

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 8th July 2024 commencing at 7.30pm

Present: Helen Ball, Antony Bush, James Hargrave, Karen Lynch, Irene Mucklow, Maureen John, Caroline Stebbing (C), Toni Wisbey

In attendance: Odile Wladon (Clerk) and 4 members of the public

Item Ref	Description
24.07.01	Chairman's welcome All present were reminded that: <ul style="list-style-type: none">the meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.
24.07.02	Apologies for Absence (a) Councillors received apologies for absence from Mandy Allen and Russell Ayling (b) Councillors resolved to accept the apologies received.
24.07.03	Declarations of Interests Councillors declared no interests in subsequent agenda items.
24.07.04	Dispensations: No requests for dispensations were received.
24.07.05	Councillor vacancies: Councillors resolved to co-opt Edward Chew to the Council. He will join the Council at the August meeting once all paperwork has been completed.
24.07.06	Minutes Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meeting held on 10 th June 2024.
24.07.07	District Councillor Linder report: <ol style="list-style-type: none">New Street Close – car parking. Awaiting a meeting with Head of Asset Management to seek a way forward.Would be supporting the CIL bid for pedestrian improvements.
24.07.08	Public forum: no comments or questions received.
24.07.09	Urgent action taken by the Clerk: <ol style="list-style-type: none">Emergency light replaced in health centre foyer.Quote has been requested for works to play equipment at Westhall.Urgent repairs to a dog litter bin have been requested – post was hit by a car and is unsafe.Willow Close – overgrown weeds, shrubs and trees reported to highways. Response that the area is not bad enough for action but will be monitored.
24.07.10	Finance: Monthly accounts (a) Councillors noted the account balances at 30 th June 2024 as: Current £20,294,87 Deposit £130,974.55 Bank statements were initialled as confirmation.

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	<p>(b) Councillors resolved to approve the payments as per the schedule attached to the minutes:</p> <ul style="list-style-type: none"> • Payments made in month to fulfil contractual obligations • Payments to be made after meeting <p>(c) Councillors noted the receipts received during June 2024 and updated forecast reserves</p>
24.07.11	<p>Planning</p> <p>(a) Councillors noted the outcome of the following planning applications determined by MSDC:</p> <p>DC/24/01944 – Oak View, Wilby Road GRANTED DC/24/02100 – The Old Herb Garden, Pixey Green GRANTED DC/24/01456 & DC/24/01457 – Barley Green Farm, Laxfield Road GRANTED</p> <p>(b) Other Planning Matters:</p> <ol style="list-style-type: none"> i. Neighbourhood Plan – formal review: Grant has been applied for, and has been approved. Acceptance form to be completed and returned. It was agreed that Edward Chew would join the steering group. ii. Clerk reported a phone call with Earlswood Homes – s.106 agreement for the planning application ref: DC/20/05126 has yet to be signed, unclear what the hold up is.
24.07.12	<p>Updates from Councillors</p> <p>(a) Committees:</p> <ul style="list-style-type: none"> • Finance & Premises Committee - update from the meeting held 1st July 2024: <ol style="list-style-type: none"> A. 1 qrt accounts were reviewed, main variances in forecast were noted: <ul style="list-style-type: none"> ○ Bank interest - increased ○ Travel - reduced ○ Training - increased ○ Gate Locking - honorarium no longer needed ○ Cost of EE router has been moved to health centre cost centre B. Virements in reserves noted: <ul style="list-style-type: none"> ○ Shed user group - all funds transferred ○ Election and defib - funds being reserved ○ April CIL receipts - noted C. Other matters <ul style="list-style-type: none"> ○ Bad Debt policy was approved ○ Financial Regulations - reviewed in depth and document is recommended for approval by full Council. ○ Cemetery regulations will be reviewed at the next meeting. Trustees agreed that the Clerk should subscribe to Institute of Cemetery & Crematorium Management (ICCM) to ensure access to up to date relevant guidance. ○ Health Centre - rent review is reaching final stage. Powerwall is now working. ○ Tennis Court – land registration, a final report will be drawn up to allow the registration process to be finalised. Tennis Club lease: awaiting information from the tennis club. ○ Correspondence from the Community Centre was noted. <p>(b) Task & Finish Groups: Broadband – the following update from County Broadband was noted:</p>

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	<p><i>We're currently assessing delivery timelines for all fibre build projects due to contractor capacity constraints in 2024. While we're unable to provide a confirmed delivery date for your project yet, rest assured, we'll promptly communicate any updates. Please stay tuned for project updates from County Broadband. Your continued support is greatly appreciated. In the interim, we recommend maintaining your contract with your current provider to secure the best available deal. Additionally, we offer a deferral scheme for connection when we're prepared to proceed.</i></p> <ul style="list-style-type: none"> • Policy Review – RA and HB have yet to meet. <p>(c) Working Groups:</p> <ul style="list-style-type: none"> • Youth Voice: <ul style="list-style-type: none"> ○ Councillors resolved to agree the revised TOR ○ VOSH has requested an update from HB on the crossing on Wilby Road. HB was advised to report that the decision on funding may not be reached until October. <p>(d) Councillors with specific responsibilities:</p> <ul style="list-style-type: none"> • Climate Change (TW) – information was given on: <ul style="list-style-type: none"> ○ Biodiversity film details circulated ○ Swift mapping app promoted. ○ Suffolk Wildlife Trust is gathering data to persuade MSDC to include universal bird boxes on all new development. They are also interested in enhancing existing environments. • SALC (TW): <ul style="list-style-type: none"> ○ Climate forum – gave a list of what is happening in the area such as insulation schemes, such as interest free eco loans of up to £15k. ○ Regenerative farming including mob grazing is being reviewed. <p>It was noted that recordings of all forums are available on the SALC website.</p> <p>(e) Training – updates on training booked or attended. HB attended training on biodiversity net gain – was very informative HB & IM will be attending training in October.</p>
24.07.13	<p>Updates on Council Projects</p> <p>(a) Pedestrian/Highways Safety Project</p> <ul style="list-style-type: none"> • Final report on the recent survey has been published. • KL updated Councillors on the outcomes of the survey: <ul style="list-style-type: none"> ○ It was noted that there was nothing raised by residents that Councillors weren't already aware of. ○ A number of responders noted the perceived speed of HGVs and large tractor/trailers – Councillors agreed that a letter to local firms may help reduce this. ○ Responders also mentioned the footways and in particular foliage overhanging existing footways and lack of pavements in other areas. ○ Data analysis backs up and supports the measures included in the plan and serves as good evidence. <p>Councillors thanked KL for her work in analysing the survey and traffic data.</p> <p>Councillors agreed that 3 quotes should be obtained for solar powered SIDs.</p>

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	(b) Electrical kiosk – playing field: no further update available.
24.07.14	WI Cetenary Celebrations – 100 Trees, All Saints Church Councillors reviewed and resolved to purchase a medium sized real tree for the WI celebration with a budget of £100 approved.
24.07.15	Suffolk Community Awards 2024 Councillors resolved to nominate the Clerk for “Clerk of the Year” and asked TW to submit the nomination on the Council’s behalf.
24.07.16	Policies and Council protocols – Councillors resolved to approve the following: (a) Financial Regulations – new model issued by NALC – council specific amendments agreed. (b) Dignity at Work policy – new NALC/SLCC model policy to replace current Anti-Harassment and Bullying policies – adopted as written no changes made. (c) Equality & Diversity Policy – linked to Dignity at Work Policy, NALC model adopted with no changes made.
24.07.17	Correspondence: (a) Tabled: Councillors noted and agreed actions for correspondence tabled at the meeting as follows. i. Cemetery grass long – noted, Clerk to respond that grass was cut at first opportunity given the wild flowers present. ii. 40’ mast – noted, no further action. iii. Revoking ETRO – noted, Councillors had nothing to add to the response sent by the Clerk. (b) Emails: Councillors noted correspondence previously circulated - SALC bulletins
24.07.18	Next meeting: Monday, 12 th August 2024

Meeting closed at 8.45pm

Signed: _____

Date: