

**Minutes of the Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
on Monday, 11th November 2019 @ 8.15pm**

Present: Pam Cane, Don Darling, Jeremy Fox, Stuart Gemmill, James Hargrave, Kamal Ivory, Maureen John, Velda Lummis, Dennis Merritt, Gillian Rennie-Dunkerley, Peter Smith.

In Attendance: Odile Wladon (Clerk), and 2 members of the public.

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| 19.11.1 | <p>Chairman's welcome</p> <p>A minute's silence was observed at the start of the meeting to remember Carol Smy, the Clerk to the Council from 2007 to 2015, who sadly passed away in October.</p> <p>The Chairman reminded all present that the meeting will be recorded and the recording will be available via the parish council website.</p> | |
| 19.11.2 | <p>Apologies for Absence</p> <p>(1) Councillors noted apologies for absence from Chris Edwards and Toni Wisbey</p> <p>(2) Councillors voted to accept these absences</p> | |
| 19.11.3 | <p>Declarations of Interest</p> <p>(1) Councillors' Declarations of Local Non-Pecuniary Interests: PS – Agenda Item 19.11.11 Allotments</p> <p>(2) Councillors' Disclosable Pecuniary Interests: DD & PS 19.11.9 payments for authorisation</p> | |
| 19.11.4 | <p>Dispensations None were requested</p> | |
| 19.11.5 | <p>Minutes</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 14th October 2019.</p> | |
| 19.11.6 | <p>Public forum:</p> <p>SARA thanked the Parish Council for the work on the War Memorial to include ETHEL TATE. Her name was added to the memorial in time for the act Remembrance on 10th November.</p> <p>A member of the public asked for clarification regarding Councillor declarations of interest as there was some confusion over the declarations made at the last meeting, in particular what are pecuniary and non-pecuniary interests.</p> <p><i>The Chair clarified as follows: The Councillors had received training prior to the meeting on Councillor Code of Conduct and Members Interest and the following was clarified.</i></p> <p><i>1. A pecuniary interest, also known as disclosable pecuniary interest or DPI. This is where a Councillor has a financial interest or an organisation where a Councillor (or their spouse/partner) is in a position of control</i></p> | |

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| | <p><i>has a financial interest in something.</i></p> <p><i>For example if a Councillor lived very close to a piece of land that was under discussion, or they or a family member owned the land, or they or their spouse were Trustees of a Trust that owned the land – then they would not be able to take part in any discussion or vote on the land should it be an agenda item for the Council.</i></p> <p><i>2. Local non-pecuniary interest – this is when a Cllr or their spouse/partner has an interest in a body that, as an example, may exercise functions of a public nature, be directed to a charitable purpose, ie a trustee of a charity or part of the committee that runs a building such as the Community Centre, or they are part of a body influencing public opinion. These are local non-pecuniary interests and need to be declared. Councillors are not precluded from taking part in discussions of such matter – however, they may choose not to vote where members of the public might reasonably think they may be predetermined on an issue.</i></p> <p>The member of the public sought clarification that a declaration of a non-pecuniary interest meant that a Councillor does not have a personal financial interest in the item. And it is the responsibility of a Councillors responsibility to declare?</p> <p><i>The Chair responded: that if there was a financial interest then the Councillor should declare a Disclosable Pecuniary Interest. It is the responsibility of Councillors to declare a pecuniary interest as soon as they become aware of it.</i></p> <p><i>The Clerk reiterated the comments made at the training as follows:</i></p> <p><i>If a Councillor declares a pecuniary interest they should leave the room for the agenda item and not take part in either the discussions or the vote.</i></p> <p><i>If a Councillor declares a local non-pecuniary interest then they may stay for the discussion but should not take part in the vote, if there could be a reasonable assumption from members of the public that you could be bias or predetermined on the agenda item. For example, if a Councillor (or their spouse/partner) is a Trustee of a Trust and the matter for discussion is not pecuniary matter but a local non-pecuniary matter, it would be advisable for the Councillor not to take part in a vote on a matter relating to that Trust.</i></p> | |
| <p>19.11.7</p> <p>(1)</p> <p>(2)</p> | <p>Planning</p> <p>Councillors reviewed the following applications: DC/19/04920 and 04921 – Planning Application & Listed Building consent– conversion of garage to additional living accommodation. Byeways, Doctors Lane IP21 5HU</p> <p>Councillors voted to support the application noting the comments from the Heritage Team.</p> <p>Councillors noted the outcome of planning applications determined since the last meeting:</p> | |

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| | <p>DC/19/04117 – Mark Peacock Landrover – Discharge of conditions 4, 5 and 15. Granted 23/10/19</p> <p>DC/19/04316 – Verdons Farm, Verdons Lane IP21 5NN Refused 26/10/19</p> <p>DC/19/04646 – Tanglewood, New Street IP21 5G No objections 1/11/19</p> <p>DC/18/04706 – Land opposite Magnolia House, Wilby Road. Appeal dismissed 6/11/19</p> <p>DC/19/04531 - The Old Lion Queen St IP21 5HG Granted 8/11/19</p> <p>(3) Councillors approved a motion that the attached email titled “Inspector’s Consultation” and the matters it refers to may be used in any final submission that Stradbroke Parish Council might make to MSDC regarding the Joint Local Plan.</p> | |
| <p>19.11.8</p> | <p>Highways</p> <p>a) Councillors agreed that a public meeting should be held in February regarding highways matters raised with the Parish Council, this will include a review of the PIIP. All village community groups will be invited along with members of the public, to discuss the PIIP and Highways issues.</p> <p>A suggestion was made that the parish council should look at the solutions undertaken in other villages.</p> <p>The Clerk will contact Suffolk County Council’s highways department to determine what improvements/changes could be made in Stradbroke to improve the highways matters. This will enable the Councillors to present at the meeting what is and isn’t possible with any constraints that SCC identify.</p> <p>b) Traffic monitoring – Laxfield Road, Suffolk County Council are supplying the Parish Council the data from the recording equipment situated on the cemetery site.</p> <p>c) Councillors approved the list of Highways works for Cllr McGregor as follows:</p> <ul style="list-style-type: none"> • Weeds on the highway on Wilby Road, near the Junction with New Street • Weeds on the highway Woodfields, near Junction with New Street • Finger post at the Junction of New Street and Wilby Road is missing a directional sign which was knocked off. • Give Way sign at the Junction of Wilby Road and New Street is faded • A thick white line is required on the road to stop vehicles parking which blocks access for residents. On road in front of driveway in between Lily J’s Hair Salon and the Spar. • Loose manhole cover on New Street. | <p>Clerk</p> |
| <p>19.11.9</p> | <p>Finance</p> <p>(1) Councillors noted Account Balances at 31st October 2019: Current Account - £8,667.81 Deposit Account - £50,923.32</p> <p>(2) Councillors approved cheques for signature or BACS payment for online authorisation as per the schedule appended to the minutes. Councillors</p> | |

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| | <p>noted that the payment for the defibrillator battery was authorised on 7/11/19 due to urgency of the order. Approval was also given for a cheque to be raised at the meeting to repay DD for the cost of the paint for the cemetery railings and gates.</p> <p>(3) Councillors noted the receipts received in the month and the estimated reserved fund balances taking into account committed funds as per the appended to the minutes.</p> <p>(4) Councillors approved a sum of £184 to be spent on Christmas Lights for use outside the Church. This figure will be in addition to the £400 donated by Cllr McGregor.</p> | |
| 19.11.10 | <p>Policies for Review</p> <p>Councillors approved the following policies subject to minor changes:</p> <p style="padding-left: 40px;">Communications Policy</p> <p style="padding-left: 40px;">Press & Media Policy</p> | |
| 19.11.11 | <p>Clerk's Report</p> <p>(1) Health Centre</p> <p>A quote is awaited for the work on the water heaters. Drain pipe damaged and has been repaired – safer neighbourhood team have been advised. Dip in parking area at front of building needs to be addressed as water gathers and can freeze and cause a safety risk.</p> <p>(2) Training</p> <ul style="list-style-type: none"> • Fressingfield PC emailed concerning Planning training. • Clerk has attended the Project management course • Whole Council training on Code of Conduct and Declarations of Interests took place prior to the meeting <p>(3) General</p> <p>Councillors believed that the land is owned by Laurence Homes. The Clerk will try to find contact details and pass the concerns on to them.</p> <p>(4) Information</p> <ul style="list-style-type: none"> • Essex and Suffolk water repaired the damage caused to the permissive path before they left the site after completion of the works. • Poultry Units: MSDC have confirmed that EPigs are no longer proceeding with either the Horham or Southold site for intensive livestock operations (chickens). • Allotments: Councillors to note that the request for the Parish Council to lease the allotment site has been withdrawn. A short report and all correspondence is available on: https://www.stradbrokepc.org/documents • The 482 bus route has stopped. Residents are in communication with SCC on possible ways forward. | Clerk |
| 19.11.12 | <p>Maintenance Working Party</p> <p>The motion for the work on the goal mouth at Westhall was withdrawn. Members of the working party will see if it is possible to move the goal posts away from the damaged area, to allow that area to recover. DD will check whether there are any unused nets in the Community Shed that could be used on the goal posts before new nets are purchased.</p> | |

