

## Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on  
Monday, 8<sup>th</sup> January 2024 commencing at 7.30pm

**Present:** Mandy Allen, Russell Ayling, Helen Ball, Antony Bush, James Hargrave, Maureen John, Karen Lynch, Susan Loxton, Caroline Stebbing (C), Toni Wisbey

**In attendance:** Odile Wladon (Clerk), Cllr Anders Linder (District) and 6 members of the public.

Item Ref	Description
24.01.01	<p>The Chairman welcomed all to the meeting and wished all a very Happy New Year.</p> <p>Reminders given:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>Members of the public are reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
24.01.02	<b>Apologies for Absence:</b> No apologies as all present.
24.01.03	<b>Declarations of Interests</b> Councillors declared interests in subsequent agenda items as follows: (a) Pecuniary Interests - none (b) Other registerable interests – None (c) Non-registerable interests – MJ: planning at Meadow Cottage RA: Ethos highways report as one item is near his home
24.01.04	<b>Dispensations:</b> None requested
24.01.05	<b>Councillor vacancies:</b> there were no applications for co-option to review.
24.01.06	<b>Minutes</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 11 <sup>th</sup> December 2023.
24.01.07	<b>County &amp; District Councillors</b> Councillors to raise any questions on submitted reports. County Cllr Rout – sent apologies District Cllr Linder reported that: <ul style="list-style-type: none"><li>• He has asked about the part funding of the ETRO but had not yet received a reply.</li><li>• There are new rules regarding postal and proxy voting – Electoral Commission will publish details.</li><li>• A matter concerning a sharps box left in a litter bin in Stradbroke needs investigation.</li></ul> Cllr Linder was thanked for his help with planning applications. Cllr Linder was asked who residents should contact regarding a lack of heating in some council owned properties.
24.01.08	<b>Public forum:</b> There were no questions or comments from the public on <b>agenda items</b> .
24.01.09	<b>Planning</b> (a) Cllrs reviewed and <b>approved</b> a response to the following planning consultations: <b>DC/23/05790</b> – Erection of two storey side and front extension, rear roof dormer extension etc. Claret Cottage, New Street IP21 5JG SUPPORT

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	<p><b>DC/24/00023</b> – erection of singly storey side extension and repairs to window and re-rendering. Meadow Cottage, Kersley Hall Lane, IP21 5LA Support any comments submitted by the Heritage Officer.</p> <p>(b) Cllrs noted that comments have been submitted regarding:  <b>DC/23/05514</b> – discharge of conditions at Fennings Farm</p> <p>(c) Cllrs noted the outcome of the following planning applications determined by MSDC:  <b>DC/22/02971</b> – Roger Skinner Ltd GRANTED  <b>DC/23/03552</b> – Land at Tarquin Barn, Neaves Lane GRANTED</p>
24.01.10	<p><b>Committees and Working Groups</b></p> <p>(a) <b>Committees:</b> no meetings have taken place this month</p> <p>(b) <b>Working Groups/Councillor updates:</b> to receive any update on the following -</p> <ul style="list-style-type: none"> <li>(i) Broadband – AB/JH No update</li> <li>(ii) Climate Change – TW – no update</li> <li>(iii) Bus routes – TW once a month Norwich route has started. Bus passenger group meeting will be taking place soon.</li> <li>(iv) Community Land Trust – TW Still awaiting a reply from contact dealing with the project.</li> </ul>
24.01.11	<p><b>Finance</b></p> <p>(a) <b>Monthly accounts</b></p> <ul style="list-style-type: none"> <li>(i) Councillors noted account balances at 31<sup>st</sup> December 2023:  Current £11,444.16  Deposit £85,814.31  Chairman signed the bank statements.</li> <li>(ii) Cllrs <b>approved</b> the payments to be made in month as per the schedule attached to the minutes.</li> <li>(iii) Cllrs noted the receipts received during December 2023 as per the schedule attached to the minutes.</li> </ul> <p>(b) <b>Precept 2024-25:</b> Councillors <b>approved</b> the precept for 2024-25 at £45,200</p> <p>(c) <b>Audit:</b> Councillors <b>approved</b> the appointment of Trevor Brown as the internal auditor for the year 2023-24</p>
24.01.12	<p><b>Plan updates</b></p> <p>Councillors noted the following updates to the approved plans:</p> <ul style="list-style-type: none"> <li>(a) Neighbourhood Plan 5 year Review – Cllrs reviewed a proposal from Places4People and agreed that further quotes/enquiries should be undertaken.</li> <li>(b) PC Action Plan – Cllrs noted that the plan had been updated to reflect actions to date</li> <li>(c) PIIP – Cllrs noted that the plan had been updated to reflect actions to date</li> </ul>
24.01.13	<p><b>Highways</b></p> <p>(a) ETHOS consulting:</p> <ul style="list-style-type: none"> <li>• Cllrs agreed to hold an extraordinary meeting on 29<sup>th</sup> January to review the report produced and agree next steps.</li> <li>• KL/CS/OW to meet ahead to prepare for the meeting and KL to lead on the project.</li> </ul> <p>(b) Highways – Cllrs noted that photos and videos of water drainage issues were sent to the highways team.</p> <p>(c) Wilby Road: A quote has been received by SCC for the repair to the defective road surface and funding is being sourced by the Highways Team.</p> <p>(d) ETRO Eye – a joint response from a number of parishes was submitted to Suffolk County Council. A decision is due to be made at the end of January 2024. The data regarding</p>

