Minutes of Finance & Premises Committee Meeting

Held in the Court House, Queens Street, Stradbroke

Tuesday, 7th April 2026, starting at 7.30pm

Present: Antony Bush (Chair), Lawrence Champion, Maureen John, James Hargrave

In attendance: Odile Wladon (Clerk) and Toni Wisbey

FP26.04.01	**Chairman's welcome** Chairman welcomed all to the meeting.
FP26.04.02	**Absences:** Caroline Stebbing sent apologies and these were noted
FP26.04.03	**Declarations of interest** a) No declarations were made. b) All Councillors have dispensation to review the draft Budget.
FP26.04.04	**Minutes of previous meeting** Councillors **resolved** to approve the minutes of the meeting held 2nd December 2025 as a true record of the business conducted.
FP26.04.05	**Public Forum:** No questions or comments were received.
FP26.04.06	**Premises:** a) Update on the tennis court upgrade project: Works on the resurfacing commenced on 16th March 2026, tarmac will be laid end of April/beginning of May. Lighting works start 15th April 2026 and will last approximately 1.5 weeks. Option 1 on the gearing boxes was agreed with contractor, as Option 2 would have incurred additional costs for trenching and pit digging etc. b) Update on the lease for the Tennis Club: Solicitor has carried out checks on signatories for the parish council and a draft is being prepared. c) Update on the works required following the RoSPA inspection: Westhall – one piece of play equipment was removed due to safety concerns and urgent repairs were undertaken on another. No other matters were rated as high. d) Update on the rent reviews for the Health Centre EPC undertaken – new rating 18A up from 66C. Councillors noted suggestions for further possible improvements and determined these are not feasible and/or necessary at the current time. A plan for the upper floor has been prepared and will be shared with the medical practice. Rent review concluded with rent set at £25,100 per annum back dated to November 2023. Next review due November 2026 and work will start in May. Practice Manager is informing the NHS that upper floor is being used and will be included in the next review. e) Any other updates on premises related matters • Church winding mechanism isn't working and the Clerk will follow this up • Scorer's Hut on the playing field requires an electrical connection; best way forward is solar panels and a battery storage system. This will allow a connection to the internet point in the Community Shed.

FP26.04.07	**2025-26 Year End** Councillors reviewed the following documents and will recommend them to Full Council for approval. a) Year End Accounts and Reserves including explanation of variances b) AGAR and internal audit report including 2 audit points regarding FSCS limit of £120,000 given the year end bank balances of £161,519.10 and Risk Assessment reference needing to be updated. c) CIL return
FP26.04.08	**Budget 2026-27:** Councillors reviewed a revised budget following the year end and this will be recommended to the Full Council for approval.
FP26.04.09	**Cemetery:** Councillors reviewed the existing EROB time span of 100 years and agreed not to recommend any changes. A full review of regulations can now be undertaken.
FP26.04.10	**Policies - For review and approval:** a) Reserves Policy – slight change to remove the quarterly review requirement. b) Financial Regulations – change needed to Risk Assessment reference to reflect updated reference numbers in Fin Regs ie from 4.5. to 9.3.
FP26.04.11	**Date of next meeting:** to be confirmed.

Meeting closed at 8.50pm

Signed: _____ Date: