

**Minutes of the Meeting of Stradbroke Parish Council
held via Video Conference on Monday, 14th December 2020 @ 7.30pm**

Present: Brett Baber, Debbie Cotton-Soares, Chris Edwards, Jeremy Fox, James Hargrave, Kamal Ivory, Maureen John, Susan Loxton, Kamal Ivory, Toni Wisbey, Jamie Wright.

In Attendance: Odile Wladon (Clerk), Cllr Flatman, Cllr McGregor and 9 members of the public

Item Ref	Description
20.12.1	Chairman's welcome The Chairman welcomed all to the meeting and reminded those present that the meeting was being broadcast live on the Council's Facebook page and was also being recorded.
20.12.2	Apologies for Absence: (a) Councillors received apologies for absence from Velda Lummis (b) Councillors voted to accept the apologies for absence from Velda Lummis.
20.12.3	Declarations of Interests (a) Councillors' Declarations of Local Non-Pecuniary Interests Planning DC/20/05126 : JH - Chair of All Saints Schools Trust; and CE/JF/TW/KI – members of the Community Lane Trust. (b) There were no Councillors' Disclosable Pecuniary Interests declared
20.12.4	Dispensations: No dispensations were requested.
20.12.5	Council Vacancies: Councillors voted to co-opt Antony Bush to the Council.
20.12.6	Minutes: Councillors approved the minutes as a true record of the business conducted at the meetings held on 9 th November 2020.
20.12.7	Public forum: (i) Tim Hansell – represented Skinners who employ lots of people and support the local community. They are on board with supply housings include affordable dwellings. Concern with outline planning and proximity of the housing to established business. Welcome a scheme that would make amenity of school etc, outline plans as currently submitted are not as smart as they could be with a lot of houses that are very close to the mill. More thought into how it is developed with banking and woodland to mitigate the impact of any existing noise from the factory which is there in terms of developing those homes form the future. (ii) A resident commented that 4 houses along the front of the development that flood. Residents have drainage issues and have been advised that the infrastructure is failing under the road – suggested that the problem is sorted prior to the development going ahead. Would prefer to see a smaller estate which would enable the drainage issues to be addressed.
20.12.8	To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council. (discussed after the planning item 20.12.9) Copies of submitted reports are appended to the minutes. Cllr McGregor reiterated the following: Should any member of the parish council come across people in real financial distress make contact with SCC. Cllr McGregor was thanked for his work to bring forward a bus service to 6 th form in Eye. Cllr Flatman noted that Stradbroke had established a Climate Change group.

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	Cllr Flatman and Cllr McGregor were thanked for her help with planning matters throughout the year and the support they give to the Parish of Stradbroke.
20.12.9	<p>Planning</p> <p>(a) Councillors reviewed and approved responses to the following planning applications received:</p> <p>DC/20/02052 – Re-consultation: Erection of 3 poultry houses (following demolition of 3 existing houses) with associated admin block, store, feed bins and alterations to vehicular access (accompanied by an environmental statement) Castle Hill Farm, Castle Hill, Thorndon IP23 7JT OBJECTION maintained on all previously submitted grounds.</p> <p>DC/20/05332 – Change of use of existing outbuilding to domestic ancillary and internal and external works. Conversion of existing garage and new door installed. Chestnut House, Wilby Road, IP21 5JP</p> <p>DC/20/05333 – listed building consent for the above application SUPPORT – both applications subject to any comments submitted by MSDC Heritage Officer.</p> <p>DC/20/05126 – Outline planning application (all matters reserved, access to be considered). Residential development of up to 89 dwellings (including 9 affordable dwellings, provision of a new school car park and bus drop off area, and for a new pre-school facility, public open space, upgrades to Mill Lane and associated works. Land South of Mill Lane, Stradbroke. SUPPORT - Stradbroke Parish Councillors voted to support the outline allocation for development and the proposed access. The Parish Council did register a concern over the number of dwellings proposed and noted that an application for 80 homes would be preferable to one of 89. The Parish Council noted that the policy for this site within the Stradbroke Neighbourhood Plan (Policy STRAD18) provides for approximately 75 homes.</p> <p>DC/20/05516 – Change of use of Public House (Sui Generis) to 1 Dwelling (C3) The Ivy House, Wilby Road IP21 5JN</p> <ul style="list-style-type: none"> • Councillors noted the many objections from residents to this proposal. • Councillors voted to OBJECT to this application as it is contra Policy STRAD14, which seeks to protect retail premises within or adjacent to the existing settlement boundary. • Stradbroke Parish Council will be seeking to register The Ivy House as an Asset of Community Value as per the community actions laid out in the made Neighbourhood Plan. • Councillors requested that Cllr Flatman call-in the application to be determined by MSDC Planning Committee members. Cllr Flatman agreed to the request to call the application in to be determined by committee. <p>DC/20/05543 – Construction of 1 no. dwelling, car port, access, parking areas, landscaping and ancillary development. Land to the rear of Windrush, New Street IP21 5JG SUPPORT- Councillors considered site is a sensible infill location</p> <p>(b) Councillors noted the following decisions issued by Mid Suffolk District Council/Suffolk</p>

