

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 11th March 2024 commencing at 7.30pm

Present: Helen Ball, Antony Bush, James Hargrave, Karen Lynch, Susan Loxton, Maureen John, Caroline Stebbing (C), Toni Wisbey

In attendance: Odile Wladon (Clerk), Cllr Anders Linder (District), and 6 members of the public

Item Ref	Description
24.03.01	<p>Chairman's welcome</p> <p>The Chairman advised that this meeting had a reduced agenda to allow time for full debate and review of Parish Infrastructure Investment Plan (PIIP), Community Infrastructure Levy (CIL) project prioritisation and highways safety works package preparation.</p> <p>The meeting was not being broadcast or recorded.</p> <p>Members of the public were reminded that this is a meeting of the Parish Council held in public, it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
24.03.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Russell Ayling and Mandy Allen (b) Councillors resolved to accept the reasons for absence received.</p>
24.03.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests - none</p>
24.03.04	<p>Dispensations: No requests for dispensations were received.</p>
24.03.05	<p>Councillor vacancies: There were no applications for co-option.</p>
24.03.06	<p>Minutes</p> <p>Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meeting held on 12th February 2024.</p>
24.03.07	<p>County & District Councillors</p> <p>County Councillor Rout sent his apologies. District Councillor Linder:</p> <ol style="list-style-type: none">1. Flood risk assessment – a contact with MSDC was passed on (Di Robinson).2. ETRO in Eye – no reply yet received from Arthur Charvonja on funding questions.3. New Street Close – has spoken with Cllr Rout who directed him to an asset manager. <p>CS noted that she had shared the contact information on repairs to MSDC owned homes.</p>
24.03.08	<p>Public forum</p> <p>A member of the public noted that the parking a New Street Close was currently insufficient.</p> <p>Rev Loxton raised a matter on behalf of a member of the public unable to attend – trees in Shelton Hill need to be pollarded/cut back, when raised with MSDC has been advised that these are being monitored.</p>

Item Ref	Description
24.03.09	<p>Finance: Monthly accounts</p> <p>(a) Councillors noted account balances at 29th February 2024. Current: £6,164.40 Deposit: £79,597.65 CS initialled the bank statements.</p> <p>(b) Councillors resolved to approve the payments to be made in month as per the payment schedule appended to the minutes.</p> <p>(c) Councillors noted the receipts received during February 2024 as per the schedule appended to the minutes.</p>
24.03.10	<p>Policies for review</p> <p>Risk Assessment 2023/24 – Councillors reviewed the assessment and resolved to approve the document.</p>
24.03.11	<p>PIIP</p> <p>Councillors reviewed and resolved to approve the updated Parish Infrastructure Investment Plan</p>
24.03.12	<p>CIL Projects</p> <p>I. Councillors noted the updated CIL funding information.</p> <p>II. Councillors noted that all funding opportunities will be investigated for projects.</p> <p>III. Councillors undertook a “Diamond 9” exercise to prioritise the projects which would require financing through CIL (community infrastructure levy). The outcomes of this exercise will be available for the next meeting.</p>
24.03.13	<p>Highways</p> <p>I. Councillors reviewed the Highways Safety Assessment produced by Ethos and the additional information obtained following the meeting on 29th January 2024.</p> <p>II. Councillors noted the interventions previously agreed as not being suitable and not being taken forward.</p> <p>III. Councillors thanked Karen Lynch for preparing a thorough set of packages to review, which included a breakdown of which areas of concern would be addressed within each example package.</p> <p>IV. Councillors resolved to agree work package 4 with a crossing on Church St all within the approximately £60k budget, all other areas to be dealt with in phase 2 once more funding is sourced (see summary appended to the minutes).</p> <p>V. A public consultation on the highways safety project will commence on 25th April 2024 (at the Annual Parish Meeting).</p>
24.03.14	<p>Risk Assessments</p> <p>The following urgent matters of safety were received:</p> <p>(a) Westhall play park – no reports received.</p> <p>(b) Community Centre play park – no reports received.</p> <p>(c) Fitness Track – water logged in areas, discussions underway on remedial work.</p> <p>(d) Permissive Path – no reports received.</p> <p>(e) Cemetery – no reports received.</p>
24.03.15	<p>Date of the next meeting: 8th April 2024</p>

Meeting closed at: 8.50pm

Signed: _____

Date:

Packages – agreed by Parish Council 11th March 2024

Phase 1 – based package 4 with a budget of approximately £60k

Intervention	Indicative Cost £
40 mph buffer at all village entrances	15,000
3 x SIDS Laxfield Rd/Queen St/New St	15,000
Double Yellow Lines Church St/Queen St junction	8,000
Parking bays Church Street (joint TRO with Yellow Lines)	2,000
New improved 30mph signs at all village entrances & improved signage in village	5,000
Dropped kerb, tactile paving, road painting Wilby Rd	4,000
Dropped kerb, tactile paving, road painting Queen St (Westhall)	4,000
Dropped kerb, tactile paving, road painting Church St/Queen St junction	4,000
Interventions will provide:	
<ul style="list-style-type: none"> • 2 Speed interventions Laxfield Rd • 2 speed interventions New St • 2 speed interventions Queen St • 1 Speed intervention Wilby Rd • Junction visibility improvement • Wilby Rd crossing point • Queen St at Westhall crossing point • Church Street crossing point • Improvement to 30 mph signage at village entrances (speed interventions) 	

Phase 2 – to be carried out when funds are available: Note that 20mph limit has been moved to Phase 2, the Parish Council hopes to be able to persuade SCC to progress a zone rather than just Queen St.

Intervention	Indicative Cost £
20 mph Queen St	10,000
Priority Giveaway Laxfield Road	25,000
Priority Giveaway New Street	25,000
Gateway Laxfield Road	4,500
Gateway Queen Street	4,500
Implementation of 20mph speed limit within village centre	10,000
Further crossing points throughout village	6,000 each
Interventions will provide:	
<ul style="list-style-type: none"> • Speed interventions • Improved accessibility 	

Interventions not progressing

Not being taken forward as they were considered either impractical or unsuitable:

Continuous footway at Mill Road	Controlled crossing on Church Street
Gateways on New St or Wilby Rd approaches	Mini roundabout – Queen St/Church St junction
Raised or textured road surfaces	Removal of white lines
Road enhancements at Church St	Building out footway to shrink junction