

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 13th November 2023, commencing at 7.30pm

Present: Antony Bush, James Hargrave, Karen Lynch, Susan Loxton, Caroline Stebbing,
Toni Wisbey

In attendance: Odile Wladon (Clerk), Cllr Richard Rout (County) – part, Cllr Anders Linder (District) –
part and 8 members of the public.

Item Ref	Description
23.11.01	<p>Chairman's welcome</p> <p>Reminders were given as follows:</p> <ul style="list-style-type: none">(a) The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.(b) Members of the public were reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.
23.11.02	<p>Apologies for Absence</p> <ul style="list-style-type: none">(a) Councillors received apologies from Mandy Allen, Russell Ayling, Helen Ball and Maureen John(b) Councillors voted to accept the apologies received.
23.11.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <ul style="list-style-type: none">(a) Pecuniary Interests - none(b) Other registerable interests - none(c) Non-registerable interests – none
23.11.04	<p>Dispensations</p> <p>None were requested</p>
23.11.05	<p>Councillor vacancies</p> <p>There were no applications for co-option to review.</p>
23.11.06	<p>Minutes</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 9th October 2023.</p>
23.11.07	<p>County & District Councillors reports:</p> <p>County Cllr Rout:</p> <ul style="list-style-type: none">• There are some large scale energy projects which have been registered on the national TEC register and will be monitored.• Highways – new contract has started.• Flooding – a number of section 19 investigations are underway. Grant funding is available to those premises which experienced flooding to help with future flood defences.• Defective surface at Wilby Road – is being investigated by the County Council• Locality Budget – £2,000 has been agreed as a contribution to the cost of a consultant to look at highways safety.

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	<p>Parish Councillors asked for their thanks to be noted for the works on Queen Street which seem to have alleviated the flooding issues. The quick response to fixing a large pot hole on Queen Street was also appreciated.</p> <p style="text-align: right;"><i>Cllr Rout left at this point.</i></p> <p>District Cllr Linder:</p> <ul style="list-style-type: none"> • A consultation is underway on listed building consents and renewable energy. • MSDC are rewriting the constitution to include they/them instead of he/she. • NSIPs are huge schemes brought forward by the Govt. <p>Councillors asked whether smaller scale projects would be more acceptable, and whether it would be wise to use roofs first before agricultural land.</p> <ul style="list-style-type: none"> • Cllr Linder agreed with these sentiments.
23.11.08	<p>Public forum No comments were made or questions received.</p>
23.11.09	<p>Planning</p> <p>(a) There were no planning applications to review.</p> <p>(b) Councillors noted the outcome of the following planning applications determined by MSDC:</p> <p>DC/23/03484 – Hill House Farm, Diss Road. REFUSED DC/23/03072 – The Chantry, Queen Street. GRANTED. DC/23/04432 – Rose Villa, Church Street. GRANTED. DC/23/04657 – The Farthings, Church Street. GRANTED. DC/23/04469 – Willow Cottage, Pixey Green. Conditions discharged DC/23/04878 – Tanglewood, New Street. No objections to tree works DC/23/04186 – Fennings Farm. Conditions 4 & 7 approved, conditions 3, 19 & 17 refused</p> <p>(c) BMSDC Joint Local Plan: Councillors noted that the JLP will be taken to Council meeting on 20th November for formal approval and adoption.</p>
23.11.10	<p>Finance: Monthly accounts</p> <p>(a) Councillors noted the account balances at 31st October 2023 as: Current: £17,572.50 Deposit: £90,775.96</p> <p>(b) Councillors approved the payments to be made in month as per the schedule appended to the minutes. Councillors also approved a donation of £50, to the Christmas event to be held at the beginning of December.</p> <p>(c) Councillors noted the receipts received during October 2023.</p> <p>(d) Councillors noted that due to time constraints the submission of a half year VAT return has not been possible, all VAT will be reclaimed at the year end as in previous years.</p> <p>(e) Councillors noted that agreement has finally been reached on National pay rises for 2023/24. Councillors approved the NALC recommendation and agreed to adopt the new pay scales as soon as possible and approved that revised payments are backdated to April 2023.</p>
23.11.11	<p>Committees and Working Groups</p> <p>(a) Committees:</p> <p>Planning – the planning committee met on 30th October.</p> <p>1. The following planning applications were reviewed and responses agreed: DC/23/03552 –Tarquin Barn, Neaves Lane. Comments to be submitted regarding the conditions in the original application and the objection to the use of a caravan as</p>

