

## Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on  
Monday, 14<sup>th</sup> July 2025 commencing at 7.30pm

**Present:** Russell Ayling, Lawrence Champion, James Hargrave, Maureen John, Irene Mucklow, Caroline Stebbing (c), Toni Wisbey

**In attendance:** Odile Wladon (Clerk), District Cllr Linder, County Councillor Lloyd, and 6 members of the public.

Item Ref	Description
25.07.01	<p><b>Chairman's welcome</b></p> <p>Reminders given:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>Members of the public are reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
25.07.02	<p><b>Apologies for Absence</b></p> <p>(a) Councillors received apologies for absence from Edward Chew and Antony Bush, and noted the previously agreed absences for Mandy Allen and Karen Lynch.</p> <p>(b) Councillors <b>resolved</b> to accept the apologies received.</p>
25.07.03	<p><b>Declarations of Interests</b></p> <p>Councillors declared no interests in subsequent agenda items.</p>
25.07.04	<p><b>Dispensations:</b> There were no requests for dispensations.</p>
25.07.05	<p><b>Councillor vacancies:</b> There were no applications for co-option to review.</p>
25.07.06	<p><b>Minutes</b></p> <p>Councillors <b>resolved</b> to approve the minutes as a true record of the business conducted at the meeting held on 9<sup>th</sup> June 2025.</p>
25.07.07	<p><b>Updates from Councillors/Committees/Clerk</b></p> <p>(a) Updates from Committees: there have been no meetings since the last full council meeting.</p> <p>(b) Councillors with specific responsibilities:</p> <ol style="list-style-type: none"><li>RA – on behalf of the Parish Council thanks were expressed to the volunteers who organised and ran the Stradbroke Music Day and to recognise the commitment of the volunteers.</li><li>Youth Voice – on hold pending the arrival of a new Head of School at Stradbroke Primary.</li><li>Climate Change – no update</li><li>SALC – a clear description of what is happening with regards to the Local Government Reorganisation is on their website and all Councillors were encouraged to review this.</li><li>Bus transport – the 482 bus service is returning, a timetable is awaited. Thanks were expressed to TW for her hard work and perseverance on this matter.</li></ol> <p>(c) Training – none requested or reported.</p> <p>(d) Action taken by the Clerk:</p>

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	<ul style="list-style-type: none"> <li>Fix to patient toilet at health centre and new tap being investigated.</li> <li>New light in car park (adj playing field) at Wilby Road – investigations underway</li> <li>Statement of truth signed regarding the small “pond” section of the tennis court land, and returned to solicitor.</li> <li>Survey of trees at playingfield will be under taken w/c 21<sup>st</sup> July</li> </ul>
<b>25.07.09</b>	<b>Public forum</b> No comments or questions were received.
<b>25.07.10</b>	<b>Planning</b> (a) Councillors noted the outcome of the following planning applications determined by MSDC: <b>DC/25/01933</b> – 42 Westhall. GRANTED (b) Other planning: <b>DC/25/02065</b> - Letter from Innov8Planning Ltd re highway comments regarding development at Barley Brigg. Councillors asked the Clerk to write to the applicant to thank them for the letter and to cc the planning officer at Mid Suffolk.
<b>25.07.11</b>	<b>Finance</b> <u>Monthly accounts</u> (a) Councillors noted account balances at 30 <sup>th</sup> June 2025. Current account £13,887.39 Deposit account £137,844.47 The Chair initialled the bank statements. (b) Councillors <b>resolved</b> to approve the payments as per the schedule appended to the minutes. (c) Councillors noted the receipts received during June 2025 as per the schedule appended to the minutes.
<b>25.07.11</b>	<b>PIIP and Project prioritisation</b> (a) Councillors noted that the PIIP is updated on a regular basis to reflect all current bids and decisions and is published on the Parish Council website. (b) Councillors noted the prioritisation exercise outcome: <ol style="list-style-type: none"> <li>Community space at Church</li> <li>Clock – winding mechanism and dial restoration</li> <li>Sound proofing at Court House</li> <li>Development of new land</li> <li>Refurbishment of permissive path</li> <li>Upgrade of central path at the cemetery</li> <li>Upgrade and extension of fitness track (see point (c) below)</li> <li>Playing field security (if further CCTV is required following current work)</li> <li>Golf Practice area at playing field</li> <li>Defibrillator &amp; cabinet – should this not be supplied by developer of Grove Farm</li> <li>Resurfacing of tennis courts.</li> </ol> (c) Councillors noted that no update has been received regarding the outstanding s.106 monies due from the Chantala Close development– this money could be used to refurbish the fitness track when it is received ( <i>note: funds were requested by Mid Suffolk in July 2020</i> ).
<b>25.07.12</b>	<b>Updates on Council Projects</b> (a) Pedestrian/Highways Safety Project: <ol style="list-style-type: none"> <li>Budget: £60,000 Actual spend to date: £13,054.32</li> </ol>

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	<p>Balance available: £49,945.68</p> <ul style="list-style-type: none"> <li>ii. SIDs: the existing post at Westhall has been removed and this should allow the works to install the new posts to progress.</li> <li>iii. Invoice from Suffolk County Council for the waiting restrictions has been paid.</li> <li>iv. Fallen STRADBROKE sign: the posts have been replaced and the old sign has been reinstated.</li> <li>v. Final costings have been received for replacement signs and 30mph roundels on the road: £4,583.26 (net), £825.17 (LMO), £1,082.89 (VAT) = £6,491.32 Quote has been accepted. Cllr Lloyd has agreed to pay the LMO fee from his local highways budget. Cost will reduce due to posts recently being replaced on B1118; the new sign can be installed on these posts (see point iv. above).</li> <li>vi. All other works – formal quotes are still awaited from Milestone or Suffolk Highways. Estimated PC costs are: <ul style="list-style-type: none"> <li>Crossing improvements           £5,500 (PC contribution to overall cost)</li> <li>SID posts                           £2,400 (3 @ £800)</li> <li>Waiting restriction               £1,500 (construction costs)</li> </ul> </li> </ul> <p>(b) Neighbourhood Plan review</p> <ul style="list-style-type: none"> <li>i. An announcement has been made that there will no further grant funding from Locality for work on Neighbourhood Plans. Any additional work required for the plan will need to be funded by the Parish Council from existing funds. This may impact the way forward for the review. Mid Suffolk District Council has confirmed that NP CIL can be used to fund work on any new plans or reviews of existing plans.</li> <li>ii. Final site assessments are awaited. When received, the Steering Group will meet to determine the housing requirement. A public consultation will be arranged for September to allow residents to review all sites being proposed against the target housing number required.</li> </ul> <p>(c) Tennis Courts</p> <ul style="list-style-type: none"> <li>i. An expression of interest was submitted to Mid Suffolk District Council for a Sports Infrastructure Grant to cover the cost of resurfacing the 3 courts.</li> <li>ii. The review panel have agreed that the bid can progress to a full application with the following conditions: <ul style="list-style-type: none"> <li>a. A joint application between the Tennis Club and Parish Council must be submitted.</li> <li>b. The Tennis Club must be given a Lease for exclusive use of the courts.</li> </ul> </li> </ul> <p>(d) Clock – winding mechanism and dial restoration:</p> <ul style="list-style-type: none"> <li>i. Councillors <b>resolved</b> that the works will proceed as a Parish Council NP CIL project.</li> <li>ii. Costs: mechanism £9,216   dial restoration £6,264</li> <li>iii. The following grants have been applied for: <ul style="list-style-type: none"> <li>Cllr Linder – locality grant           £3,000 (passed for payment)</li> <li>Cllr Lloyd – locality grant           £2,000 (agreed by Cllr Lloyd)</li> <li>Mid Suffolk Pride in place grant   £1,500 (approved)</li> </ul> </li> <li>iv. Church has requested donations for the project from residents.</li> </ul>

