

STRADBROKE PARISH COUNCIL

Minutes of Neighbourhood Plan Committee Meeting
6th September 2017 @ 7.30pm
Old Courthouse, Queen Street

Present: Chris Edwards, Alex Bloss, Ann Readman, James Hargrave, Lynsey Smith, Ian Poole, Ginny Painter, Ian Steward and Odile Wladon (Clerk)

		Action
1	Apologies were received from Ellie Wharton, Katie Eagle and Carrie Barnes	
2	Co-option of members: Ian Steward joined the group.	
3	Due to other commitments Ellie Wharton resigned as Chair of the committee, but will continue to help where possible. Chris Edwards agreed to Chair this meeting. Alex Bloss was nominated as the new Chairman and agreed to take up the role.	
4	The minutes of the meeting held on 17 th August 2017 were approved.	
5	Review of Vision and Objectives. The vision was accepted as circulated. The objectives were altered to take into account comments made at the meeting. These will now be circulated to Parish Councillors for review at their meeting on Monday, 11 th September. It was agreed to review both the vision and objectives during the process of drawing up the plan to ensure they continue to be appropriate for the needs of Stradbroke. A copy of the document is attached to the minutes.	
6	It was noted that the Draft Joint Local Plan has an adjusted settlement boundary for Stradbroke, clarification will be sought from MSDC at the briefing meeting being held on 14 th September. Chris Edwards and Alex Bloss will attend.	CE/AB
7	Site Assessments: we are awaiting sign off of the report. Once this has been received the report will be circulated to landowners for comment. The assessment will form part of the public consultations planned for October.	CE
8	It was agreed to adopt the draft plan format as circulated prior to the meeting.	All
9	The draft Local Joint Plan has recommendations for numbers of houses to be built in core villages. This will need to be looked at in respect of Stradbroke; Ian Poole offered to research this as it will not be as straight forward as dividing the number of houses required by the number of core villages.	IP
10	Ian Poole confirmed that the SEA Screening will be carried out by MSDC once a draft plan is written.	
11	Gantt Chart – it was agreed that the consultation period needs to be extended by 2 weeks, due to the Christmas period in the middle of the current dates. A new line is needed to reflect further 6 week statutory consultation period between MSDC receipt of Plan and referendum These changes would have an impact on the dates post this, moving the earliest possible date for a final referendum to mid July 2018. It was agreed to try to meet this deadline	CE All
12	Green Spaces and Community Assets: Odile Wladon will send Ian Poole the draft green spaces document. All are asked to review the document and identify any areas not included; it is	OW

	possible that the playing field and Westhall may need to be treated differently. Those present were also asked to identify any buildings that might form part of a community asset register, such as Library and Courthouse, Church etc.	All
13	SWOT Analysis: Ginny Painter will circulate some questions she has concerning the methodology of the qualitative research carried out. It was proposed that the public are consulted on Strengths, Weaknesses, Opportunities and Threats at the consultation events.	GP OW
14	Ian Poole will undertake training for all members who are able to attend on 28th September @ 7.30pm – location to be confirmed.	All
15	Some administration suggestions were made: <ul style="list-style-type: none"> • Could documents be made available using a drop box • Could an email account be set up • If minutes are not immediately available, could an action list be circulated • Can details of all working party meetings be made available to all • To avoid an overflow of emails, if possible could emails be sent to Odile, who will collate and send out a digest at the end of each week? Urgent emails will still need to be sent out when needed. A suggestion was made that for emails that require the recipient “to action something”, the recipient will be addressed as TO. If the email is for information only, then the recipient will be addressed as CC. This was accepted as good practice for the future.	AB/JH AB/JH OW OW OW All
16	A working party will meet to discuss preparations for the Public Consultation events on 3rd October @ 7.30pm – Location to be decided.	All

Date of next meeting: to be arranged

Stradbroke Vision for Tomorrow

Stradbroke's vision is to be a key service centre village that works for the needs of its residents and surrounding villages by providing good quality housing, educational facilities, business and local retail opportunities. It will achieve this through phased growth of these services, and necessary infrastructure to support that growth. The NPPF principles of sustainable development will govern how to achieve this growth in a planned manner.

Objectives: Place & People

	Place (PL)
PL1	<p>Cross cutting infrastructure and services Work towards a fit for purpose community supported by first rate infrastructure that includes an expanded range of utilities, improved highways, telecom and internet services.</p>
PL2	<p>Built environment To achieve sustainable growth by allocating sites for development that retain the historic crossroads shape and character of the village.</p>
PL3	<p>Transport & Highways Mitigate and manage critical pinch points and reduce the need to travel for services by improving both village consumer services and alternative travel options.</p>
PL4	<p>Business Support local business growth and employment opportunities and actively seek further employment generating opportunities.</p>
PL5	<p>Housing Respect historical pattern but also design for the future with innovation wherever possible and appropriate, particularly in the conservation area.</p>
PL6	<p>Environment Promote community safety including issues of pollution, the green economy and protect and nurture green spaces and assets of community value.</p>
PL7	<p>Viability Viability will assist bringing forward sites and to bring forward stalled sites through a flexible approach to objectives and policies. It will balance the needs of local policy to achieve large roads and high levels of infrastructure contribution by allowing a flexible approach to density without compromise to design quality.</p>

	People (PE)
PE1	<p>Education</p> <p>Maintain, preserve and grow primary school at heart of village through primary hub, support growth of secondary school, and increase range of post 16 education choices. To promote lifelong education starting from nursery and preschool, through primary and secondary school all the way through to University of the Third Age.</p>
PE2	<p>Health</p> <p>Expand the range of excellent health care services including dental treatment services, suitable residential provision for older people subject to assessed need and viability.</p>
PE3	<p>Leisure</p> <p>Promote leisure and recreation facilities for all ages and abilities.</p>
PE4	<p>Community</p> <p>Explore ways to develop community self-sufficiency and resilience by expanding the retail base and choice of village community services.</p>
PE5	<p>Housing</p> <p>Provide suitable homes in a range of affordability, type and tenure that will allow families and single people to settle, grow and continue to live in the village.</p>