**Minutes of the Meeting of Stradbroke Parish Council**

**held at the Community Centre, Stradbroke**

**Monday, 11th September 2017**

Present: Ellie Wharton, Jo Baber, Velda Lummis, Jim Baker, Maureen John, Lynsey Smith, George Chaplin, Carrie Barnes, Chris Edwards, Nick Stones (part)

In Attendance: Odile Wladon (Clerk), Cllr Guy McGregor, Cllr Julie Flatman, 11 members of the public

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|  |  | **Action** |
| **17.1** | The Chairman welcomed all to the meeting and reminded those present that the meeting may be recorded. |  |
| **17.2** | There were no apologies. |  |
| **17.3** | Declarations of interest in item 17.18 (Clerk’s Report) were noted from Nick Stones, Maureen John and Velda Lummis. |  |
| **17.4** | No dispensations were requested. |  |
| **17.5** | Councillors reviewed the applications received for the 3 vacancies on the Parish Council.The following were co-opted to fill the vacancies:Antoinette WisbeyMichael HugmanHannah LutonThe Chairman welcomed them to the Parish Council and invited Hannah Luton and Michael Hugman to join the meeting, the new councillors did not vote as they had yet to complete a Declaration of Acceptance of Office. |  |
| **17.6** | The minutes of the meeting held 14th August 2016 were approved and accepted as a true record of the meeting by majority vote with 3 abstentions.Matters arising:* 7th October was set as a date for a working party to clean the War Memorial and carry out a tidy up of the Churchyard.
* Data Protection: the Chairman and Clerk are attending training on 12th October and will report back.
* Tree Planting Policy – Clerk still awaiting information.
* Community Centre gates – JimB still awaiting quotes.
* Footpath Maps – GC will apply to MSDC Locality for funding to produce new maps/noticeboards. Clerk to write to Mr Merritt asking him if he has any paperwork to handover.
* Assets of Community Interest – Councillors are asked to let the Clerk know of any buildings/areas they wish to be included in the Neighbourhood Plan.
 | **All** |
| **17.7** | **Public forum*** The Chairman of the Governors of the All Saints Church Schools Federation addressed the Council concerning a consultation which is taking place on the formation of a Multi Academy Trust. Stradbroke Primary and their partner school in Laxfield would form part of this Trust initially alongside 3 other schools based in Fressingfield, Eye and Wortham.
* A member of the public spoke about the planning application for Barley Brigg, seeking reassurance that a further consultation will take place following the amendment to the application. The Clerk confirmed that MSDC had informed her that all would be reconsulted. She raised concerns that the promised screening at the bio-digester had not yet been put, and that it had been very noisy recently. Councillors reiterated that the bio-digester comes under the remit of Suffolk County Council not MSDC.
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| **17.8**17.8.117.8.217.8.3 | **Planning**:Applications for Consideration**DC/17/034375** – Update to 1098/15 for inclusion of electrical substation – land adjacent to Mill Road, Laxfield. Councillors decided not to comment on this application.**DC/17/04382** – Notification of works to a tree in a conservation area. Pollard 1 ash tree. New Street Farmhouse, New Street IP21 5JG.Results of planning applications considered by MSDC since the last meeting:0492/17 – Chestnut House, Wilby Road, IP21 5JP – refused 7/9/171837/17 – Barley Brigg, Farm, Laxfield Road IP21 5NQ – application has been amended. Awaiting reconsultation.DC/17/03701 – Waveney Cottage, Queen Street IP21 5HG – MSDC no objections 29/8/17No updates received on the following:1503/17 – Cadogan, New Street, IP21 5JG1550/17 – Holly Tree Farm, Barley Green IP21 5LY 1797/17 – Little Meadow Farm, Stradbroke Road IP21 5DZDC/17/02360 - Bullocks Hill Farm, Pixey Green IP21 5NGDC/17/03563 – Havensfield Farm, Fressingfield Road IP13 8ENDC/17/03380 –The Studio, Church Street IP21 5HTDC/17/04027 –Roger Skinner Ltd, Queen Street IP21 5HLDC/ 17/04056 – Cherry Tree Cottage IP21 5JGOther Planning matters:**DC/17/03428 –** Parish Council application for removal of tree in churchyard has been granted and the tree surgeon has been instructed to carry out the work.**DC/17/04197** – Councillors noted a non material amendment to application ref 1693/17 which was granted by MSDC on 283/8/17**Draft Joint Local Plan** – CE and Alex Bloss (Chairman of Neighbourhood Plan Committee) will meet with MSDC on 14th September. The consultation will be added to the agenda for the next meeting. |  |
| **17.9**17.9.117.9.2 | Councillors received reports from District and County Councillors as follows:Cllr Julie Flatman (MSDC) reported that she had had a great day in Stradbroke during the Tour of Britain. She noted that she had found it very difficult to select winners for both the Primary School and Best Decorated House competition. She was pleased to hear that both the Café in the Antiques Centre and the Court House Café were full on the day. She also thanked Radio Stradbroke for their broadcasting on the day.Cllr Flatman confirmed that she would be at the meeting on Thursday concerning the Joint Local Plan.She gave confirmation that funding for the new footpath map and repairs to the fitness track could be applied for from the Locality budget. The Chairman took the opportunity to thank Cllr Flatman for her support during the Tour of Britain.Cllr Guy McGregor (SCC) reported:* The cabinet would be considering a paper concerning the future funding of School Transport. This could have a significant impact on Post 16 travel and rural schools. All are advised to take part in the consultation process.
* A letter from a resident was read to Cllr McGregor concerning the proposals above, the Clerk will send a copy to him.
* It is likely that the budget for the coming year will increase by 1.99% together with a likely increase of 2% in the social care budget.
* Highways: the office now dealing with this Parish is based in Halesworth. Cllr McGregor will endeavour to find contact information for the Clerk.
* The entrance to Depperhaugh Home is being reviewed.
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| **17.10** | There were no policies or procedures for review at this meeting. |  |
| **17.11** | **Finance**A report was presented to Councillors showing the bank balances to date and cheques for approval. Councillors voted unanimously to approve the report. A copy is appended to the minutes. |  |
| **17.12**17.12.117.12.217.12.317.12.417.12.5 | **Matters of report****Stradbroke Monthly**: 2 cheques previously approved by the Governance Board were signed.**Community Centre**: Councillors agreed to a request for the community centre to run the Christmas Light switch on event for this year.**Tour of Britain Cycle Race**: The Chairman expressed thanks to Claire Hargrave for her hard work in making this such an excellent event. Thanks were also expressed to George Chaplin, Lynsey Smith, Radio Stradbroke and the Leisure Centre. Many positive comments were received about the event in Stradbroke and it showed the village in a very positive light.**Footpath Warden**: the position remains vacant as no applications were received. The Clerk will contact Mr Merritt to ask if he could drop off any documentation he may have to the Chairman.**Neighbourhood Plan**:* Alex Bloss has agreed to be Chairman of the committee, Ellie Wharton will continue within the working group.
* The site assessment document has been embargoed by AECOM until sign off from DCLG has been received.
* It is noted that the Draft Joint Local Plan has a site maps that contradicts other maps produced by MSDC. This will be raised at a meeting with MSDC on 14/9/17.
* DCLG have approved the grant funding for the preparation of the Neighbourhood Plan.
* The Neighbourhood Plan committee understand that approval has been given for the technical support required to carry out master planning – however no written confirmation has yet been received.
* A job request has been raised with regards to looking at a gas supply to the village.
* The vision and objectives for the Plan were approved with a small amendment to PE3 – this will be titled Sport and Leisure. Copy of the document is appended to the minutes.
 | **Clerk** |
| **17.13**17.13.117.13.217.13.317.13.417.13.5 | **Risk Assessment – to receive report from Councillors on:**Community Centre Play Park: EW reported that the toddler swing had been replaced. The bench which was found to be damaged when delivered has been replaced.Fitness Track: VL reported that the track was starting to look tired. Michael Hugman mentioned that the wooden edging gets damaged during the mowing process. As there is no maintenance budget for the track a way to fund repairs needs to found. It was suggested that all users of the track should be asked to contribute. Cllr Flatman confirmed that the funds from the Locality Budget could be used. LS would let the Clerk know the details of the original builder of the track.Westhall Play Park: EW reported that the zip wire is sticking, she will contact Sutcliffe. There is a lot of litter on the grass and bin will be moved to a more visible location.Cemetery: JoB reported all was fine.Permissive Path: JoB reported that the trees are overhanging the path. JimB will contact the landowner as they had said they would cut back at the right time. | **LS****EW****JimB** |
| **17.14**17.14.117.14.2 | **Drs Surgery**No report was received from the Trust concerning the surgery building or grounds.In accordance with the Lease, the Chairman and the Clerk had carried out an inspection of the Surgery, it is noted that although the inside of the building looked a little tired, there was nothing of any significance to note. |  |
| **17.15** | **Training for Councillors**Chairman’s Training 12th and 19th SeptemberClerk’s Networking 15th SeptemberData Protection Update Training 12th October – Clerk and Chairman to attend. |  |
| **17.16** | **Cemetery/Chruchyard** – no reports were received. |  |
| **17.17** | **Community PCSO**  - The Chairman informed the meeting that she would be attending a meeting at Eye concerning the possibility of Stradbroke contributing to a PCS0. |  |
| **17.18** | **Clerk’s Report*** Following a review of the cost of hosting meetings Councillors vote by majority vote to relocate future Parish Council meetings to the Old Court House. NS/VL/MJ took no part in the discussion or vote.
* Defibrillator Cabinet – the Clerk purchased new pads as the ones with the equipment were out of date. The use by date on the two new sets is 01/2020. He Clerk has instructed a qualified electrician to install the cabinet.

