

**Minutes of the Ordinary Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke on
Monday, 10th July 2023 starting @ 7.30pm**

Present: Russell Ayling, James Hargrave, Karen Lynch, Susan Loxton, Caroline Stebbing, Toni Wisbey

In attendance: Odile Wladon (Clerk), District Councillor Linder and 12 members of the public.

Item Ref	Description
23.07.01	<p>Chairman's welcome</p> <p>Karen Lynch was welcomed to the Council</p> <p>The Chairman issued the following reminders:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>A reminder that Parish Council meetings are held in public, however they are not public meetings. Members of the public may address the Council with comments on agenda items during the public forum or, if invited to by the Chair, during the planning section.</p>
23.07.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Mandy Allen, Helen Ball, Anthony Bush and Maureen John.</p> <p>(b) Councillors voted to accept the apologies received.</p>
23.07.03	<p>Declarations of Interests</p> <p>Councillors declared interests in subsequent agenda items as follows:</p> <p>(a) Pecuniary Interests - none</p> <p>(b) Other registerable interests - none</p> <p>(c) Non-registerable interests - none</p>
23.07.04	<p>Dispensations</p> <p>No requests for dispensations were received.</p>
23.07.05	<p>Councillor vacancies</p> <p>Councillors noted a notice of vacancy has been published and if no election is called by 25th July, then the vacancies can be filled by co-option.</p>
23.07.06	<p>Minutes</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 12th June 2023.</p>
23.07.07	<p>County & District Councillors</p> <p>County Councillor Gould sent apologies and advised he was unlikely to be able to attend a meeting for some time. He is still happy to receive requests for help via email.</p> <p><i>JH – suggested that the Clerk could contact Cllr Gould and request that the portfolio holder for highways attend a future full Council meeting.</i></p> <p>District Councillor Linder had no report for this meeting as the recent MSDC meeting had been cancelled. He advised that he was happy to pass on matters to Cllr Gould on the Parish Council's behalf. He noted the letter from Richard Buxton regarding the Fennings Farm application and enquired when this might go to MSDC Planning Committee.</p> <p><i>CS – thanked him for his offer to pass on information. She noted that the area of specific concern at the moment is the ETRO in Eye.</i></p> <p><i>JH – Pointed out the Cllr Gould and Dr Dan Poulter MP were instrumental in bringing the ETRO forward and asked Cllr Linder if he could liaise with them to raise the local concerns.</i></p>

Item Ref	Description
	<i>He pointed out that the large sign installed in Stradbroke does not look temporary. An FOI request has been submitted for all information regarding the background documents for the ETRO.</i>
23.07.08	Public forum No comments or questions were received.
23.07.09	Planning (a) Councillors reviewed and approved the following response to planning consultation: DC/23/02920 – Full Planning Application. Erection of 1 detached dwelling and car port. Land East of Shirley, Wilby Road. Comments to be submitted regarding parking, housing needs survey and biodiversity net gain. (b) Councillors noted the outcome of the following planning applications determined by MSDC: DC/23/02717 – storage building at Barley Brigg Farm. Prior Approval not required. DC/23/02745 – erection or workshop at Barley Brigg. Prior Approval not required.
23.07.10	Monthly accounts (a) Councillors noted account balances at 30 th June 2023: Current account: £24,014.01 Deposit account: £122,537.68 CS initialled the bank statements to confirm. (b) Councillors approved the payments to be made in month as per the schedule appended to the minutes. (c) Councillors noted the receipts received during June 2023 as per the schedule appended to the minutes.
23.07.11	Health Centre (a) Refurb works are complete, an issue remains with the handles on 2 windows. This is being followed up with the contractor. (b) One of the contractors for the car park work has been contacted and invited for a site visit. (c) No update has been received on the rent review. (d) A water heater has failed and a new one is being installed, Clerk agree the cost with Manning & Woods at £454.00 plus VAT (e) The annual legionella test is being undertaken, and Manning & Woods checked the water temperatures following comments that the medical practice noted they were not reaching temperature. Manning & Woods confirmed the temperatures are what is required but that some guidance on checking may be required.
23.07.12	Committees and Working Groups Councillors received updates and reports from: (a) Committees: no meetings this month (b) Working Groups: (i) Broadband – Wayleave agreement with County Broadband has been signed. (ii) Youth Council – deferred till new academic term (September 2023). (iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value. (iv) Climate Change – ENE have requested that the work with the Parish Council and Community Land Trust is put on hold for 6 months to enable them to recruit new parishes into the programme.