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	the pre and post vehicle movements has not yet been released.
<b>24.01.14</b>	<p><b>Health Centre</b></p> <p>(a) No further update has been received on the CIL bid.</p> <p>(b) Works to the car park – painting has been completed and an invoice for the works has been received.</p> <p>(c) A new 4G wifi router and SIM card have been purchased. The router has been installed. Antony Bush is liaising with East Green Energy to get the system working. Thanks were expressed to AB &amp; JH for the work to resolve the matter.</p> <p>(d) Electrical work will take place shortly to repair outside lights, replace the heater in the public WC and repair the air con switch.</p>
<b>24.01.15</b>	<p><b>Clerk's report</b></p> <p>(a) Community Centre – The Clerk met with representatives of the community centre and the Sports club to try and find a mutually agreeable way forward with the lease.</p> <p>(b) Cemetery - A meeting with a pest controller has yet to be arranged.</p> <p>(c) All Saints Green development, cllrs noted that –</p> <ul style="list-style-type: none"> <li>i. a proposed plan for the car park has been received – this has been sent to MSDC by the developer, but no comments have been made by officers.</li> <li>ii. a meeting has been arranged with the Biodiversity Project Manager to look at the land behind the development and review possible uses for nature recovery.</li> </ul> <p>(d) Tree Survey – a contractor has been appointed but no start date has been agreed.</p> <p>(e) Community Shed: no update on the electrical kiosk application is available at the present time.</p> <p>(f) CPR training: A date for the training needs to be agreed and advertised to see if any further requests to attend are received.</p> <p>(g) Signage at Playing Field: no signs have been ordered, the matter is in hand.</p>
<b>24.01.16</b>	<p><b>Risk Assessments</b></p> <p>Councillors to report any areas of concern with the following:</p> <p>(a) Westhall play park: all fine, some rubbish which should be collected as part of the usual street cleaning rota.</p> <p>(b) Community Centre play park : all fine</p> <p>(c) Fitness Track: email received about water logged area (see correspondence)</p> <p>(d) Permissive Path: ok – a bit wet and muddy, not unexpected given recent weather.</p> <p>(e) Cemetery – all fine.</p>
<b>24.01.17</b>	<p><b>Correspondence</b></p> <p>(a) Tabled: Councillors:</p> <ul style="list-style-type: none"> <li>i. Triathlon to take place Sunday, 19<sup>th</sup> May – noted</li> <li>ii. Field usage for dog show – no change to policy therefore not allowed</li> <li>iii. Fitness Track – email re water logged area. Cllrs noted the exceptional rain that has fallen this winter. Area will be monitored, no immediate action required.</li> <li>iv. Wilby Road – further correspondence regarding the defective road. See minute ref: 24.01.13 c)</li> </ul> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
<b>24.01.18</b>	<b>Date of the next meeting: 12<sup>th</sup> February 2024</b>

Meeting closed at: 9.00pm

Signed: \_\_\_\_\_

Date: