



Stradbroke Parish Council

Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA
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COUNCILLORS are **SUMMONED** and the **PUBLIC** are **invited** to attend a
PERSONNEL COMMITTEE MEETING to be held in the **COURT HOUSE**,
 on **Monday, 11th December 2023, COMMENCING AT 6.45pm**

Dated this 6th day of December 2023

O Wladon Clerk to the Council

AGENDA

23.12.01	Chairs welcome
23.12.02	Absences To note any absences
23.12.03	Declarations of interest <ol style="list-style-type: none"> i. To note any: <ol style="list-style-type: none"> a. Pecuniary Interests b. Other registerable interests c. Non-registerable interests ii. To receive any requests for dispensations
23.12.04	Minutes of meeting; Personnel Committee - Met on 11 th April, as the committee was not quorate, the Councillors present met as a working party and discussed staffing matters. Recommendations made to Full Council: The committee members recommend the following to Councillors for approval : <ul style="list-style-type: none"> • In accordance with the contract of employment, the Clerk should increment to SCP27 for the financial year 2023/24. • SALC be instructed to undertake payroll services for the Parish Council. • Following a request for a work place pension; that the Parish Council resolves to join the Local Government Pension Scheme and pay the necessary employer contributions. • A revised rota for street cleaning to make full use of the 8.5 hours available.
23.12.05	Staffing Matters <ol style="list-style-type: none"> i. Councillors to vote on a proposal to review this item in closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the information to be discussed. ii. Councillors to review proposals for: <ol style="list-style-type: none"> (a) Salary/wages for 2024/25 (b) Working schedules for 2024/25
23.12.06	Date of next meeting: to agree a date