Item Ref	Description
23.07.13	<p>Clerk's report</p> <p>(a) Community Centre:</p> <ul style="list-style-type: none"> • An open meeting has been called for 11th July regarding the need for more trustees and volunteers. • A statement was issued on 30th June, to reassure residents that the Council will do everything possible to prevent the Centre from closing after September. • A response to PC statement from the Trustees was noted. <p>(b) Highways</p> <ul style="list-style-type: none"> • An online petition has been started to get the ETRO in Eye reversed. • Residents are writing to the PC with their concerns, and copying County Council and local MP. • A formal response to SCC's consultation on the ETRO in Eye is being prepared. It was noted that SCC informed the Parish Council that a traffic survey was undertaken on Queens Street in October 2022 and will be repeated this year. • MSDC are looking at ways to fund additional parking at New Street Close. • 20mph zone – footfall survey was undertaken on 20th June and the results submitted to Suffolk highways. • Junction – a meeting has been requested to progress the agreed road markings. <i>RA raised concerns about the safety of pedestrians with additional lorries being directed to outside the primary school. He would like to see the safety risk assessment undertaken.</i> <i>JH questioned what the data is going to prove, as if there are no additional HGV movements then the large sign is pointless and detrimental impact is not necessarily going to show in the data, as any increase in vehicles is a safety concern. He also suggested that metal pedestrian railings should be installed outside the school to prevent vehicles mounting the pavement.</i> <i>KL also raised the issue of parking and the width of the street.</i> Clerk to add these matters to discussions with highways officer. • Councillors also noted the comments in an email from a resident regarding the reduction of the area to be covered by the 20mph zone and it was agreed that a representative of highways would be invited to a future meeting to explain. • Correspondence - Councillors noted emails as follows: <ul style="list-style-type: none"> i. Query as to why the proposed 20mph zone has reduced to only encompass Queens Street. <i>The Clerk reported this was on the advice of SCC highways team and a representative will be invited to address residents and explain.</i> ii. A resident has submitted comprehensive comments on the issues on Queens Street. <i>This will be included in the Parish Council's formal response.</i> <p>(c) Cemetery</p> <ul style="list-style-type: none"> • Works to the windows and doors at the Chapel have been undertaken. • The surplus soil has been relocated within the cemetery grounds, but hidden from public view. • An area has been identified for grave diggers to leave the surplus soil and a storage area will be constructed. • Repairs to the bridge from the permissive path to the cemetery have been commissioned.

Item Ref	Description
	<ul style="list-style-type: none"> • An email has been received thanking the Parish Council for the works to date but also raising concerns about the damage caused by rabbits. <i>Clerk was asked to meet with a pest controller on site and discuss what options are available.</i> <p>(d) All Saints Green development – no update on the revised s.106</p> <p>(e) Community Land Trust – no update this month.</p> <p>(f) Tree Survey – quotes for the works identified are being obtained. Works to remove the Ivy is underway.</p>
23.07.14	<p>CIL</p> <p>MSDC has received a CIL bid for funding from the CIL Infrastructure Fund for a changing places facility at Stradbroke Leisure Centre. This bid has been made by Mid Suffolk District Council and the amount being applied for is £9,990.00 for Stradbroke Leisure Centre Changing Places Facility. Councillors considered the project and voted to support it and welcomed the improvements to Stradbroke based facilities.</p>
23.07.15	<p>Defibrillator and CPR training</p> <p>(a) Councillors reviewed a request from a resident for an additional defibrillator to be placed at the Westhall end of the village. Councillors noted that the phone kiosk was originally selected for the community AED site due to its central location and the agreement of BT to keep the electrical supply. There is no obvious location at the Westhall end of the village where a defibrillator could be sited. Councillors agreed to look further into a suitable location.</p> <p><i>Councillors agreed that CS would contact Skinners.</i></p> <p><i>Clerk will look at other options once a response has been received from Skinners.</i></p> <p>(b) CPR and defibrillator training – CS will follow up work previously undertaken on this following an offer of funding from the medical practice.</p>
23.07.16	<p>Risk Assessments</p> <p>Councillors reported areas of concern with the following:</p> <p>(a) Westhall play park – nothing reported</p> <p>(b) Community Centre play park – all fine</p> <p>(c) Fitness Track – all fine</p> <p>(d) Permissive Path – bridge to cemetery is being repaired.</p> <p>(e) Cemetery – bridge from permissive path is being repaired.</p>
23.07.17	<p>Correspondence</p> <p>(a) Tabled: Councillors noted and agreed actions for correspondence tabled at the meeting as follows:</p> <p>MSDC – have changed the way planning committees operate and certain speakers can attend via Teams.</p> <p>Email from a resident concerning interruptions from the public gallery at the last meeting. Members of the public were thanked for not interrupting at this meeting.</p> <p>Hoxne NP – it was noted that the examiner’s report is available for review.</p> <p>(b) Emails: Councillors noted correspondence previously circulated – SALC bulletins</p>
23.07.18	<p>Date of the next meeting: 14th August 2023.</p>

Meeting closed at: 8.40pm

Signed: _____

Date: