

**Minutes of the Extraordinary Meeting of Stradbroke Parish Council  
held at the Court House, Stradbroke on Wednesday, 27<sup>th</sup> March 2019  
(started at 7.00pm)**

**Present:** James Hargrave, Kamal Ivory, Toni Wisbey, Chris Edwards, Jeremy Fox

**In Attendance:** Odile Wladon (Clerk), 1 member of the public.

		<b>Action</b>
<b>19.3.20</b>	The Chairman welcomed all to the meeting and stated that this extraordinary meeting had been called to review the Deed of Surrender (item19.3.26) and approval of the final payments required in the year 1/4/18 to 31/3/19.	
<b>19.3.21</b>	<b>Apologies for Absence</b> (1) Apologies were received from Velda Lummis and Maureen John. (2) Councillors unanimously consented to these absences.	
<b>19.3.22</b>	<b>Declarations of Interest</b> (1) There were no declarations of Local Non-Pecuniary Interests made. (2) There were no declarations of Disclosable Pecuniary Interests noted.	
<b>19.3.23</b>	<b>Dispensations</b> There were no dispensations requested.	
<b>19.3.24</b>	<b>Minutes</b> The review and approval of the minutes of the meeting held 11 <sup>th</sup> March was deferred to the next full Parish Council meeting to be held on 8 <sup>th</sup> April 2019.	
<b>19.3.25</b>	<b>Finance</b> (1) <b>Payments for authorisation:</b> Councillors reviewed a motion and approved the following payments. PV1886: Vodafone – mobile phone charges £9.32 gross (£7.77 net & £1.55 VAT) PV1887: Zurich Insurance – annual premium for Health Centre buildings insurance £398 inclusive of insurance tax PV1888: SALC – election training (Clerk) £30 gross (£25 net & £5 VAT) PV1889: Unity Trust Bank – bank charges £18.00 (2) <b>Receipts:</b> Councillors noted the following receipts since the last meeting. SCC - £200 : contribution for Christmas Lights from Cllr McGregor, Locality Budget Bierton & Woods : £40.00 Cemetery fee Susan Whymark Funerals: £120.00 Cemetery fee	
<b>19.3.26</b>	<b>Deed of Surrender</b> (1) Councillors reviewed the Deed of Surrender submitted by the Stradbroke Trust for the lease between the Parish Council and the Stradbroke Trust for the Lease titled land at Wilby Road, Stradbroke, dated 8 <sup>th</sup> November 1996. (2) Councillors unanimously accepted the deed in good faith on the basis of Trust statements that the building has been properly maintained during the Trust's time as lessee, and landlord to the medical partnership. (3) Councillors noted comments raised at previous meetings from members of the public concerning discussions held in closed session. Councillors decided that as this matter is now resolved and no longer commercially sensitive, documents relating to this matter will now be published on the Parish Council website.	

	<p>Councillors requested that the following documents be uploaded to the website should include:</p> <ul style="list-style-type: none"> <li>• Legal Opinion</li> <li>• Statement of Agreed Facts (and supporting documents)</li> <li>• Lease</li> <li>• Deed of Surrender</li> <li>• A letter from Trust dated 9<sup>th</sup> April 2017 (published as part of minutes for 10/4/17) and any other relevant correspondence</li> <li>• Councillors also requested that a simple time line showing the stages in both the Licence to Assign and the Rent Review be shown on the website.</li> </ul>	
<b>19.3.27</b>	<p><b>Matters for inclusion in the Agenda of the next meeting: 8<sup>th</sup> April 2019</b></p> <p>Councillors noted that matters for inclusion on the agenda for the next meeting need to be submitted to the Clerk by 29<sup>th</sup> March 2019.</p> <p>Items that were requested at this meeting:</p> <ul style="list-style-type: none"> <li>• Community Land Trust</li> <li>• Litter – Wilby Road</li> <li>• Breakdown and analysis of Neighbourhood Plan costs</li> </ul>	

***The meeting closed at 7.20pm***

Signed: \_\_\_\_\_ (Chairman)

Date: 8<sup>th</sup> April 2019