Councillors enquired where the other defibrillators in the village were located and the Clerk said she would circulate an article from the Stradbroke Monthly listing them.* 7th October was the date set for a working party to clean the war memorial and the churchyard clean up could be undertaken at the same time. A notice will be placed in the October Stradbroke Monthly.
* Nominations are open for the Most Active Community, Website of the Year and Newsletter of the Year. It was decided to enter all three. LS will complete the Most Active Community form and the Clerk will nominate the website and newsletter.
 | **LS****Clerk** |
| **17.19** | **Correspondence**Emails already circulated – * 26/8/17: SALC including Most Active Village nomination form/Update of Suffolk Better Broadband *(copy available on Meeting Page of PC website)*
* 26/8/17: MSDC – Town & Parish Newsletter
* 26/8/17: Response to letter re overgrown hedge.

Tabled correspondence – * Mr Darling sent a letter offering to fix the broken notice board and asking if the council would repay to cost of retro fitting Perspex covers. It was decided that the costs would be repaid but that no further work should be carried out until a review has taken place.
* A letter from the primary school regarding a Multi Academy Trust being established was read discussed any comments councillors wish to make in response to the consultation need to be sent to the clerk by the beginning of October.
 | **All** |
| **17.20** | **Matters of Information*** A safety concern was raised concerning cars parking opposite Drs Lane, which caused a tractor to mount the pavement.
* A resident has asked whether the PC could remove the wooden fence along the hedge of the community centre playpark. It was noted that this does not belong to the PC.
* A resident had raised the issue of affordable housing with CE, they felt this might increase the membership of the football team and bowls club.
* LS recommended to the 3 new councillors that they may wish to look at setting up a separate email account for Parish Council correspondence.
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| **17.21** | **Matters for inclusion in the agenda of next meeting:**Fitness Track |  |

**There being no further business the meeting closed at 21.35hrs.**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 9th October 2017**

 **Chairman**

# Stradbroke Vision for Tomorrow

**Stradbroke's vision is to be a key service centre village that works for the needs of its residents and surrounding villages by providing good quality housing, educational facilities, business and local retail opportunities. It will achieve this through phased growth of these services, and necessary infrastructure to support that growth. The NPPF principles of sustainable development will govern how to achieve this growth in a planned manner.**

Objectives**:** Place & People

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|  | **Place (PL)** |
| PL1 | **Cross cutting infrastructure and services**Work towards a fit for purpose community supported by first rate infrastructure that includes an expanded range of utilities, improved highways, telecom and internet services. |
| PL2 | **Built environment**To achieve sustainable growth by allocating sites for development that retain the historic crossroads shape and character of the village. |
| PL3 | **Transport & Highways** Mitigate and manage critical pinch points and reduce the need to travel for services by improving both village consumer services and alternative travel options. |
| PL4 | **Business**Support local business growth and employment opportunities and actively seek further employment generating opportunities. |
| PL5 | **Housing**Respect historical pattern but also design for the future with innovation wherever possible and appropriate, particularly in the conservation area |
| PL6 | **Environment**Promote community safety including issues of pollution, the green economy and protect and nurture green spaces and assets of community value. |
| PL7 | **Viability**Viability will assist bringing forward sites and to bring forward stalled sites through a flexible approach to objectives and policies. It will balance the needs of local policy to achieve large roads and high levels of infrastructure contribution by allowing a flexible approach to density without compromise to design quality. |

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|  | **People (PE)** |
| PE1 | **Education**Maintain, preserve and grow primary school at heart of village through primary hub, support growth of secondary school, and increase range of post 16 education choices. To promote lifelong education starting from nursery and preschool, through primary and secondary school all the way through to University of the Third Age. |
| PE2 | **Health**Expand the range of excellent health care services including dental treatment services, suitable residential provision for older people subject to assessed need and viability. |
| PE3 | **Sport & Leisure**Promote leisure and recreation facilities for all ages and abilities. |
| PE4 | **Community**Explore ways to develop community self-sufficiency and resilience by expanding the retail base and choice of village community services. |
| PE5 | **Housing**Provide suitable homes in a range of affordability, type and tenure that will allow families and single people to settle, grow and continue to live in the village. |