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	<p>County Council: DC/20/03143 – Stradbroke Antiques, Queen Street IP21 5HG GRANTED DC/19/00789 – Listed Building Consent, Town Cottage, Church St REFUSED DC/19/05968 – Land at West Winds, Drs Lane APPEAL ALLOWED</p> <p>(c) Other Planning Matters:</p> <ul style="list-style-type: none"> • Land South of New Street: The developer has contacted the Clerk to inform the council that they are going to bring forward a fully Neighbourhood Plan policy compliant full application. It is hoped the application will be lodged with MSDC before Christmas or early in the new year. The developer will attend the parish council meeting to discuss the application as soon as consultation begins. • Former garage site on Queen Street – the following update from the developer was passed on to Councillors “due to the current cost of clean-up and the uncertainties due to Covid the development is on hold”. • SCC0005520MSArt27 c15: to receive an update on application to lift Condition 15 at Barley Brigg Biogas, the SCC officer has recommended replacement conditions. Councillors reviewed and approved to support the revised conditions as laid out in the officer’s report. • DC/20/01697 – Underground ground source heat array and siting of heat exchange unit container at Barley Brigg Farm: the matter was discussed at MSDC Planning Committee and a decision was deferred pending information on what the heat produced would be used for. • Joint Local Plan Regulation 19 response: the basis of the response will be to reiterate the Parish Council’s concerns regarding the increased traffic movements together with waste management and that the current policies are not strong enough to protect the rural areas from intensive poultry units. • CIL consultation – BMSDC should seek the possibility of including CIL offsetting within their policies, this can be a very efficient way to use developer resources. This can allow for local infrastructure obligations to be agreed and for the developer to build and offset against CIL. This contributes to efficient project management and delivery, and avoids double handling costs, ie project set up administration /consultant fees , contractor profit etc.
20.12.10	<p>Monthly Finance report</p> <p>(a) Councillors noted Account Balances at 31st November 2020: Current Account - £22,734.45 Deposit Account - £56,456.56 The Chair confirmed that, as usual, he had sight of the bank statements prior to the meeting and confirmed the balances are as noted.</p> <p>(b) Councillors approved BACS payments for online authorisation as per the schedule appended to the minutes in the minute book.</p> <p>(c) Councillors noted the receipts received in the month.</p> <p>(d) Councillors considered and approved the appointment of Mr Trevor Brown as the Internal Auditor for the 2020/21 year end review.</p>
20.12.11	<p>Clerk’s Report</p> <p>(a) <u>Stradbroke Sports & Community Centre:</u> Correspondence has been exchanged between both the SSCC and the Parish Council with a view to arranging a virtual meeting between representatives of both groups.</p>

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	<p>Currently, the SSCC are requesting a face to face meeting – an explanation as to why this is not acceptable to the PC, the Clerk has received advice that it is likely that it is unlawful for the council to have any form of in person meeting. The SSCC have responded that they do not wish to have an online meeting, so all discussions regarding matters relating to the SSCC will be on hold pending a meeting taking place.</p> <p>(b) <u>Health Centre:</u></p> <ul style="list-style-type: none"> • The valuation survey has been completed and a report is awaited. • The draft Lease is being reviewed by both parties via solicitors. • Work on the water heaters and taps is completed. <p>(c) <u>Energy Audit:</u> There was no update available for this meeting</p> <p>(d) <u>Land Registration:</u></p> <ul style="list-style-type: none"> • The request for information plus maps etc will be resubmitted to Suffolk Legal. • The work to register the Parish Council’s land remains outstanding. <p>(e) <u>Tree works:</u></p> <ul style="list-style-type: none"> • Works on the health centre trees are complete; the work at the church has been deferred as it is not the right time of year to work for the work to be undertaken. • A new contractor has been identified for the works at the tennis courts and the work will be completed by the end of January. <p>(f) <u>Community shed:</u> The Shed User Group met and reviewed the request for the SAS to re-join; Don Darling confirmed that the request from the SSCC is withdrawn. Councillors accepted the request for the SAS to re-join the users of the shed.</p> <p>(g) <u>Electric charging points:</u> No update available for this meeting.</p> <p>(h) <u>Exercise equipment – fitness track:</u> ROSPA Inspection – the inspection highlighted that wooden structures can be liable to rot with no external evidence showing. Subsequent to the inspection it was noted that some of the structures had become dangerous – these structures have been removed. The remaining structures show no signs of movement and have been left in situ. The report recommends that the algae on these is removed as it may be slippery when wet – the risk was noted as low. One item was noted as medium risk – with advice to undertake work if possible, however it was noted that the risk is that the piece of equipment was too close to the path, however as neither can be easily moved, it was agreed to leave this matter for the time being.</p>
20.12.12	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) <u>Finance Committee</u></p> <ul style="list-style-type: none"> • The finance committee reported that they met and reviewed a draft budget for submission to the full Council. • The draft budget for 2021/22 was reviewed and approved by Councillors <p>(b) <u>Community Centre representatives</u></p> <ul style="list-style-type: none"> • The Trustees met via zoom in November. • The online survey on the proposals to expand the centre has closed. • KI & TW have sought clarification on matters regarding the Trust’s Constitution. <p>Items 20.12.12 (c) and 20.12.13 were deferred to the January 2021 meeting</p>

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	(c) <u>Working Groups</u> : (deferred) <ul style="list-style-type: none"> • Highways • Broadband • Youth Council • Climate Change
20.12.13	Parish Council Policies: (deferred) (a) Standing Orders: Minor amendments to 3aa – change of wording to reflect link to join meeting issued in agenda, 18 c, g & h – wording and financial amounts updated (b) Developer Engagement Policy (new policy)
20.12.14	Risk Assessments: Councillors noted the following issues raised: (a) Community Centre play park - none (b) Westhall play park - none (c) Fitness Track – ROSPA inspection noted there were no issues with the track. (d) Permissive Path - none (e) Cemetery - none
20.12.15	Correspondence (a) Tabled: The Clerk has received communication from a member of the public concerning a vehicle they believed to be improperly parked and blocking access to a dropped kerb for mobility scooter users. The police attended the location and did not feel that the vehicle was causing an obstruction. The Clerk was unable to contact the member of the public using the contact information provided, therefore the matter is minuted for reference should the member of the public attend a future meeting to raise the matter. (b) Emails: Councillors noted correspondence previously circulated: <ul style="list-style-type: none"> • Coronawatch bulletins • SALC e-bulletins • Invite to MSDC Joint Local Plan virtual meeting • Suffolk Resilience Forum update • Census 2021 information • MSDC link to video for Presentation on Pre-Submission Joint Local Plan consultation • MSDC information on CIL consultation • MSDC information on Joint Local Plan Regulation 19 consultation
20.12.16	Date of the next meeting: 11th January 2021

Record of voting:

Item	Detail	Proposer	For	Against	Abstain	Casting
20.12.5	Co-option of Antony Bush	JH	10	0	0	
20.12.6	Minutes	JH	10	0	0	
20.12.9 (b)	DC/20/02052	CE	8	0	2	
	DC/20/05332 & DC/20/05333	SL	10	0	0	
	DC/20/05126	CE	8	0	2	
	DC/20/05516	BB	10	0	0	
	DC/20/05516 - ACV	JH	10	0	0	
	DC/20/05543	JH	10	0	0	

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20.12.9 (c)	SCC0005520MSArt27 C.15	JH	10	0	0	
	Jt Local Plan and CIL response	CE	10	0	0	
20.12.10 (b)	Payments	JH	10	0	0	
20.12.10 (d)	Appointment of internal auditor	JH	10	0	0	
20.12.11 (f)	SAS approved to join Users	JH	10	0	0	
20.12.12 (a)	2020/21 Budget approved	JF	10	0	0	

Meeting ended at: 9.42pm

Signed: _____
Chairman

Date:

Item: 20.12.8 – Reports from District & County Councillors

Report from District Cllr Julie Flatman:

An update on Covid-19 in Suffolk

Regular bulletins are being produced to give a snapshot of the current Covid-19 situation in Suffolk - along with updates on the work being carried out as part of Suffolk's Local Outbreak Control Plan. You can find the bulletins through existing fortnightly updates for councillors, or [via the Suffolk County Council website](#).

New Covid-19 support grants launched

Businesses in Babergh who have had to close their doors to customers as part of the current national lockdown may be eligible for a second wave of grant funding through the Government's Covid-19 support packages.

Green light for councils' biodiversity vision

Councillors at Babergh and Mid Suffolk approved their first Biodiversity Action Plan to protect and strengthen biodiversity – supporting the councils' carbon neutral aims.

Councillors approve foundation for future growth

Babergh and Mid Suffolk District Councils this week finalised their Joint Local Plan last month – paving the way for sustainable housing growth, employment opportunities, and thriving communities with bright and healthy futures.

Councils to consult on CIL charging rates

Babergh and Mid Suffolk District Councils are seeking views on revised Community Infrastructure Levy charges for developers – helping to provide communities with the facilities they need to keep pace with growth.

2020 Innovation Award winners announced

The winners of the Babergh and Mid Suffolk District Council Innovations Awards were announced at a virtual ceremony.

CIFCO acquires further properties to generate income for local councils

Property investment company CIFCO Capital Ltd purchased three further properties this month totalling almost £10.5m, to bring in future income for councils to invest back into local communities.

Mid Suffolk Disability Forum

The Mid Suffolk Disability Forum met virtually at 10:30am on 8 December

Hate Crime

With recorded hate crime on the increase nationally, we must be aware of the danger of cases within our district.

Report from County Councillor Guy McGregor

- There is no doubt that Covid 19 is still presenting a huge challenge for all of us
But I believe that all levels of local government have performed exceptionally well. However, if you have knowledge of exceptional difficulties and especially financial, Suffolk County Council can step in, so please let me know.
- Meetings of SCC have been held by way of Zoom which as we all know requires different skills which we seem to be able to deal with.
- The new bus service in the morning and return in the afternoon from Stradbroke to Hartismere High School is attracting enough passengers to make it viable. It is a Public, Registered bus service which will continued. (The operator must give Notice to the Traffic Commissioner for any variation.)
- SCC is intending to set up a new Scrutiny Committee to oversee the Education and Children Services in the County. The old Education Committee had members from the Teaching Unions and the Diocese, and it is anticipated that this will be the situation for this new Scrutiny Committee.
- Meanwhile work is on going on next year's Budget. There is a strict timetable but the most significant item is Central Government's Settlement Announcement which is expected just before Christmas!