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	<p>an annexe. DC/23/04847 –56 Westhall. There were no objections to this application.</p> <p>2. Tree works: DC/23/04787 - Tanglewood, New Street DC/23/04657 - Farthings, Church Street Councillors agreed to support any comments submitted by the Tree Officer.</p> <p>3. Councillors received updates on all other outstanding applications and agreed on the following actions: DC/21/04377 - Grove Farm. To review all updated documents on the portal. DC/23/01254 – Land north of Laxfield Road. To advise Mid Suffolk of the recent flooding issues in the area. DC/22/02971 – Skinner’s Pet Foot and DC/20/05126 – Land South of Mill Lane. It is planned for these 2 applications to be at the December MSDC planning committee – Clerk to attend. DC/23/04186 – Fennings Farm – discharge of conditions application. A revised scheme for water neutrality has been submitted. This was reviewed by the Committee and comments will be submitted to Mid Suffolk for their consideration.</p> <p>4. Councillors approved that Toni Wisbey transfer from Finance Committee to Planning Committee.</p> <p style="text-align: right;"><i>AL left at this point</i></p> <p>(b) Finance Committee: Next meeting is scheduled for Tuesday, 28th November 2023 @ 7.30pm – budget review</p> <p>(c) Personnel Committee: A meeting will be scheduled to take place before the December full Council meeting.</p> <p>(d) Working Groups:</p> <ul style="list-style-type: none"> (i) Broadband – no update. (ii) Youth Council – no update. (iii) Community Asset – the Clerk wrote to the owner as agreed. Councillors noted that Mid Suffolk has agreed the registration. (iv) Climate Change – no update.
23.11.12	<p>Clerk’s report</p> <p>(a) Community Centre:</p> <ul style="list-style-type: none"> (i) A letter of support for the CIL bid for solar panels and battery storage was sent to Trustees for submission with the full application. (ii) An open event is scheduled for Friday, 17th November 6-8pm (iii) Trustees have confirmed that the lease between the PC and the SSCC for the play park next to the Centre has been transferred to the new CIO. <p>(b) Highways Councillors noted the following:</p> <ul style="list-style-type: none"> (i) Ethos consulting has been instructed to start work on the highways safety recommendations. The Clerk is forwarding traffic data as soon as it is received. (ii) Cllr Rout has been approached regarding funding the work of Ethos from the county Locality Budget as previously agreed with both Cllrs McGregor and Gould. <i>Note: see County Cllr report, agreement to contribute £2,000 for the project</i> (iii) The Clerk is liaising with the highways team at Suffolk County Council regarding the recent land slips on the road between Stradbroke and Horham. <p>(c) ETRO Eye – a number of parishes have agreed to submit a joint response. Data from Suffolk highways is awaited.</p>

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	<p>(d) Cemetery - A meeting with a pest controller has yet to be arranged.</p> <p>(e) All Saints Green development – no update this month.</p> <p>(f) Community Land Trust – no update this month.</p> <p>(g) Tree Survey – see minute 23.11.19.</p> <p>(h) Bus route – no update on the reintroduction of Route 482</p> <p>(i) Community Shed:</p> <ul style="list-style-type: none"> (i) the items belonging to the defunct group in the village have been removed and the keys returned. (ii) the shed has been cleared of unwanted items. (iii) Old chairs have been disposed of or rehomed. (iv) A rearrangement of some of the internal fixtures and fittings has resulted in much more usable space. <p>(j) Defibrillator and CPR training: Defibrillator – Councillors noted that the grant funding available from the British Heart Foundation was not suitable for the location as an electrical connection was required. Councillors agreed that the project will be reviewed in March 2024 as part of the CIL review. CPR training –British Heart Foundation offer free online training, this will be advertised pending the in person training being arranged.</p> <p>(k) Signage at Wilby Road – No signs have been ordered, as further signage is being brought to the Clerk’s attention. The Perspex on the footpath sign, sited adjacent to the bowling green has been replaced using pride in place grant.</p>
23.11.13	<p>Health Centre</p> <p>(a) Mid Suffolk have acknowledged receipt of CIL bid for the additional costs of the solar panels.</p> <p>(b) Works to the car park – are underway, all ground works completed. Painting will be undertaken asap.</p>
23.11.14	<p>Policies & Procedures for approval:</p> <p>None for this meeting.</p>
23.11.17	<p>Risk Assessments</p> <p>Councillors reported the following areas of concern:</p> <ul style="list-style-type: none"> (i) Westhall play park - none (ii) Community Centre play park - none (iii) Fitness Track - none (iv) Permissive Path – there has been some damage caused by recent flooding. (v) Cemetery – none
23.11.18	<p>Correspondence</p> <p>(a) Tabled:</p> <p>Community Speedwatch – has lapsed, not enough sessions undertaken. All equipment will be returned. Councillors noted, no action.</p> <p>Double yellow lines: Councillors noted all highways matters will be picked up by Ethos.</p> <p>Cyclists on paths: Councillors noted correspondence on this and agreed that “Cyclists Dismount” signs should be purchased when other signage is ordered.</p> <p>Flooding: emails regarding recent flooding were noted.</p> <p>Defective road surface: Councillors noted that the issue is being looked into by the County Council.</p> <p>MSDC – information on a consultation on local listed building consent orders was noted.</p> <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>

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23.11.19	<p>Confidential item:</p> <p>(a) Councillors voted on a motion to close the meeting to the press and public to review matters of a confidential nature.</p> <p>(b) Councillors reviewed and approved the following quotes:</p> <p>(i) White line replacement at Wilby Road site junction with Wilby Road. Frank Davey to be appointed (quote £980 +VAT).</p> <p>(ii) Tree works at Church and Cemetery. Ai Tree Services Ltd to be appointed (quotes totalling: £5,580 + VAT)</p>
23.11.20	Date of the next meeting: 11 th December 2023

Meeting closed at: 8.45pm

Signed: _____ Date: