be in favour of such an event and wish to be involved. If however the majority is against it then we would have to see if the Community Centre would be prepared to go ahead alone.

Brest Wishes

Don

RE: Proposed "Street Party" for after Covid 19

From: Chris Edwards Sat 30/05/2020 13:26

To: Don Darling, James Hargrave, Kamal Ivory, Maureen John, Stuart Gemmill, Pam cane, Stradbroke

Parish Council (clerk), Velda Lummis, Peter Smith, Toni Wisbey, Jeremy Fox, Dennis Merritt

Cc: Jane Merritt

Noted thanks Don

RE: Proposed "Street Party" for after Covid 19

From: James Hargrave Sat 30/05/2020 13:31

To: Don Darling, James Hargrave, Kamal Ivory, Maureen John, Stuart Gemmill, Pam cane, Stradbroke Parish Council (clerk), Velda Lummis, Peter Smith, Toni Wisbey, Jeremy Fox, Dennis Merritt, Chris Edwards

Thank you Don

I've removed the non-councillor who was added to the email chain.

I agree that that we should discuss this at the next meeting.

Best wishes

James

Re: Street Party
From: Jane Merritt
Sun 31/05/2020 17:53

To: James Hargrave; Don Darling

Cc: Maureen John; Chris Edwards; Velda Lummis; Kamal Ivory; Toni Wisbey; Dennis Merritt; Peter Smith; Stuart Gemmill; Stradbroke Parish Council (clerk); Jeremy Fox; Pam

Cane; Mike and Pam Cane; Tony Potts; Colin Jones; Roger Turkington; Carol & Don Darling; Jane

Gemmill; M S Moody; Nick Stones; MARGARET STREETER

Dear James

Don contacted us both in late April with his proposal for a Village post lockdown celebration. Your reply was cautious. However you suggested at the time some kind of VE Celebration. Albeit extremely late, I fully supported your idea and encouraged many other residents in the village to join in, even those shielding, taking them 'Afternoon Teas' so they could at least be a part of the day inside their own homes.

I was extremely disappointed by your response to the newsletter article (and it is not our fault that

you had not subscribed). The article was a *proposal* to try and give people something to look forward to, even though we know this may not be able to happen until next year. *Sounding out_opinion* also would give us a gauge as to how enthusiastic people might be - so far positive - and whether it is something Villagers would enjoy.

In your original response you said you would be happy to take part personally -

'This is all a rather long way of saying yes to the idea of doing something but that we may well need to think out of the box as they say and think of an event that can still take place even if both social restrictions and behavioural attitudes make the more typical events harder. I would be very happy to both take part personally in this and bring it to the June Council meeting.'

So surely gauging feedback prior to the June Parish Council Meeting would have helped the Council in deciding whether to participate. However you have now stated that in your opinion the Parish Council 'should not have anything to do with this'. So any communications between us can now cease and I will remove the Parish Council's name from any future publicising.

Jane

Jane Merritt

Chairman for The Stradbroke Sports and Community Centre.

Re: Street Party

From: James Hargrave Sun 31/05/2020 18:16

To: Don Darling; Jane Merritt

Cc: Maureen John; Chris Edwards; Velda Lummis; Kamal Ivory; Toni Wisbey; Dennis Merritt; Peter Smith; Stuart Gemmill; Stradbroke Parish Council (clerk); Jeremy Fox; Pam Cane; Mike and Pam Cane; Tony Potts; Colin Jones; Roger Turkington; Jane Gemmill; M S Moody; Nick Stones; MARGARET STREETER; Maria Smith

Hello Jane

I think it is a great shame that before putting this article into the newsletter you did not contact me.

Had you done that I would had suggested:

- (A) We were cautious about describing it as a celebration due to the fact that a number of people have lost loved ones, jobs and business at this time.
- (B) We asked for suggestions about other ideas not just the two street party and festival given in the newsletter. The interesting front garden VE Day street party is a good example of an event that can still take place even if there are restrictions.
- (C) We appealed at the same time for ideas across a wide range of media. For example the magazine, the Stradbroke Village Facebook page etc not just in a single email list.
- (D) We waited for the Council to meet on 8 June to get agreement in principal.

The last email I had from you ended:

The way we have celebrated in the past may be a long way off us replicating in the future but we can only wait for advice and adapt any 'end of lockdown' celebrations appropriately. It seems we all want to do something and it's a case of choosing the right way and at the same time following the quidelines laid down. Once we are better informed a virtual meeting will be advantageous.

I don't think it is unreasonable that my expectation was that you would contact me to have a meeting before moving forward on this. Don's suggestion was that we "worked together" and respectfully I don't think this is what has happened here.

It is not for me to decide if the Parish Council should support this idea. The whole Council - who at the point you advertised this had not discussed this at all - need to decide. I gave my opinion about this based on what has happened so far.

I would personally gladly work on a joint project but for that to happen we would need to agree that things don't happen unless they are agreed in advance.

I think that if we could agree to do this then I would certainly be open to changing my mind about it. If you would rather arrange an event yourselves then I wish you every success with it.

Best wishes

James

Agenda - 8th June meeting

Stradbroke Parish Council (clerk) Mon 01/06/2020 11:26

To: Don Darling Cc: James Hargrave

Dear Don

During April I was asked to include an agenda item "Post Lockdown Celebration" for the next scheduled Parish Council meeting. The event was proposed by yourself and Gillian. I included the item in the provisional agenda that was circulated prior to my annual leave.

Given the recent email correspondence on this matter, and Gillian's resignation from the Council - do you still want the item included on the agenda for the next meeting?

If you could let me have your response by tomorrow evening (Tuesday) at the latest, that would allow me to finalise the agenda with James in time for it to be issued on Wednesday.

Thank you.

Re: Agenda - 8th June meeting

From: Don Darling Mon 01/06/2020 12:03

To: Stradbroke Parish Council (clerk)

Cc: James Hargrave

If you are refering to my email to Jane Merrit and James on the 28th April then it was not meant to be an agenda item but an exploratory question asking their respective opinions on the subject of a celebration event as and when government guidelines permit. Since then there have been a number of emails back and forth between the three of us, which I assume you are aware of. Having said that I think it should go on the agenda so we can move forward one way or another.

Best Wishes

Don

Re: Agenda - 8th June meeting

From: Stradbroke Parish Council (clerk)

Mon 01/06/2020 12:30

To: Don Darling
Cc: James Hargrave

Dear Don

Thank you for your email. Apologies, I now realise that it was Gillian that asked for it to be an agenda item.

Currently the wording I have included is:

Post Lockdown Celebratory Event

DD will update Councillors on the proposal to hold a celebratory event when lockdown is over and government guidelines allow - to be organised jointly by the Community Centre and the Parish Council.

Councillors to review whether to proceed with the proposal by DD.

Is this acceptable to you? If not please send through the wording you wish to be included.

Re: Agenda - 8th June meeting

From: Don Darling Mon 01/06/2020 12:48

To: Stradbroke Parish Council (clerk)

Hi Odile

I'm happy to put the proposal forward at the next PC meeting and the wording you have used is fine

by me Don