

Minutes of Stradbroke Neighbourhood Planning Committee

25th November 2015 at 8.00pm

Stradbroke Community Centre

Present: Gillian Rennie-Dunkerley, Roger Turkington, Gerald Jenkins, Stuart Crane, Keith Lead, Oliver Last, John Ward. Odile Wladon (Clerk)

No apologies were received before the meeting.

1. GRD informed the meeting that Charmaine has resigned from the committee.
2. Minutes of the meeting held 11th November were approved there were no matters arising that are not dealt with elsewhere on the agenda.
3. GRD wrote to CAS with the questions raised at the last meeting. A meeting will take place with Gillian Benjamin on her return from holiday.
4. JW has investigated the layout of the questionnaire. It is not possible to change the questions to horizontal from vertical using the CAS software it would be possible on the printed version but not online.
5. A list of the top phone service providers needs to be added.
6. Questionnaire needs a wrap up question and descriptors.
7. We still have not received site allocations from Mid Suffolk – once received JW will add map together with bids already received, this can be submitted to MSDC for comment.

Timescales

JW could have all information input by 18th December

We need bring the people from the work streams together and any volunteers – possible meeting date 10 February when questionnaire could be circulated. Workstream leaders should contact their work streams to give them an update. GRD will write a covering letter which highlights next steps and can be adapted by each work stream leader.

From January 2016:

2 weeks to get questionnaire ready

Pilot till mid January

To printer by 31st January (this should take about a week)

Ready for distribution mid February – aim for delivery w/e 20th and 21st February.

Workshops 5th March:

- Community centre
- Court house
- Information desk outside Spa

Plan to have first feedback on questionnaire by 20 March.

Draft plan to be drawn up by mid-May.

Pre-submission with MSDC will take 3 weeks.

Modifications 3 weeks

LPA 6 weeks, further modifications 3 weeks.

Referendum by October.

and next steps:

OL to update Project Plan

GRD to meet with Gillian at CAS

GRD to liaise with JW over questionnaire

GRD to draft email for work stream leaders to send out, invite volunteers to see questionnaire before printing.

GRD will contact locality team to see if there are any gaps.

AOB

All committee members to look at other neighbourhood plans to make sure we have all the questions we need. It would also give us an idea on what to include in our policy statements. DD has put some on the website.

DD has put the minutes of his meeting with D Spencer on the website.

Date of next meeting: 8pm either 6th January or 13th January 2016