

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on
Monday, 10th August 2026 commencing at 7.30pm

Present: Russell Ayling, Edward Chew, James Hargrave, Maureen John, Karen Lynch, Caroline Stebbing (c), Toni Wisbey

In attendance: Odile Wladon (Clerk), District Councillor Linder and 5 members of the public

Item Ref	Description
26.08.01	Chairman's welcome The Chairman welcomed all to the meeting and made the following announcements: • The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded. • Members of the public were reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.
26.08.02	Apologies for absence (a) Councillors received apologies for absence from Antony Bush and Lawrence Champion (b) Councillors resolved to accept the apologies received.
26.08.03	Declarations of interests Councillors declared no interest in subsequent agenda items.
26.08.04	Dispensations: no requests were received.
26.08.05	Councillor vacancies There were no applications for co-option to review.
26.08.06	Minutes: Councillors resolved to approve the minutes as a true record of the business conducted at the meeting held on 13 th July 2026.
26.08.07	Updates from Councillors/Committee/Clerk (a) Committees: there have been no committee meetings since the last Full Council meeting (b) Broadband working group: No update for this meeting. (c) Councillors with specific responsibilities: i. Youth Voice: RA / KL no update for this meeting ii. Climate Change: TW updated Councillors on the People's Emergency Briefing film which the parish council is hosting on 24/9/26 at the community centre. Councillors agreed to help with the setting up/packing away, refreshments, film showing and reading scripts to the audience. iii. SALC: TW – no update for this meeting. (a) Training Clerk attended 2 x Town and Parish Council liaison meetings; one was in connection with the Joint Local Plan updates and other more general information about Mid Suffolk activities. The Clerk spoke with officers about funding opportunities and the granting of planning permission for the Cranswick factory without the requirement for an EIA. JLP update indicated that new housing targets could be available by December 2026. (b) Action taken by the Clerk Advised organisers of youth club that £500 of earmarked serves is available to them. Reported a sign in the village which is facing the wrong way. Responded with comments only to the BMSDC Survey on Joint Local Plan.
26.08.08	District Councillor Linder: Discussions continue on the New Street Close parking issues and a meeting is planned with officers shortly to receive an update.
26.08.09	Public Forum: Thanks were expressed that issues with the clock seem to have been resolved.

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26.08.10	Planning (a) Councillors resolved a response to the following planning consultations: DC/26/03139 & DC/26/03328 (LBC) – Erection of a two storey extension to the west gable end to provide a home office, shower room and safe access to the upper floors via a new staircase and modification of existing porch. Tudor Farm, Battlesea Green. Support subject to any comments from the Heritage Team being given due consideration. (b) Councillors noted the outcome of the following planning applications determined by MSDC: DC/26/01448 – The White House, Rattlerow Hill. Listed building consent GRANTED DC/26/03029 – Land North of Laxfield Road. Discharge of condition 15 (measures to improve sustainability) GRANTED (c) Other planning matters - Chief Planning officer responded to initial request for information on the Cranswick factory expansion permission, a follow up email sent with a reminder, no response received as of Friday. Councillors thanked the Clerk for her tenacity in pursuing information on the Cranswick application. - Request for information on HGV movements and feedstocks at Barley Brigg – SCC have requested the information, but this has not yet been received and is being chased by officers.
26.08.11	Finance (a) 1st quarter accounts – were noted by Councillors, no areas of concern were raised. (b) Monthly Accounts - Councillors noted account balances at 31st July 2026 Current £8,978,45 Deposit £129,795.08 Chair initial bank statements - Councillors resolved to approve payments as per the schedule appended to the minutes. - Councillors noted receipts in July 2026, as per the schedule appended to the minutes. - External audit: Councillors noted the “except for” comment regarding the asset register and approved the actions taken by the Clerk. Councillors noted that the Notice of Conclusion of Audit has been posted and will remain on the noticeboard until the end of September 2026.
26.08.12	Updates on Council projects Councillors received updates on the following projects - (a) Pedestrian and highways safety - SIDs – no charge will be made for the post installations. Laxfield Road has been completed. Officers are chasing a date for the installation of the one on New Street. 20mph zone – estimated cost of works is awaited. - Waiting restrictions – works undertaken, however one area has not been completed in accordance with the plan. The contractor will return and complete the works, to the plans rather than the signs sprayed on the road surface as these were in the wrong location. (b) Pedestrian crossing points – SCC are awaiting a new costing for the works to the final crossing point near the Spar, once received a date will be agreed and the Parish Council will be advised. (c) Neighbourhood Plan – recommendation from LUC is that we progress with the plan and do not wait for BMSDC to review all responses to the latest survey. SEA screening advised that a full HRA and SEA needs to be undertaken. This is budgeted and a quote was previously agreed with LUC – Clerk will advise LUC to proceed with the work. (d) Tennis Club lease - matters with Land Registry have been finalised, and work on a draft lease is underway. (e) Scorer’s Hut – Locality Grant approved for £2,000, quotes need to be submitted for monies to be released. (f) Clock – the final issue with the clock was tracked down to the hands on the clock face, which appeared to have been sticking against each other. These were removed and adjusted, clock is now chiming and keeping time. (g) Fitness Track – no action has been taken at this time, a meeting will be arranged on site.

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	(h) Shed and compound extension – the Clerk has reviewed what may be required and further investigations are underway. (i) Chapel – no update for this meeting. (j) Play equipment at Westhall – the matter is in hand and a meeting will take place with the children to determine what is required. A pump track has been mentioned on numerous occasions. (k) Health Centre – full plans of the building and topographical plans of the whole site have been received. The Clerk and Chairman agreed a budget with the architect of £1200 to commence works on preliminary plans.
26.08.13	Youth Club An update was received from Lawrence Champion as follows: • The youth club has now been set up as an unincorporated organisation. The club has a committee, a constitution, a safeguarding policy and venues to use (Community centre and Baptist hall). • The club is expected to be up and running before half term. • The youth club has received support from Cllr Sally Mittuch. • LC has agreed to be treasurer and will have the bank account opened this week. The details will be forwarded to the Clerk to receive funds if approved. • LC recommended that the Parish Council approve the formation of the youth club and support it both financially initially and moving forward on joint projects. • A Facebook page has been set up alongside an email address stradbroke.youthclub@icloud.com and an instagram account also be set up shortly. RA offered to review any policies for the Club if necessary. Councillors resolved that £500 will be made available to set up the club, this is to include the restricted reserved funds for “Youth Council”.
26.08.14	Stradbroke Swim & Fitness Centre The signed and dated Licence has been returned to the Parish Council and the works on the Leisure Centre are underway and should be completed before the end of August.
26.08.15	Policies, Council protocols and documents: DPIA – Councillors resolved to approve this.
26.08.16	Correspondence (a) Tabled correspondence – Councillors agreed action as follows: • Land behind Lovell and playing field – Clerk to arrange separate meetings with Lovell, MSDC and Councillors to look at ways forward. It may be possible for Lovell to cut the grass in the interim. • Request for improved parking at Shelton Hill – advice given to contact Cllr Linder to see if this is something MSDC could assist with. • Email from Cllr Mittuch forwarding correspondence about speeding at Wilby Road. Clerk advised Cllr Mittuch of the history of the area and that speed surveys show there isn’t a significant problem in this area. Councillors noted that the author mentioned that the Parish Council is dealing with the 3 other roads but not the area in question on Wilby Road. Cllrs also noted that the Parish Council is introducing measures to ensure that all vehicles travel at 30mph or below in the 30mph area. It was pointed out that there is no action being taken in the 60mph areas as this is, as 40mph buffer zones were rejected by SCC. Wilby Road is included in the proposed 20mph zone up including the High School area. Clerk to write to Cllr Mittuch and the resident advising of the above. • Correspondence is ongoing between the Parish Council and Mid Suffolk’s Chief Planning Officer regarding the grant of permission for expansion of the Cranswick processing factory at Eye. • Tennis Club – emails concerning the overhanging trees and bird droppings. Club would like permission to cut back the branches at their own cost, advice has been given on bird scarers. A tree survey has yet to be arranged. Councillors agreed that the Tennis Club need to submit a formal application for the works with a breakdown of the works proposed from a qualified tree surgeon, which should include how access to the tree will be achieved as cherry pickers are not

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	permitted on the courts. Essex & Suffolk Water have issued their preferred options for the improvements required as part of their Suffolk Water Recycling, Transfer and Storage Project. Councillors noted that the Clerk has raised the issue of whether the capacity will be sufficient with Mid Suffolk following the grant of permission for the factory expansion at Cranswick. (b) Emails previously circulated – Cllrs noted SALC bulletins.
26.08.17	Next meeting: 14th September 2026 - Councillors resolved to change location of the October meeting to the Club Room in the Sports & Community Centre, as Court House is unavailable on 12th October 2026
26.08.18	Closed session: (a) Councillors resolved to review this item in closed session in accordance with the Public bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed. (b) Staffing matters: Councillors resolved the following changes to the Clerk's contracted hours: increase to 28 per week to the end of the financial year. Councillors resolved that the working from home allowance to increase to maximum allowable of £26 per month and that the IT allowance is removed both actions to be back dated to April 2026.

Meeting closed at: 8.40pm

Signed: _____

Dated: _____