



Mill Hill House, Church Lane, Wickham Skeith, Suffolk IP23 8NA
tel: 07555 066 147 email: clerk@stradbrokepc.org website: stradbrokepc.org
Parish Council's Facebook page: [@StradbrokePC](https://www.facebook.com/StradbrokePC)

COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the ORDINARY MEETING of the PARISH COUNCIL which is to be held in **THE COURT HOUSE, QUEEN STREET, STRADBROKE** on **MONDAY, 8th APRIL 2024, COMMENCING AT 7.30pm**

Dated this 3rd day of April 2024

O Wladon Clerk to the Council

***THIS MEETING MAY BE BROADCAST LIVE AND RECORDED.
MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC FORUM ARE VERY WELCOME TO ATTEND.
RECORDINGS MAY BE MADE AVAILABLE FOR REPEATED VIEWING/LISTENING.
ANYONE SPEAKING AT THE MEETING WILL HAVE DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.***

Documents to support agenda items can be viewed at: <https://www.stradbrokepc.org/documents>
All documentation on current planning applications can be viewed at: [MSDC planning portal](#)

AGENDA

Item Ref	Description
24.04.01	Chairman's welcome
24.04.02	Apologies for Absence (a) Councillors to receive any apologies for absence. (b) Councillors to vote on acceptance of any apologies received.
24.04.03	Declarations of Interests Councillors to declare interests in subsequent agenda items as follows: (a) Pecuniary Interests (b) Other registerable interests (c) Non-registerable interests
24.04.04	Dispensations: To receive any requests for dispensations.
24.04.05	Councillor vacancies: To review any applications for co-option.
24.04.06	Minutes Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 11 th March 2024.
24.04.07	County & District Councillors Councillors to raise any questions on submitted reports.
24.04.08	Public forum Councillors to receive questions or comments from the public on agenda items .
24.04.09	Finance: A. Year end accounts (i) To review the budget vs actual accounts for 2023-24. (ii) To review and approve the year end accounts for the 2023-24 financial year. (iii) To approve the revised asset register. (iv) To approve the final virements from reserved accounts. (v) To approve the annual CIL return.

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	<p>(vi) AGAR – if finalised: Councillors to review the internal audit report and AGAR for the financial year 2023-24.</p> <p>B. Monthly accounts</p> <p>(i) To note account balances at 31st March 2024.</p> <p>(ii) To approve the payments as follows:</p> <ul style="list-style-type: none"> • Payments made ahead of the year end to fulfil contractual obligations. • Recurring payments in year • Invoices received since year end <p>(iii) To note the receipts received during March 2024</p>
24.04.10	<p>Highways</p> <p>(a) ETRO Eye – to receive any update on whether the project is continuing.</p> <p>(b) Highways Safety Project :</p> <p>(i) A consultation page and questionnaire is being prepared by Ethos</p> <p>(ii) The consultation will launch at the APM on 25th April from 7.30pm with a drop-in session on 27th April 10am to 2pm – both in the Community Centre</p> <p>(iii) A discussion with MSDC is planned to assess whether any funding is available.</p> <p>(iv) Highways have been asked to suggest a date for a meeting with Ethos to start moving the project into a design phase.</p>
24.04.11	<p>Health Centre</p> <p>(i) Wifi connection for Powerwall – update awaited</p> <p>(ii) Patient WC in the foyer area:</p> <ol style="list-style-type: none"> a. wall heater has been replaced b. update on water heater replacement awaited <p>(iii) Outside lights – broken lights have been repaired or replaced.</p> <p>(iv) Air conditioning – circuits have been checked, problem not found. Further investigations with service company required.</p> <p>(v) District Valuer response to rent review still awaited.</p>
24.04.12	<p>CIL Projects</p> <p>(a) Councillors to note the outcome of the Diamond 9 project prioritisation exercise:</p> <ol style="list-style-type: none"> 1. Community Space - Church 2. Sound Proofing – Court House 3. Develop new land – behind All Saints Green (SPC responsibility) 4. Permissive Path – upgrade (SPC responsibility) 5. Fitness Track – upgrade / extend (SPC responsibility) 6. Accessible path – Cemetery (SPC responsibility) 7. Defibrillator & cabinet 8. Playing field security – possible CCTV (SPC responsibility) 9. Tennis courts – resurface required 10. Golf practice area – as per submission from resident (SPC responsibility) <p>(b) Councillors to note an updated CIL funding report as at 1st April 2024.</p>
24.04.13	<p>Clerks Report</p> <p>(a) Community Centre – discussions still ongoing between groups regarding old leases. SSCC have questioned the copying in of the Parish Council into correspondence. This was not requested by the Parish Council but is a decision of the sports clubs and the correspondence has not been circulated within the Council, as the Parish Council is not involved in this matter.</p> <p>(b) Cemetery – visit with pest controller has not been arranged, will now wait until the</p>

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	<p>grass cutting is under way.</p> <p>(c) All Saints Green:</p> <p>(i) An application to vary the s.106 agreement is being submitted to Mid Suffolk District Council by Lovell, an letter explaining the Parish Council's previous statements on this matter was sent to the Area Planning Manager.</p> <p>(ii) A solicitor (Wellers Hedleys) has been appointed to act on behalf of the Council in regards to the transfer of land from Lovell Homes.</p> <p>(d) Tree survey – planning permission has been granted for works at the Church, these are underway.</p> <p>(e) Community Shed - no update on the grant application has been received.</p> <p>(f) CPR Training – a date needs to be agreed for this.</p> <p>(g) Signage at playing fields – no signs have been ordered, the matter is in hand.</p> <p>(h) Leases/Licences with Sports Clubs:</p> <p>(i) Tennis Club – an email has been sent to the club advising of difference between lease/licence and advising them to seek independent advice. Club have been advised that repair will remain their responsibility under any new agreement.</p> <p>(ii) Bowls Club – lease still valid</p> <p>(iii) Cricket Club – licence still valid</p> <p>(iv) Football Club – licence still valid</p>
24.04.14	<p>Planning</p> <p>(a) To review and approve a response to the following planning applications:</p> <p>DC/24/01456 – Full Planning Application: conversion of, and extensions to barn to form 1 detached dwelling including alterations to improve access splay onto Laxfield Road. Barley Green Farm, Laxfield Road IP21 5JT (DC/24/01457 Listed Building application)</p> <p>DC/24/01557 – Application for a lawful development certificate for an existing use or operation or activity, including those in breach of a planning condition – occupation of property known as Wits End, 4 Battlesea Close not in compliance with condition 2 of planning permission 947/78 – Wits End, 4 Battlesea Green Close, Stradbroke</p> <p>(b) Councillors to note planning responses made under the scheme of delegation:</p> <p>DC/24/00411 – Erection of garage/workshop with storage area including boundary fencing. Tarquin Barn, Neaves Lane. OBJECTION submitted with comments</p> <p>DC/24/00400 – Erection of single storey extension (following removal of swimming pool housing). Kumari House, Laxfied Rd. SUPPORTED</p> <p>(c) To note the outcome of the following planning applications determined by MSDC:</p> <p>DC/24/00219 – Farrows Mill, Battlesea Green. GRANTED</p> <p>(d) Other Planning matters</p> <p>NSIPs – to review correspondence from MSDC.</p> <p>All Saints Green – to receive an update on meeting with Lovell Homes attended by the Clerk and Russell Ayling.</p>
24.04.15	<p>Committees and Working Groups</p> <p>(a) Committees – no meetings have taken place this month</p> <p>(b) Working Groups/Councillor updates:</p> <p>(i) Youth Council: RA/HB</p> <p>(ii) Broad Band: AB/JH</p> <p>(iii) Buses in Parish: TW</p> <p>(iv) Climate Change: TW</p>

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24.04.16	Devolution for Suffolk: Councillors to note that a consultation is underway on the proposal.
24.04.17	Policies for review and approval: (a) Freedom of Information Policy & Publication Scheme (b) Communications Policy (c) Press & Media Policy (d) Co-option Policy (new policy)
24.04.18	Risk Assessments To receive any urgent matters of safety regarding: (a) Westhall play park (b) Community Centre play park (c) Fitness Track (d) Permissive Path (e) Cemetery
24.04.19	Correspondence: (a) Tabled: Councillors to note and agree actions for correspondence tabled at the meeting. (b) Emails: Councillors to note correspondence previously circulated - SALC bulletins
24.04.20	Date of the next meeting: 13 th May 2024 (Annual Meeting of the Council)