



Stradbroke Parish Council

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COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in THE COURT HOUSE, QUEEN STREET, STRADBROKE on MONDAY, 15th May 2023, COMMENCING AT 7.30pm

Dated this 9th day of May 2023

O Wladon Clerk to the Council

THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.

MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.

RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.

ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

AGENDA

Item Ref	Description
23.05.01	<p>Election of Chairman Councillors to vote on the appointment of a Chairman of the Parish Council for the year to May 2024.</p>
23.05.02	<p>Chairman's welcome A reminder that the meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
23.05.03	<p>Apologies for Absence (a) Councillors to receive any apologies for absence. (b) Councillors to vote on acceptance of any apologies received.</p>
23.05.04	<p>Declarations of Interests Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests</p>
23.05.05	<p>Dispensations: To receive any requests for dispensations.</p>
23.05.06	<p>Councillor vacancies: To review any applications received for co-option</p>
22.05.07	<p>Parish Council appointments for year 2022/23: (a) Councillors to vote on the appointment of a Vice Chair of the Parish Council. (b) Councillors to approve appointments to the following: i. Finance Committee ii. Personnel Committee iii. Planning Committee iv. SALC Representative v. Risk Assessments: <ul style="list-style-type: none"> • Community Centre Play Park • Fitness Track • Westhall Play Park • Cemetery • Permissive Path </p> <p>(c) Councillors to note the membership of the following working groups: i. Broadband (task and finish group) ii. Climate Change iii. Youth Council</p> <p>(d) Councillors to note that the Clerk is the Responsible Financial Officer for the Parish Council.</p>
23.05.08	<p>Minutes Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 17th April 2023. Minutes are available to view at: Documents – Minutes</p>
23.05.09	<p>County & District Councillors To invite District & County Councillors to respond to any questions on reports previously submitted to the Parish Council. Copies of submitted reports can be found at: Documents – Other Documents</p>
23.05.10	<p>Public forum Councillors to receive questions or comments from the public on agenda items.</p>

Item Ref	Description
23.05.11	<p>Planning</p> <p>All documentation on current planning applications can be viewed at: MSDC planning portal</p> <p>(a) To review and approve a response to the following planning consultation: None</p> <p>(b) To note the outcome of the following planning applications determined by MSDC: DC/23/00762 – Land rear of the Beeches, Meadow Way GRANTED DC/23/00981 – 56 Westhall REFUSED DC/23/01022 – Tarquin Barn, Neaves Lane REFUSED</p>
23.05.12	<p>Monthly accounts</p> <p>(a) To note account balances at 30th April 2023.</p> <p>(b) To approve the payments to be made in month.</p> <p>(c) To note the receipts received during April 2023</p> <p>All finance documents will be uploaded <u>when finalised</u> to the Parish Council website Documents - Financial Documents</p>
23.05.13	<p>Health Centre:</p> <p>(a) To receive an update on the progress of the works and areas that have been postponed at the request of the practice staff.</p> <p>(b) Following the decision by Councillors at the March 2023 meeting to complete the works to the 1st floor whilst contractors are on site, the following quote was accepted using the scheme of delegation. Councillors to ratify acceptance of the quote: Three x fire doors total: £1,859.00 plus VAT</p> <p>(c) To receive any update on Phase 2 of the works funded from the MSDC CIL bid.</p>
23.05.14	<p>Committees and Working Groups</p> <p>To receive updates and reports from:</p> <p>(a) Committees:</p> <p>(i) Finance Committee – have not met.</p> <p>(ii) Personnel Committee – have not met.</p> <p>(b) Working Groups:</p> <p>(i) Broadband – to receive any update.</p> <p>(ii) Youth Council – deferred to after the election in May 2023.</p> <p>(iii) Community Asset – no work has been undertaken on registering the White Hart public house as an asset of community value.</p> <p>(iv) Climate Change – to receive any update.</p>
23.05.15	<p>Policies and Procedures:</p> <p>(a) To resolve to re-adopt the General Power of Competence for the term of this Council and to confirm the Council's eligibility to do so.</p> <p>(b) To note and approve two changes to the Standing Orders for the year 2023-24 with the inclusion of paragraph 18(g) and the limit in 18 a.(v.) and c. is increased to £30,000.</p> <p>(c) To approve the following variations to the Financial Regulations: 5.5 9 (c) – increase in limit to £25,000 6.20: Change to in month total limit increased to £2000 as Microsoft 365 licences total over £800 and further domain registrations took the amount of the current limit of £1000, this meant the payment was refused and the Clerk had to input a personal card to ensure the website continued. 11.1 (b) &(h) – limit increased to £30,000 11.1 (b) footnote 2 – increased limits and removal of Euro equivalent.</p> <p>(d) To approve the Scheme of Delegation.</p> <p>(e) To renew commitment to new Code of Conduct for Councillors.</p>

Item Ref	Description
23.05.16	Clerk's report (a) Community Centre (b) Highways (c) Cemetery (d) All Saints Green development (e) Community Land Trust (f) Tree Survey
23.05.17	Risk Assessments Councillors to report any areas of concern with the following: (a) Westhall play park (b) Community Centre play park (c) Fitness Track (d) Permissive Path (e) Cemetery
23.05.18	Correspondence (a) Tabled: Councillors to note correspondence tabled at the meeting. (b) Emails: Councillors to note correspondence previously circulated - SALC bulletins
23.05.19	Closed session (a) Councillors to vote on a motion to close the meeting to the press and public to review matters of a confidential & commercially sensitive nature. (b) Councillors to review a proposal regarding professional help required.
23.05.20	Date of the next meeting: 12 th June 2023. Items for the agenda should be submitted to the Clerk by 2 nd June 2023