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| <p>19.11.13</p> | <p>Risk Assessments ROSPA inspections report has been received and these will be uploaded to the PC website.</p> <p>Councillors noted the following:</p> <ul style="list-style-type: none"> a) Community Centre play park - nothing to note b) Westhall play park – nothing to note c) Fitness Track – needs some maintenance work d) Permissive Path – needs some maintenance work d) Cemetery – nothing to note <p>Councillors noted that the service/maintenance work will be undertaken shortly.</p> | |
| <p>19.11.14 (1)</p> <p>(2)</p> | <p>Correspondence:</p> <p>Councillors reviewed and noted the following tabled correspondence.</p> <ul style="list-style-type: none"> a. Lynsey Smith asked what the Parish Council’s short term and long term goals on the village’s sustainability. <i>It was suggested that Mrs Smith could be invited to join the Parish Plan Working Party to ensure this is included in any proposals made to the Council.</i> b. Margaret Streeter emailed to advise that the clock had been removed for repair. The oil tank is split and fund raising is underway to replace this. c. Pam Cane had submitted a request from a member of the public asking if the Parish Council would fund a “no dog fouling” sign – <i>the Clerk advised contacting MSDC, Pam Cane will do this on behalf of the member of the public.</i> d. Issues were raised concerning a revision to the lettings policy for the High School. It was noted that this has been temporarily resolved. e. Emails were noted concerning the campaign opposing poultry units. f. Poster concerning MSDC “Tree for Life” will be placed in the notice board. g. Poster concerning MSDC “Flytipping Campaign” will be placed in the notice board. <p>Correspondence previously emailed:</p> <ul style="list-style-type: none"> • SALC re AGM and nominations for Committee members <i>PC will prepare a proposal on VE day commemorations suggested for May 2020.</i> | <p>PC</p> <p>PC</p> |
| <p>19.11.15</p> | <p>Date of the next meeting: 9th December 2019</p> <p>Matters for inclusion on the agenda for the next meeting should be submitted by Councillors to the Clerk by 29th November 2019.</p> | |

Record of voting:

| Item | Proposer | Seconder | For | Against | Abstain | Casting |
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| 19.11.5 - Minutes | DD | JF | 11 | 0 | 0 | |
| 19.11.7 – DC/19/04920 & 04921 | SG | PC | 11 | 0 | 0 | |
| 19.11.8 – DC/19/04531 | PS | CE | 11 | 0 | 0 | |
| 19.11.9 – Jt Local Plan response | JH | JF | 11 | 0 | 0 | |
| 19.11.11 - (2) Finance payments | JH | PC | 9 | 0 | 2 | |
| 19.11.11 – (4) Christmas Lights | PC | MJ | 11 | 0 | 0 | |
| 19.11.10 – Communication Policy | KI | MJ | 11 | 0 | 0 | |
| 19.11.10 - Press & Media Policy | KI | VL | 11 | 0 | 0 | |

Meeting closed at: 9.44pm

Signed: _____
Chairman

9th December 2019

Agenda Item: 19.11.7 (3)

Inspector's consultation

Annette Feeney
Tue 2019-10-08 10:57

The Council in its statements has referred to several documents which were published alongside their hearing statements. As representors have not had the chance to comment on these, the Inspector has decided to initiate consultations, to assist him in the examination. The purpose of these consultations is solely for representors to state briefly the implications, if any, that the publication of these documents may have for their cases.

Hearing document H20 East Suffolk Housing Land Supply Statement and Appendices

The Inspector therefore invites representors who have commented in respect of the supply of housing within the Suffolk Coastal Local Plan area to consider whether they wish to provide a brief additional submission concerning the implications of the publication of the East Suffolk Housing Land Supply Statement and Appendices (Hearing document H20) on their stated positions. Any supplementary submissions, including any material contained within appendices shall have a maximum word count of 1000 words, and the word count must be stated within the document. Any material in excess of the word limit or relating to any other matter will be declined.

All additional submissions must be received by 5.00 PM on Friday 1 November 2019.

Hearing Documents H30, 31 and 32 H30 Ipswich Strategic Planning Area Local Plan Modelling

The Inspector therefore invites representors who have commented in respect of the provision of housing and employment land in the Plan, the provision of transport infrastructure and the spatial strategy to consider whether they wish to provide a brief additional submission solely concerning the implications of the publication of the following documents for their stated position:

H30 Ipswich Strategic Planning Area Local Plan Modelling Methodology Report, WSP, August 2019
H31 Ipswich Strategic Planning Area Local Plan Modelling Forecasting Report, WSP, August 2019
H32 Ipswich Strategic Planning Area Local Plan Modelling Strategic Road Network Technical Note, WSP, August 2019

Any supplementary submissions, including any material contained in appendices shall have a maximum word count of 1000 words which must be stated within the document. Any material in excess of the word limit or relating to any other matter will be declined.

All additional submissions must be received by 5.00 PM on Friday 1 November 2019.