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	<p>v. Councillors <b>resolved</b> to proceed with the mechanism section of the project. A decision on the dial restoration will be made once any donation figures are received.</p> <p>(e) Wilby Road car park</p> <p>i. Councillors <b>resolved</b> to accept a quote of £4330 plus VAT from A E White surfacing Limited for the relining works. This is to be allocated to health centre cost centre.</p> <p>ii. Liaison with Everyone Active, SSCC and medical practice about when works will take place – car park will need to be closed for a number of hours for the works to be undertaken.</p> <p>(f) Chapel: No update for this meeting.</p> <p>(g) Playingfield safety and security – the balance of agreed CIL is £1000, a proposal will be brought to the August meeting that this balance can be used to purchase pedestrian safety barriers for use on the playing field for events or car park works.</p>
<b>25.07.13</b>	<p><b>Policies and Council protocols and documents:</b></p> <p>Councillors <b>resolved</b> to approve the following:</p> <p>i. CCTV policy (new policy)</p> <p>ii. Licence for Bowls Club (new document)</p>
<b>25.07.14</b>	<p><b>Local Government Reorganisation:</b></p> <p>(a) Council response to the consultation underway by Mid Suffolk District Council.</p> <p>1-9 in order of priority:</p> <ul style="list-style-type: none"> <li>Being Local</li> <li>Accountability</li> <li>Influence</li> <li>Accessibility</li> <li>Protection the vulnerable</li> <li>Money</li> <li>Quality</li> <li>Tailored for you</li> <li>Seamless</li> </ul> <p>(b) Updates from the 3 x briefings: 2 x Mid Suffolk and 1 x Suffolk County were received.</p> <p>(c) Councillors noted that there is a survey of residents underway by Suffolk County Council.</p>
<b>25.07.15</b>	<p><b>District &amp; County Councillors:</b></p> <p>District Council:</p> <ul style="list-style-type: none"> <li>• 3<sup>rd</sup> best District in the country re measures against climate change.</li> <li>• Motion calling on Suffolk County Council to make it easier for communities to apply for changes to speed limits.</li> <li>• New Street Close parking – project has been placed on hold pending funding being made available.</li> </ul> <p>County Council:</p> <ul style="list-style-type: none"> <li>• A review of the criteria for speed limit changes request is underway by the Council. The Parish Council asked whether they were able to contribute to the review. Cllr Lloyd was</li> </ul>

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	<p>not aware of wider consultation</p> <ul style="list-style-type: none"> <li>The community liaison officer is reviewing Stradbroke's previous request for 20mph on Queen Street. Councillors raised questions and concerns about traffic safety in the village and reiterated the request for 20mph speed limit on Queen Street. The Parish Council reiterated that many of the requests for measures to improve safety have been refused – including barriers outside the primary school and on the corner of Queen St/Church St.</li> <li>The County Council survey on local government reorganisation survey is open until 4/8/25.</li> <li>The 482 bus service will be restored and a timetable will be issued in due course.</li> <li>"Plug-in" launch underway.</li> </ul>
<b>25.07.16</b>	<b>Community Governance review</b> <i>Deferred to August meeting</i>
<b>25.07.17</b>	<b>Correspondence:</b> (a) Tabled: Councillors <b>agreed</b> actions for correspondence tabled at the meeting. <ul style="list-style-type: none"> <li>Fressingfield medical practice re blinds for first floor and retirement of partner. The Clerk will endeavour to obtain 3 quotes for the works to install blinds.</li> <li>Letter to MSDC/SCC regarding Queen Street traffic – forwarded to Cllr Lloyd. Noted</li> <li>Email re dog litter bin at Black Barns – should Clerk respond and say that this is not being progressed at the current time? Clerk to advise resident that the project is not progressing at this time.</li> <li>Footpaths – reported some to highways. The grass covered pavement at Westhall does not meet HMOP. Trees at Woodfields path will be cut. Councillors will review the path near the ditch to determine whether a barrier to the edge of footpath is feasible. Clerk to arrange for the trees overhanging the footpaths at Westhall.</li> <li>Rubbish at playing field – Clerk approached some users who had left litter and encouraged them to tidy up after themselves. A CCTV sign to be installed in the dug out to alert users that they will be recorded.</li> </ul> (b) Emails: Councillors noted correspondence previously circulated - SALC bulletins
<b>25.07.18</b>	<b>Next meeting:</b> Monday, 11 <sup>th</sup> August 2025 <ul style="list-style-type: none"> <li>Councillors <b>resolved</b> to revert the September meeting to the 2<sup>nd</sup> Monday of the month, therefore remaining meeting dates for the calendar year 2025 are:              08/09/25    13/10/25    10/11/25    08/12/25</li> </ul>

Meeting closed at: 9.00pm

Signed: \_\_\_\_\_

Date: