

## Extracts from Stradbroke Parish Council Meeting minutes

14<sup>th</sup> August 2017

<p><b>17.11</b></p>	<p><b>Neighbourhood Plan</b></p> <p>The resignation of 5 members of the neighbourhood plan committee was noted.</p> <p>Ellie Wharton has recently been appointed Chairman of the Neighbourhood Plan committee but was unable to be at the meeting. A statement from her, which was read out by the Clerk, is appended to these minutes.</p> <p>Councillors voted unanimously to pay for the Clerking costs for the committee from the Neighbourhood Plan reserves.</p> <p>Councillors voted unanimously to approve a grant application to Locality to cover costs for the Neighbourhood Plan going forward including the proposed appointment of a consultant to help with the scrutiny of the policies.</p> <p>The proposed public consultation events for September were postponed due to the lack of handover documentation.</p> <p>All Councillors were asked to think about buildings/areas within the village that could be included in the Plan as Assets of Community Value.</p> <p>Councillors votes unanimously to support EW’s proposal to make better use of social media.</p>	<p><b>All</b></p>
---------------------	--	-------------------

11<sup>th</sup> September 2017

<p><b>17.12</b></p> <p>17.12.4</p>	<p><b>Matters of report</b></p> <p><b>Neighbourhood Plan:</b></p> <ul style="list-style-type: none"> <li>• Alex Bloss has agreed to be Chairman of the committee, Ellie Wharton will continue within the working group.</li> <li>• The site assessment document has been embargoed by AECOM until sign off from DCLG has been received.</li> <li>• It is noted that the Draft Joint Local Plan has a site maps that contradicts other maps produced by MSDC. This will be raised at a meeting with MSDC on 14/9/17.</li> <li>• DCLG have approved the grant funding for the preparation of the Neighbourhood Plan.</li> <li>• The Neighbourhood Plan committee understand that approval has been given for the technical support required to carry out master planning – however no written confirmation has yet been received.</li> <li>• A job request has been raised with regards to looking at a gas supply to the village.</li> <li>• The vision and objectives for the Plan were approved with a small amendment to PE3 – this will be titled Sport and Leisure. Copy of the document is appended to the minutes.</li> </ul>	
------------------------------------	---	--

## 9<sup>th</sup> October 2017

<b>17.12</b>	<b>Neighbourhood Plan</b>	
17.12.1	The councillors voted unanimously to dissolve the Committee structure and allow the current group to continue as a working party reporting to/from the Council via the Clerk.	
17.12.2	Councillors noted that as per terms of the grant received companies have been approached to help reformat and redesign the plan.	
17.12.3	Councillors noted that the costs for preparing and printing the questionnaires together with other documents for the Public Consultation event will come from the grant fund.	
17.12.4	Councillors noted that confirmation has been received that the application for Technical Support to carry out a viability report has been successful.	
17.12.5	Councillors noted that at the present time the cost for mapping software and Survey Monkey will come from the Council's reserved fund.	
17.12.6	<i>The following item took place in closed session so as not to prejudice the consultation process:</i> Councillors reviewed and approved the questionnaire and draft policies for inclusion in the Public Consultation events taking place 17 <sup>th</sup> & 19 <sup>th</sup> October. It was agreed that the documents and an online survey would be available until 25 <sup>th</sup> October.	

## 13<sup>th</sup> November 2017

<b>17.13</b>	<b>Neighbourhood Plan</b>	
	Training for the next stage of the plan is taking place on 21 <sup>st</sup> November and Councillors were informed they could attend if they thought it would help them understand the process. A further update on time frame for the Plan will be given after the next working party meeting.	

## 6<sup>th</sup> November 2017

<b>17.5</b>	<b>Response to Joint Local Plan including site allocations.</b>	
17.5.1	Councillors voted unanimously on a motion to close the meeting to the public at this point due to the commercially sensitive nature of the business to be conducted.	
17.5.2	Councillors reviewed a report presented by the Neighbourhood Plan working group concerning site allocations. The council voted unanimously to approve the report with a couple of minor amendments, this report would form the basis of the Parish Council response to questions 78 and 79 of the Joint Local Plan.  <i>LS arrived at this point.</i>  Councillors reviewed reports received on each section of the Joint Local Plan and approved their responses to be submitted to MSDC.  The meeting was reopened at this point.	

## 28<sup>th</sup> November 2017

<b>17.5</b>	<b>Response to Joint Local Plan including site allocations.</b>
17.5.1	Councillors voted unanimously on a motion to close the meeting to the public at this point due to the commercially sensitive nature of the business to be conducted. Members of the Neighbourhood Plan Working Party were invited to stay as they were responsible for producing the report.
17.5.2	Councillors reviewed a revised report presented by the Neighbourhood Plan working group concerning site allocations. Councillors voted by majority vote to accept the revised report. The meeting was reopened at this point.

## 11<sup>th</sup> December 2017

<b>17.14</b>	<b>Neighbourhood Plan:</b>	
17.14.1	Training took place for the next stage of the process and was attended by members of the Neighbourhood Plan working group and Parish Councillors.	
17.14.2	A draft plan was sent confidentially to Councillors for review. Comments to the Clerk by Christmas.	<b>Cllrs</b>
7.14.3	Councillors noted that the Regulation 14 consultation will commence in mid January 2018.	
7.14.4	Councillors voted unanimously to apply for a further grant from Locality to assist with the completion of the plan. Councillors noted a report on the expenditure of the current grant and noted an over spend/commitment of appx £130 which would come from Parish Council reserves.	
7.14.5	A discussion on gas and future health care commissioning took place. It was agreed that a decision on gas would be deferred to a future meeting and that health care would be pursued, if possible, with the CCG.	<b>agenda</b>

## 8<sup>th</sup> January 2018

<b>17.8</b>	<b>Neighbourhood Plan</b>	
17.8.1	Councillors reviewed a proposal from the Neighbourhood Plan working group to release the Site Allocation Report (and its appendices) together with the Draft Neighbourhood Plan to enable these documents to be referred to when dealing with planning applications. Councillors voted unanimously to release these documents.	
17.8.2	The Neighbourhood Plan working group asked the Councillors to approve the launch date for the Regulation 14 pre-submission consultation as 20 <sup>th</sup> January 2018. Councillors approved this date by unanimous vote.	

**22<sup>nd</sup> January 2018**

<b>17.8</b>	<b>Neighbourhood Plan</b>  Councillors unanimously approved a recommendation from the Neighbourhood Working Party that any minor amendments to the draft plan raised in response to the Regulation 14 consultation will be carried out by the working party. Any substantive or material changes will need to be approved by the Parish Council	
-------------	---	--

**12<sup>th</sup> February 2018**

<b>17.9</b>	<b>Neighbourhood Plan</b>  The working party reported that they are reviewing the responses to the Reg. 14 Consultation and hope to be able to prepare a final version of the Neighbourhood Plan for the March meeting for the Parish Council to approve for submission. The working group advised that the SEA screening had shown an SEA Scoping was required and this was approved.	
-------------	--	--

**12<sup>th</sup> March 2018**

<b>17.9</b>	<b>Neighbourhood Plan</b>  The Regulation 14 consultation period ended on 2 <sup>nd</sup> March and the working group have analysed the responses received and made some minor amendments to the plan. A statement was made by TW on behalf of the working group – a copy is appended to the minutes.	
-------------	---	--

**Agenda item 17.9**

TW made a statement as follows:

We are sorry to announce that the Neighbourhood Plan submission has had to be delayed.

This is disappointing for us as we were on schedule with the papers and had planned to approve the plan tonight.

We have had 29 responses to the recent consultation, mostly very favourable. Some of these are from Stradbroke residents. Others are from public bodies, namely: Suffolk Preservation Society, Historic England, Natural England, Environment Agency, Anglia Water, NHS England and Suffolk County Council, who have suggested amendments which will be written into the document.

**9<sup>th</sup> April 2018**

<b>18.4.9</b>	<b>Neighbourhood Plan</b>  Councillors voted unanimously to submit the Draft Neighbourhood Plan and all associated documents to Mid Suffolk District Council to enable the regulation 16 consultation to take place.	
---------------	--	--

**14<sup>th</sup> May 2018**

<b>18.5.12</b>	<b>Neighbourhood Plan</b>	
/1	Councillors noted that the submission draft of the Neighbourhood Plan has been submitted to MSDC and the 6 week regulation 16 consultation is underway, closing 1 <sup>st</sup> June 2018.	
/2	Councillors resolved to continue to engage the services of Navigus to help prepare the final document post examination subject to the amount remaining in the reserved fund.	

**11<sup>th</sup> June 2018**

<b>18.6.11</b>	<b>Neighbourhood Plan</b>	
(1)	Councillors noted that Mid Suffolk's 6 week consultation ended on 1 <sup>st</sup> June 2018.	
(2)	Councillors noted that the Neighbourhood Plan working group met on 4 <sup>th</sup> June to review representations made during the regulation 16 consultation. The working group reviewed the representations and, on behalf of the Parish Council, responded to those raised by the statutory bodies. These responses were submitted to MSDC for forwarding to the independent examiner.  A letter was received from Stradbroke Primary School, this was read out at the meeting and a copy is appended to the minutes. The school were concerned with points raised in both the regulation 14 and 16 consultations suggesting that the NP should include the possibility of moving the primary school.	
(3)	Councillors noted that MSDC submitted the Neighbourhood Plan and association documents to the independent examiner on 5 <sup>th</sup> June.	